Oswego County BOCES
Board of Education
W450 – Public Safety Classroom
179 County Route 64, Mexico, NY 13114
Regular Meeting
Executive Session (If Needed)

REGULAR MEETING — **WEDNESDAY DECEMBER 18, 2013**

AGENDA

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **FACILITIES REPORT - C & S COMPANIES**

4. **Presentations**
   4.1 Public Relations – Rebranding Presentation

5. **PUBLIC COMMENTS**

6. **APPROVAL OF MINUTES OF THE NOVEMBER 20, 2013 REGULAR BOARD MEETING**

7. **FINANCE**
   7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

   7.2 Financial Reports. Please see enclosures.
      7.21 Student Club Account
      7.22 Treasurer's Report
      7.23 Budget Status Report & Transfers Greater Than $50,000

   7.3 Internal Claims Auditor Report. Please see enclosures.

   7.4 Bids/Awards & Rejection. Please see enclosures
      7.41 Cooperative Bid – Technology Supplies and Equipment – Bid #B14-7801
      7.42 Cooperative Bid – Multiple Vehicles – Bid #B14-4003

   7.5 Resolution for Disposal of Surplus Equipment – December 4, 2013. Please see enclosure.
   BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services declares the attached listing of equipment as surplus and authorizes proper disposal of such.

   7.6 Resolution to Appoint Assistant Treasurer of Student Fund Accounts. Please See Enclosure.
   BE IT RESOLVED, that further to the Resolution 8.16 Appointment of Treasurer of Student Fund Accounts, originally adopted at the July 10, 2013 Reorganizational Meeting of the Board, the Oswego County Board of Cooperative Educational Services hereby appoints Susan Shanty-Morley, effective December 19, 2013, as Assistant Treasurer of Student Fund Accounts at a stipend of $510 for the school year.

   7.7 Audit Committee Meeting Minutes. Please see enclosure (For Information Only).

   7.8 Preliminary Draft 2014-15 Administrative and Capital Budgets. (Please see enclosures)

8. **PERSONNEL**
   8.1 Personnel Actions. Please see enclosure.
   RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.
      8.11 Leaves of Absence
      8.12 Retirement
      8.13 Termination
      8.14 Appointments
      8.15 Substitutes

9. **Instructional Support**

9.1 Points of Pride – November 20, 2013. Please See Enclosure.

10. **Superintendent's Report**

11. **President's Report**

12. **Information**

13. **Board Forum/Discussion**

14. **Adjournment**

C&S COMPANIES

Oswego County

BOCES

Additions and Alterations to District Facilities

Monthly Report

DECEMBER 2013

Table of Contents

Summary of Key Activities

- C-110 BUILDING
  - UNDERGROUNG MECHANICAL ROUGH-IN COMPLETE
  - BOILER ROOM EQUIPMENT SET
  - ROOF TOP EQUIPMENT REMOVED
  - METAL STUD FRAMING STARTED
  - MECHANICAL ROUGH-IN STARTED

- S-330 BUILDING
  - METAL STUD FRAMING
  - MECHANICAL ROUGH-IN ON-GOING
  - STRUCTURAL STEEL FRAMING ON-GOING

- BUILDING B
  - PRINT SHOP BEING RELOCATED ON DECEMBER 20, 2013

Board of Education Required Actions

1. Approval of $100,000 authorization limit for additional Asbestos Abatement at Phase H & I.

Project Summary

AECC the firm hired by the district to complete the hazardous materials survey report furnished its completed report on November 26th, 2013 to C&S and the District. The report confirms that the majority of the floor tile, floor mastic and wall mastic is positive for ACM. This will add significant duration to each phase of the project. C&S is currently evaluating the overall impact of the potential added duration to the overall project schedule. Moreover, C&S anticipates receiving pricing from the contractor sometime the week of December 16th for the two areas where work needs to resume immediately. The balance of the additional work will be priced for approval at the February Board of Education meeting, as previously discussed.

The finishing touches are being completed at the ground floor of W-450. The print shop is scheduled to be relocated on December 20th and December 23rd. This will complete the major portions of the renovation for this building. There are life safety, data and HVAC controls work scheduled for the first floor that will happen after the Criminal Justice program is relocated.

