

AN INVITATION TO APPLY FOR THE POSITION OF

Superintendent of Schools

Sandy Creek Central School District

www.sccs.cnyric.org



Comet Pride is Community-Wide!



About The District

Our district is located in Northern Oswego County, with Lake Ontario on the western border and the vast Tug Hill Plateau on the eastern front. The Sandy Creek Central School District, which spans 204 square miles, provides educational programming to 800-plus students in Pre-Kindergarten through the Twelfth Grade, grouped by grade level. All grade levels follow an inclusion model and the district is well-known for its successful program. State-of-the-art technology is at the fingertips of each Sandy Creek student. Features include Smartboards and projectors in every classroom, laptop/iPad/personal device carts for whole classrooms, 3D printing and multiple computer labs. All classrooms have a bank of at least five computers and faculty laptop, all connected to the internet.

Mission Statement

The mission of the Sandy Creek Central School District is to provide all students the knowledge and skills necessary to be self-directed, life-long learners by providing the highest quality education in partnership with parents, staff, and the community.

School Buildings and Configuration

Elementary School (Pre-K-Grade 5)	417 pupils
Middle School (Grades 6-8).....	173 pupils
High School (Grades 9-12)	253 pupils

Vacancy Announcement

The Board of Education of the Sandy Creek Central School District is seeking an outstanding educational leader to fill the position of Superintendent of Schools. Christopher Todd, the Center for Instruction, Technology & Innovation's District Superintendent will coordinate the search process, with the successful candidate assuming duties July 1, 2016.

Compensation

The Board of Education is prepared to offer a regionally competitive salary, plus a competitive benefits package contingent upon professional qualifications and achievement as an educational leader.



Characteristics of the Ideal Candidate

The Board of Education, on behalf of the community it represents, as well as the staff and students of the Sandy Creek Central School District, are seeking a dynamic and highly qualified distinguished leader to serve as Superintendent of Schools.

The successful candidate should be a confident and innovative leader who is an effective communicator willing and capable of engaging and challenging students and staff.

The candidate should possess Central Office administrative experience, and hold or be eligible for New York State Administrative certification (SDA or SDL).

Residency in the district is preferred.

In addition, the ideal candidate should:

- ☐ Have command of the ever-changing New York State Standards and Education Law.
- ☐ Be able to implement a positive vision for the future success of students and staff.
- ☐ Have a background in and knowledge of K-12 curriculum.
- ☐ Be approachable, highly visible, and willing to make a commitment and investment in the community.
- ☐ Communicate effectively and be an active and engaged listener.

Facts and Figures

Number of Teachers: 106

Average Class Size: 17

Annual Attendance Rate:
95.5%

Expenditures Per Pupil:
\$25.777

Recruitment Timeline

Last date to submit applications..... March 31, 2016
 New superintendent takes office July 1, 2016

Financial Data

Current Budget	\$22,017,883
State Aid	\$14,536,462
Local Tax Levy	\$6,180,574
True Tax Rate (per thousand assessed).....	\$14.92
Taxable Assessed	\$422,456,908
Full Value	\$423,127,587

Voter Approval Rate: 70%



Board of Education

A seven person Board of Education oversees the operations of the District. Board meetings are held on the second Thursday of each month.

Brian MacVean, President
Janet Hanni, Vice President
Amy Guarasce
Brenda Yerdon
Tammy Miller
James Dowlearn
Deanna Soule

The Future

The Board of Education is currently exploring options for a capital improvement project to address HVAC improvements, fire alarm upgrades, and renovations to building entrances to improve security and accessibility. The project would also possibly address repairs and improvements to the district auditorium and upgrades at the district's bus garage and maintenance facilities.

About The Community

Located in the heart of scenic Upstate New York, Sandy Creek is a community of concerned citizens with strong family values. The town of Sandy Creek is rich in history and covers more than 200 years, and is a fine place to call home and raise your family. The twin villages of Sandy Creek and Lacona are located between Syracuse to the south and Watertown to the north. Our school district enjoys the advantages of rural living with the education and cultural opportunities of nearby larger cities.

Application Process

Qualified and interested candidates should submit the following information by the close of the work day on March 31, 2016:

- Letter of interest
- Current resumé
- Completed application
- Placement folder
- Academic transcripts
- Copies of administrative certification

All inquiries and application materials should be directed to:

Christopher Todd
District Superintendent
Center for Instruction, Technology & Innovation
179 County Route 64
Mexico, NY 13114
Phone: (315) 963-4222

Sandy Creek Central School District

Application for the Position of

Superintendent of Schools

Please TYPE OR PRINT CLEARLY since your application will be duplicated many times.



