



## School Library System



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### Coordinated Collection Development Plan OSWEGO BOCES School Library System Revised 2007

#### Introduction

Each library exists to serve the needs of its own community of users. However, we acknowledge that the local collections cannot satisfy all the needs of every patron. While each library is responsible for developing a basic core collection, more and more are relying on cooperative activities to meet research demands.

This plan mutually benefits all member districts by creating special collections in participating libraries that others in the system can draw upon through the established interlibrary loan network. The focus of Cooperative Collection Development is to develop and manage collections in a cost-effective and user-beneficial way. It is not meant to reduce costs but to improve services and maintain needed access to current resources in all formats to meet the rapidly changing needs of library patrons.

#### Definition

The American Library Association defines Cooperative or Coordinated Collection Development as "cooperation, coordination or sharing in the development and management of collections by two or more libraries making an agreement for this purpose". Generally, this cooperation is enhanced by agreements between libraries to acquire and maintain specific materials which are not readily available within each of the individual cooperating libraries. It enhances the availability of in-depth collections that are already or may in the future be collected by individual libraries.

#### Goals and Objectives

1. To strengthen the total library holdings within member schools of the School Library System
2. To increase the number and variety of library materials available to library users in identified subject areas.
3. To improve user access to the broadest possible range of library materials.
4. To improve efficiency and cost-effectiveness of collection development decisions in individual participating libraries.
5. To compile a composite listing of special collection locations. This list will be included in the SLS Manual and posted on the Web site.

OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, New York 13114

DR. JOSEPH P. CAMERINO, District Superintendent/Executive Officer

## **Collecting Libraries' Responsibilities**

1. To assume professional responsibility for participating in Cooperative Collection Development.
2. To select materials based upon the professional judgment of the librarian, accepted current professional literature, faculty recommendations, subject area journals, and current curriculum/standards.
3. To acquire materials and to continue the development of the collection on the appropriate level in the designated CCD subject areas.
4. To designate all materials as purchased with CCD funds via a stamp provided by the SLS
5. To make the collection available to other libraries through interlibrary loan.
6. To notify the School Library System of any changes within the district affecting collecting capability.
7. To communicate with the CCD committee regarding the process and collection
8. To keep records of interlibrary loan statistics of CCD materials

## **School Library System Responsibilities**

1. Establish a CCD committee.
2. To coordinate planning and development of specialized collections of library resources.
3. To promote, coordinate, and facilitated access to specialized collections of library resources, via Union Catalog, courier or web.
4. To provide assistance through staff development in weeding and analyzing the collection to participating libraries in assessing Coordinated Cooperative Development projects.
5. To provide staff development for collection development, assessment and use of specialized collections of library resources.
6. To maintain a categorical list of the CCD collections by building.

## **CCD Committee Responsibilities**

1. Establish procedures for CCD process.
2. Annually review the progress of the CCD project.
3. Evaluate the impact of the CCD project on the member schools.
4. Communicate any changes in defined goals or priorities to member libraries.

## **Evaluative Procedures**

1. The School Library System's annual evaluation will include questions to provide feedback about the CCD Plan.
2. The School Library System maintains statistical data regarding participation.

## **Bibliography**

- **Coordinated Cooperative Collection Development Plan**, St. Lawrence-Lewis BOCES School Library System, Norwood, NY.
- **Coordinated Cooperative Collection Development Plan**, Franklin-Essex-Hamilton BOCES School Library System, Malone, NY.
- **Coordinated Collection Development Plan**, Questar BOCES School Library System, Castleton, NY
- Kachel, Debra E. **Collection Assessment and Management for School Libraries**. Westport, Connecticut: Greenwood Press, 1997.