Work continues to progress at the S-330 trades building. The majority of the interior framing and mechanical rough-in has been completed. A delivery of door frames and structural steel is expected the week of December 16th, 2013, the delivery of these materials is critical to being able to continue with work in this building. We anticipate starting drywall and acoustical / sound spray on treatments before the New Year. It will be a race to the February completion date but we are confident that we can meet the revised deadline of February 14, 2013.

The Main CTE Building was most impacted by the additional asbestos abatement. As mentioned previously we anticipate contractor pricing during the week of December 16th. Upon approval by the Board of Education we plan to begin work immediately. We will combine phase's H & I into a single face and push for an April completion date.

The work at the new Horticulture and Computer Technology Classroom / Shop spaces continues to progress. The underground work was recently completed and the contractors are in the process of starting the metal stud framing and mechanical rough-in. These spaces are being pushed for a mid-February turnover.

The new mechanical room at the Main CTE Building is starting to take shape, the underground work and slab infills have been completed and the HVAC and Plumbing contractor has started to set equipment.

Overall, the project continues to move forward. We are working diligently to resolve unforeseen and discovered conditions and are expecting the first couple of phases to really take shape in the next four to five weeks.

As always, if you have questions or concerns please let me know and I will be happy to get you any additional information you may need.

Project Schedule

Attached to this report you will find a 120 Day master project schedule that outlines the task to complete from September – February 2014.

Project Financials

Attached you will find a complete financial log for the project, including an Overall Summary, a Contract Summary and a Proposal Log.

Currently $1 million is being held for the potential exposure to additional asbestos abatement.

The Phase 2 – Site Work project budget remains at $1.2 million.

The bottom line remains that the project budget is extremely tight until the true cost of the additional asbestos abatement can be identified.

Progress Photos

Main CTE Building – PHASE J: HORTICULTURE SHOP – NOVEMBER 2013

Main CTE Building – PHASE J: HORTICULTURE SHOP – DECEMBER 2013

Main CTE Building – Phase K: Computer Technology – November 2013

Main CTE Building – Phase K: Computer Technology – DECEMBER 2013

Trades Building – Phase P: New Construction Tech Shop – November 2013

Trades Building – Phase P: New Construction Tech Shop – DECEMBER 2013

Trades Building – Phase Q: Outdoor Power Shop – November 2013

Trades Building – Phase Q: New Outdoor Power Shop – DECEMBER 2013

MAIN CTE BUILDING – MECHANICAL ROOM – DECEMBER 2013

MAIN CTE BUILDING – MECHANICAL ROOM – DECEMBER 2013

BUILDING B – NEW PRINT SHOP – DECEMBER 2013

OSWEGO COUNTY BOCES
Additions and Alterations to District Facilities

OVERALL FINANCIAL SUMMARY
DECEMBER 2013

	BUDGETED	COMMITTED	PENDING
APPROVED REFERENDUM	$35,423,055.00	$35,423,055.00	$35,423,055.00
INCIDENTAL COST	$7,746,551.00	$7,746,551.00	$7,746,551.00
CONSTRUCTION COST	$25,398,018.00	$25,398,018.00	$25,453,978.00
ASBESTOS ABATEMENT	$1,000,000.00	$1,000,000.00	$1,000,000.00
PHASE 2 SITE WORK	$1,200,000.00	$1,200,000.00	$1,200,000.00
CONTINGENCY	**$78,486.00**	**$78,486.00**	**$22,526.00**

CONTRACT ALLOWANCE SUMMARY

	BUDGETED	APPROVED ALLOWANCE AUTHORIZATIONS	PENDING ALLOWANCE AUTHORIZATIONS	BALANCE
CONTRACT ALLOWANCES	$1,687,000.00	$0.00	-$152,037.00	$1,534,963.00