PERSONAL INFORMATION

Last Name _____

First Name _____ Middle Initial _____

Home Address _____

City/State/Zip _____

Telephone Number _____

Email Address _____

Business Address _____

City/State/Zip _____

Telephone Number _____

Present Employer _____

Title _____ Current Salary _____

Enrollment _____ Budget _____

Number of People Reporting Directly to You _____

New York State School District

Administrator Certificate Number _____

(Please enclose copy of SDA or SDL certificate.)

Please mail letter of interest, current resumé, completed application, placement folder, academic transcripts, and copies of administrative certification to:

Christopher Todd
District Superintendent
Center for Instruction,
Technology & Innovation
179 County Route 64
Mexico, NY 13114

*Application deadline is
March 31, 2016*

The Sandy Creek Central School District is an Equal Opportunity Employer, is in compliance with Title IX of the Educational Amendments of 1972 and does not discriminate on the basis of race, color, religion, sex, age or national origin.

EMPLOYMENT HISTORY

Please list all career experience in chronological order beginning with your present position. Please include both school and nonschool experience. Please attach an additional page if necessary.

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

Employer & Location _____

Position Held _____ Telephone Number _____

Dates (to/from) _____ Size of School/District _____

Reason For Leaving _____

MILITARY EXPERIENCE

Branch of Service _____ Rank/Specialty _____

Dates of Service: From _____ To _____ Discharge Type: _____

CERTIFICATES

Title of Certificate _____

Date Issued _____ Expiration Date _____ Valid in State of _____

Title of Certificate _____

Date Issued _____ Expiration Date _____ Valid in State of _____

EDUCATIONAL & PROFESSIONAL PREPARATION

Undergraduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Graduate Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

Post-Graduation Institution _____ Location _____

Major/Minor _____ Degree Earned & Date _____

REFERENCES

Please provide four references who are familiar with your recent work achievements. Include the names of at least two current or past school board members.

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

Name _____ Title _____

Present Address _____

Email Address _____ Home/Business Phone _____

ESSAY QUESTION

Please compose the following essay on a separate sheet of paper and enclose with your application.

Identify how your professional background combined with your skills and attributes has prepared you to lead the Sandy Creek Central School District through rapidly changing times.



BACKGROUND INFORMATION

1. Are you a United States Citizen? Yes No
2. Have you ever been fingerprinted for the purpose of employment? Yes No
3. Have you been cleared by NYSED for teaching? Yes No
4. Are you legally eligible for employment in this country? Yes No
5. Can you physically perform the essential functions of the position for which you are applying either with or without a reasonable accommodation ? Yes No

If the answer to any of the following questions is "yes", please attach an explanation for each "yes" response to this application.

6. Have you ever been convicted of a violation of law? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
7. Have you ever been found guilty of charges pursuant to New York State Education Law 3020-a? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
8. Have you ever been dismissed from a position, or resigned to avoid dismissal? (If you answer yes to this question, you will not necessarily be disqualified as an applicant for employment) Yes No
9. Have you ever received an unsatisfactory rating in conjunction with any pedagogical or school administration employment? Yes No
10. Have disciplinary charges ever been proffered against you by an employer? Yes No

WAIVER AND RELEASE FOR APPLICANT BACKGROUND CHECK

By signing below, I, _____, hereby authorize the Center for Instruction, Technology & Innovation (hereafter known as "CiTi") acting on behalf of the Sandy Creek Central School District (hereafter known as "the District") to verify and investigate all statements I have made on the employment application, related papers and in interviews. I authorize CiTi to contact all employers and personal references listed on my employment application. In addition, I authorize all individuals, schools and employers mentioned on my employment application to freely provide any information requested that may be relevant and helpful in making a hiring decision. I release any such individuals, schools and employers from any and all legal liability or damage for disclosing any information about me. In addition, I understand that if this form is not signed and submitted with the appropriate completed application form, I will not be considered for employment by the District.

Signature _____ Date _____

APPLICANT'S STATEMENT

I certify that all statements herein are true, accurate and complete, and I understand that any false, misleading or willful omissions shall be just cause for dismissal or refusal of employment.

Signature _____ Date _____