ADDENDUM

TO: Bidding Vendors

FROM: Amy Rhinehart, School Purchasing Officer

SUBJECT: Addendum 5, B22-0006 Interactive Whiteboard Equipment & Accessories with Installation

DATE: 12/16/2021

The purpose of this Addendum is to provide additional forms, clarifications, corrections and/or answer questions from bid packet holders.

Question: Is there a cost estimate or budget for the project?
Answer: No.

Question: Is there an actual start date?
Answer: No specific start or target date for completion. CiTi and the Phoenix CSD understand that the global pandemic is impacting product availability and delivery timeframes. Vendors are encouraged to include with their bid response an estimated timeframe for delivery for the equipment they are bidding.

Please add this page to the end of your bid response sheets.
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ADDENDUM

TO: Bidding Vendors

FROM: Amy Rhinehart, School Purchasing Officer

SUBJECT: Addendum 4, B22-0006 Interactive Whiteboard Equipment & Accessories with Installation

DATE: 12/10/2021

The purpose of this Addendum is to provide a recap of the questions and discussions that took place at the vendor walk through that was held at 11:00 a.m. on Friday, December 10, 2021 at Emerson J. Dillon Middle School in Phoenix.

Attendees:
- AV Science
- ComSource
- R-Options

Install Location: Emerson J. Dillon Middle School building only
Install Hours: 3:00 to 11:00 p.m. Monday through Friday (excluding any federal holidays)

Facilities: Drop ceiling, cinderblock walls (no asbestos considerations)

Equipment Specifications: The bid specification sheet identified the equipment and accessories that CiTi wishes to purchase. Where a manufacturers’ name and model is listed, it is done as a quality standard. A product offered by the bidder should be equal to or better than the specified. If an alternate is offered, the bidder must so specify and provide with the sealed bid any and all technical data regarding the alternates' quality and specifications. Alternates offered will be determined of equal value by a bid committee (inclusive of CiTi staff and Phoenix CSD staff). The bid committee reserves the right to determine quality and compatibility with the requirements. Please note that if the model identified has been excessed or superseded, a bid for a replacement model is acceptable. Please also note that bidders may submit multiple bids.
Award: It is the intent of the bid to select one (1) vendor – a vendor that can sell the equipment AND also install the equipment.

Misc:

- Equipment bid must be of equivalent size as indicated on bid specification as the boards will be replacements and size is limited. The current boards in a majority of the rooms are flanked with whiteboards and the equipment bid will need to fit into the space. See picture:

![Image of a classroom with whiteboards and a welcome sign](image)

- Boards must be affixed at same distance from the floor as current boards. If ‘A’ in the above photo represents the floor and “B” in above photo represents the bottom of the current board, the new board must be installed at the same distance between “A” and “B”.

Time Estimate: The district conducted a similar project at their elementary school last year. The install was of 25 boards and the installation took 2.5 days.
Phoenix staff will:

- Provide awarded contractor with room list (inclusive of room number).
- Run connections (power and data). The awarded contractor will not be responsible for this.
- Have smartboards and mounts already in the identified classroom locations and ready for contractor to unbox and install.
- Dispose of old boards (as there’s a disposal process that needs to happen for asset inventory purposes).
- Repair any drywall imperfections left by previous board.

Contractor will be responsible for:

- Removing existing boards from wall (taking down existing boards in identified rooms).
- Unbox all new equipment, accessories.
- Securing purchased mounts to the wall of the school building.
- Fitting board onto the installed mount.
- Moving old boards to a designated location within the building (with the suggestion that the old boards could possibly go into the discarded new boxes for easy clean up).
- Repair any drywall damage that was caused by faulty workmanship and/or negligence.

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ADDENDUM

TO: Bidding Vendors

FROM: Amy Rhinehart, School Purchasing Officer

SUBJECT: Addendum 3, B22-0006 Interactive Whiteboard Equipment & Accessories with Installation

DATE: 12/7/2021

The purpose of this Addendum is to provide additional forms, clarifications, corrections and/or answer questions from bid packet holders.

QUESTION:
I see that 39 SMART Boards, cables and mounts are being requested, except for the PC modules where quantity = 42.

1) Are these extra PC modules needed for existing SMART Boards?
2) When submitting a bid with alternative brand hardware, do you also want the PC modules to be quantity = 42?

ANSWER:
1) Yes we’re are looking for OPS modules for existing SmartBoards.
2) Yes, we are seeking 42 OPS modules that will fit in our SmartBoards.

QUESTION:
Can you advise what type of wall construction these will be mounted to and if wood backing or other added support will be required for install?

ANSWER:
A majority of the walls are cinderblock construction.
QUESTION:
Is there access to walk through your locations?

ANSWER:
CiTi, in conjunction with the Phoenix Central School District, will host a walkthrough for potential bidders on Friday, December 10, 2021 at 11:00 a.m. at Emerson J. Dillon Middle School. The school is located at: 116 Volney St, Phoenix, NY 13135. Visitors will be asked to comply with the district’s current COVID-19 protocols. This includes, but is not limited to, wearing a face mask, social distancing, and providing contact information in the event that it is needed for contact tracing purposes. Please bring a photo ID (driver’s license) and check in at the Middle School Main Office Entrance. The walkthrough will begin promptly at 11:00 a.m.

Attendance at this walkthrough is NOT a requirement or a condition for submitting a bid response.

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ADDENDUM

TO: Bidding Vendors

FROM: Amy Rhinehart, School Purchasing Officer

SUBJECT: Addendum, B22-0002 Interactive Whiteboard Equipment & Accessories with Installation

DATE: 11/23/2021

The purpose of this Addendum is to provide additional forms, clarifications, corrections and/or answer questions from bid packet holders.

QUESTION:
I went through the documents looking for requirements for WMBE and Veteran owned requirement percentages, but I didn’t see any. Are there any in there that I missed?

ANSWER:
There is not an WMBE or Veteran owned requirement for this bid.

QUESTION:
Smart no longer offers interactive whiteboards. Can we provide an alternative?

ANSWER:
See page 88 of the bid packet. This page identifies the interactive display and accessories that CiTi is soliciting.

See page 3 of bid packet (#16 of Special Conditions):
Where a manufacturers’ name and model is listed, it is done as a quality standard. A product offered by the bidder should be equal to or better than the specified. If an alternate is offered, the bidder must so specify and provide with the sealed bid any and all technical data regarding the alternates’ quality and specifications. Alternates offered will be determined of equal value by a bid committee. The bid committee reserves the right to determine quality and compatibility with the CiTi’s requirements.

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ADDENDUM

TO: Bidding Vendors
FROM: Amy Rhinehart, School Purchasing Officer
SUBJECT: Addendum, B22-0002 Interactive Whiteboard Equipment & Accessories with Installation
DATE: 11/22/2021

The purpose of this Addendum is to provide additional forms, clarifications, corrections and/or answer questions from bid packet holders.

QUESTION:
Will installation only bids be accepted?
If the equipment is purchased from vendor "A", can a different vendor be selected for the installations?

ANSWER:
It is the intent to award in an aggregate manor to one vendor that can provide (sell) the product AND provide the installation.
See page 4 of bid packet (#27 of Special Conditions):
Based on the final comparison of all bids, an award will be made in an aggregate manner to the lowest responsive responsible bidder.

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