OSWEGO COUNTY BOCES
Additions and Alterations to District Facilities

CONTRACT SUMMARY
DECEMBER 2013

CONTRACT	BASE CONTRACT	APPROVED ADJUSTMENTS	COMMITTED CONTRACT	PENDING ADJUSTMENTS	PENDING CONTRACT
INCIDENTAL COST	$7,746,551.00	$0.00	$7,746,551.00	$0.00	$7,746,551.00
ASBESTOS ABATEMENT CONTRACT	$253,000.00	$0.00	$253,000.00	$87,160.00	$340,160.00
AA CONSTRUCTION ALLOWANCE	$18,000.00	$0.00	$18,000.00	$0.00	$18,000.00
ATHLETIC EQUIPMENT	$379,878.00	$0.00	$379,878.00	$0.00	$379,878.00
AQ CONSTRUCTION ALLOWANCE	$10,000.00	$0.00	$10,000.00	$0.00	$10,000.00
COMMUNICATION CABLING	$636,400.00	$0.00	$636,400.00	$0.00	$636,400.00
CC CONSTRUCTION ALLOWANCE	$20,000.00	$0.00	$20,000.00	$0.00	$20,000.00
CC DISTANCE LEARNING ALLOWANCE	$35,000.00	$0.00	$35,000.00	$0.00	$35,000.00
CC TEMPORARY FACILITIES ALLOW.	$25,000.00	$0.00	$25,000.00	$0.00	$25,000.00
CASEWORK CONTRACT	$427,500.00	$0.00	$427,500.00	$0.00	$427,500.00
CQ CONSTRUCTION ALLOWANCE	$10,000.00	$0.00	$10,000.00	$0.00	$10,000.00
ELECTRICAL CONTRACT	$3,471,000.00	$0.00	$3,471,000.00	$203.00	$3,471,203.00
ELEC. CONSTRUCTION ALLOWANCE	$200,000.00	$0.00	$200,000.00	-$15,521.00	$184,479.00
ELEC. TEMPORARY FACILITIES ALLOW	$100,000.00	$0.00	$100,000.00	-$15,882.00	$84,118.00
FOOD SERVICE CONTRACT	$625,900.00	$0.00	$625,900.00	$0.00	$625,900.00
FQ: CONSTRUCTION ALLOWANCE	$25,000.00	$0.00	$25,000.00	$0.00	$25,000.00

OSWEGO COUNTY BOCES
Additions and Alterations to District Facilities

CONTRACT SUMMARY
DECEMBER 2013

CONTRACT	BASE CONTRACT	APPROVED ADJUSTMENTS	COMMITTED CONTRACT	PENDING ADJUSTMENTS	PENDING CONTRACT
GENERAL TRADES	$9,156,000.00	$0.00	$9,156,000.00	$69,769.00	$9,225,769.00
GC: CONSTRUCTION ALLOW.	$450,000.00	$0.00	$450,000.00	-$69,769.00	$380,231.00
GC: MOVING ALLOWANCE	$50,000.00	$0.00	$50,000.00	$0.00	$50,000.00
GC - TEMP FACILITIES ALLOWANCE	$149,000.00	$0.00	$149,000.00	$0.00	$149,000.00
HVAC CONTRACT	$5,564,000.00	$0.00	$5,564,000.00	$28,718.00	$5,592,718.00
HVAC CONSTRUCTION ALLOWANCE	$300,000.00	$0.00	$300,000.00	-$28,718.00	$271,282.00
HVAC TEMP FACILITIES ALLOWANCE	$50,000.00	$0.00	$50,000.00	$0.00	$50,000.00
PLUMBING CONTRACT	$2,240,340.00	$0.00	$2,240,340.00	$20,276.00	$2,260,616.00
PC CONSTRUCTION ALLOWANCE	$145,000.00	$0.00	$145,000.00	-$14,605.00	$130,395.00
PC TEMPORARY FACILITIES	$25,000.00	$0.00	$25,000.00	-$5,671.00	$19,329.00
ROOFING CONTRACT	$957,000.00	$0.00	$957,000.00	$1,871.00	$958,871.00
ROOFING CONSTRUCTION ALLOWANCE	$75,000.00	$0.00	$75,000.00	-$1,871.00	$73,129.00

OSWEGO COUNTY BOCES
Additions and Alterations to District Facilities

COST PROPOSAL LOG
DECEMBER 2013

PROPOSAL #	DESCRIPTION	Status	COST	STATUS	Authorization Number
CONTRACT A-1: JAG ENVIRONMENTAL					
PR-004-A	Horticulture VAT Removal	Closed	$22,329.00	Oswego County BOCES	CO-AB-01
PR-005-A	Phase H - ACM Removal	Closed	$18,382.00	Oswego County BOCES	CO-AB-02
PR-012-A	ACM Window Glazing	Closed	$3,460.00	Oswego County BOCES	CO-AB-03
PR-024-A	Phase K - Cove Base Mastic	Closed	$5,385.00	Oswego County BOCES	CO-AB-04
PR-017-A	CMU Incidental / Exp Joint ACM	Closed	$11,369.00	Oswego County BOCES	CO-AB-04
PR-011-A	Phase K: CMU Wall Removal	Closed	$7,700.00	Oswego County BOCES	CO-AB-04
PC-012-A	Horticulture Cooler Caulk Removal	Closed	$1,990.00	Oswego County BOCES	CO-AB-04
PR-021-A	A2 - Roof Curb Abatement	Open	$10,000.00	C&S Design Build, Inc.	
PR-016-A	Horticulture - Exterior Metal Panel	Open	$6,545.00	C&S Design Build, Inc.	
PR-029-A	Phase P&Q - Metal Panel Abatement	UnSubmitted	$0.00	JAG Environmental	
PR-028-A	Phase S - Wall Mastic	UnSubmitted	$0.00	JAG Environmental	
PR-027-A	Phase K - Green Window ACM Glazing	UnSubmitted	$0.00	JAG Environmental	
CONTRACT E-1: PATRICIA ELECTRIC					
PR-018-E	Electrical for RTU-24 Cooling	Approved	$616.00	Oswego County BOCES	
PC-017-E	A1 - Paint Storage - C7 Fixture	Open	$354.00	Mosaic Associates Architects	
PC-005-E	Wiremold - Existing Block Walls	Open	$9,559.00	Mosaic Associates Architects	
PR-013-E	Building B - Elec Service Upgrade	Open	$3,620.00	Oswego County BOCES	
PR-003-E	Site Lighting: Credit	Open	($31,200.00)	Oswego County BOCES	
PC-006-E	T&M Temporary Electrical	Open	$15,882.00	Oswego County BOCES	
PC-013-E	Switchgear - Submittal Markups	Revise and Resubmit	$8,862.00	Patricia Electric, Inc.	

OSWEGO COUNTY BOCES
Additions and Alterations to District Facilities

COST PROPOSAL LOG
DECEMBER 2013

CONTRACT G-1: MURNANE BUILDING CONTRACTORS					
PR-001-G	A1 - Metal Panel Wainscot	Closed	$63,118.00	Oswego County BOCES	AA-GC-01
PR-015-G	A2-Boiler Room - Structural Support	Closed	$1,714.00	Oswego County BOCES	AA-GC-02
PR-010-G	Building B: Storage Rm P100A	Closed	$0.00	Oswego County BOCES	
PR-009-G	Building B - Ceiling/Wall GWB Patch	Closed	$0.00	Oswego County BOCES	
PR-016-G	Horticulture - Exterior Metal Panel	Open	$4,937.00	C&S Design Build, Inc.	
PR-022-G	Resinous Flooring Changes	Terminated	$0.00	Murnane Building Cntrs. Inc.	
PR-007-G	RH-25 & 26	Terminated	$0.00	Murnane Building Cntrs. Inc.	
PR-002-G	Construction Tech Floor Leveling	Terminated	$0.00	Murnane Building Cntrs. Inc.	
PR-029-G	Phase P&Q - Metal Panel Abatement	UnSubmitted	$0.00	Murnane Building Cntrs. Inc.	
PR-026-G	Stern-Door C118	UnSubmitted	$0.00	Murnane Building Cntrs. Inc.	
PR-023-G	A2 - Girt at EX.C and EX.17	UnSubmitted	$0.00	Murnane Building Cntrs. Inc.	
PR-008-G	Bldg A2 - CMU Wall / Mezz. Demo	UnSubmitted	$0.00	Murnane Building Cntrs. Inc.	
CONTRACT H-1: LAWMAN HEATING & COOLING					
PC-015-H	Fuel Tank Pad Relocation	Closed	$953.00	C&S Design Build, Inc.	AA-HC-01
PR-014-H	RTU-24 Cooling Coil	Closed	$16,186.00	Oswego County BOCES	AA-HC-02
PR-007-H	RH-25 & 26	Closed	$3,806.00	Oswego County BOCES	AA-HC-03
PR-006-H	KEF-8 & 9: Static Pressure Revision	Closed	$1,162.00	Oswego County BOCES	AA-HC-03
PC-007-H	RTU HP Add	Closed	$2,050.00	Oswego County BOCES	AA-HC-03
PC-010-H	RTU-30 Ductwork Revisions	Open	$4,561.00	Mosaic Associates Architects	
PR-025-H	DAC-9/DCU-9	UnSubmitted	$0.00	Lawman Heating & Cooling, Inc.	
CONTRACT P-1: LAWMAN HEATING & COOLING					
PR-001-P	Construction Tech Floor Drains	Closed	$5,743.00	Oswego County BOCES	AA-PC-01
PC-031-P	A2 - Relocate Air Compressor	New Item	$2,463.00	Mosaic Associates Architects	
PC-030-P	A2 - Temporary Hose Bibb	New Item	$408.00	Mosaic Associates Architects	
PC-028P	Building A1 - Temp H20 Heater	New Item	$2,000.00	Mosaic Associates Architects	
PR-019-P	Roof Drain @ B105/B115	UnSubmitted	$0.00	Lawman Heating & Cooling, Inc.	

PC-029-P	A2 - Temporary Water Heater	UnSubmitted	$800.00	Lawman Heating & Cooling, Inc.	
CONTRACT R-1: PULVER ROOFING					
PR-007-R	RH-25 & 26	Closed	$1,871.00	Oswego County BOCES	AA-RC-01

CTION	198 days?	Mon 6/17/13	Mon 3/17/14	Mon 6/17/13	Mon 3/17/14
IALS PROCUREMENT	**103 days**	**Wed 7/31/13**	**Tue 10/22/13**	**Wed 7/31/13**	**Fri 12/20/13**
ACTOR MOBILIZATION	1 day	Mon 8/26/13	Mon 8/26/13	Mon 8/26/13	Mon 8/26/13
NG A1	**146 days**	**Mon 8/26/13**	**Mon 3/17/14**	**Mon 8/26/13**	**Mon 3/17/14**
10 DAY ASBESTOS NOTIFICATION	1 day	Tue 8/27/13	Tue 8/27/13	Tue 8/27/13	Tue 8/27/13
ER ROOM	**106 days**	**Thu 9/19/13**	**Tue 2/4/14**	**Thu 9/19/13**	**Thu 2/13/14**
\ - ASBESTOS ABATEMENT (INCLUDES EP, CLEARANCE AIR SAMPLING & ARDOWN)	12 days	Thu 9/19/13	Fri 10/4/13	Thu 9/19/13	Fri 10/4/13
: - WALL DEMOLITION	3 days	Tue 10/22/13	Thu 10/24/13	Tue 10/22/13	Thu 10/24/13
: - SLAB DEMOLITION	15 days	Mon 10/28/13	Fri 11/15/13	Mon 10/28/13	Fri 11/15/13
: - SLAB INFILL	9 days	Mon 11/25/13	Wed 11/27/13	Mon 11/25/13	Thu 12/5/13
: - DEMOLITION	5 days	Mon 10/7/13	Fri 10/11/13	Mon 10/7/13	Fri 10/11/13
: - UNDERSLAB DEMO / ROUGH-IN	12 days	Mon 11/18/13	Fri 11/22/13	Mon 11/18/13	Tue 12/3/13
: - MECHANICAL ROOM ROUGH-IN	40 days	Thu 11/28/13	Wed 1/22/14	Mon 12/9/13	Fri 1/31/14
: - MECHANICAL ROOM ROUGH-IN	44 days	Thu 11/28/13	Tue 1/28/14	Mon 12/9/13	Thu 2/6/14
: - HW HEATING STARTUP	5 days	Wed 1/29/14	Tue 2/4/14	Fri 2/7/14	Thu 2/13/14
: - MECHANICAL ROOM ROUGH-IN	40 days	Thu 11/28/13	Wed 1/22/14	Mon 12/9/13	Fri 1/31/14
: - CONTROLS ROUGH-IN	40 days	Thu 11/28/13	Wed 1/22/14	Fri 12/6/13	Thu 1/30/14
SE H	**125 days**	**Mon 8/26/13**	**Fri 2/14/14**	**Mon 8/26/13**	**Fri 2/14/14**
SE J	**105 days**	**Mon 9/23/13**	**Wed 1/22/14**	**Mon 9/23/13**	**Fri 2/14/14**
MOLITION	**34 days**	**Mon 9/23/13**	**Thu 11/7/13**	**Mon 9/23/13**	**Thu 11/7/13**
AA - ABATE PIPE FITTINGS (INCLUDES PROJECT SETUP & TEARDOWN)	2 days	Thu 10/3/13	Fri 10/4/13	Thu 10/3/13	Fri 10/4/13
AA - ACM DOOR REMOVAL	0 days	Tue 10/1/13	Fri 10/4/13	Tue 10/1/13	Fri 10/4/13
AA - ABATE FLOOR TILE (INCLUDES SETUP)	6 days	Mon 9/23/13	Mon 9/30/13	Mon 9/23/13	Mon 9/30/13
AECC - CLEARANCE AIR SAMPLING	2 days	Tue 10/1/13	Wed 10/2/13	Tue 10/1/13	Wed 10/2/13
AA - ASBESTOS TEARDOWN	1 day	Wed 10/9/13	Wed 10/9/13	Wed 10/9/13	Wed 10/9/13
AA - EXTERIOR DOOR REMOVAL AS PCB'S	2 days	Wed 11/6/13	Thu 11/7/13	Wed 11/6/13	Thu 11/7/13
GC - MEZZANINE DEMOLITION	7 days	Thu 10/10/13	Fri 10/18/13	Thu 10/10/13	Fri 10/18/13
GC - SLAB DEMOLITION	4 days	Mon 11/4/13	Thu 11/7/13	Mon 11/4/13	Thu 11/7/13
EC - DEMOLITION	3 days	Wed 10/9/13	Fri 10/11/13	Wed 10/9/13	Fri 10/11/13
PC - DEMOLITION	3 days	Wed 10/9/13	Fri 10/11/13	Wed 10/9/13	Fri 10/11/13
HC - DEMOLITION	2 days	Wed 10/9/13	Thu 10/10/13	Wed 10/9/13	Thu 10/10/13
CC - DEMOLITION	3 days	Wed 10/9/13	Fri 10/11/13	Wed 10/9/13	Fri 10/11/13
ALLS / FLOORS	**71 days**	**Fri 11/8/13**	**Fri 1/17/14**	**Fri 11/8/13**	**Fri 2/14/14**
GC - SLAB REPLACEMENT	4 days	Fri 11/15/13	Tue 11/19/13	Mon 12/9/13	Thu 12/12/13
GC - MASONRY WALL INFILLS	4 days	Wed 11/20/13	Mon 11/25/13	Fri 12/13/13	Wed 12/18/13
GC - FRAME INTERIOR PARTITIONS	4 days	Wed 11/20/13	Mon 11/25/13	Wed 11/20/13	Tue 12/17/13
GC - SHEETROCK AND FINISH GWB	4 days	Wed 12/4/13	Mon 12/9/13	Fri 12/27/13	Wed 1/1/14
GC - PAINT WALLS	3 days	Tue 12/10/13	Thu 12/12/13	Thu 1/2/14	Mon 1/6/14
GC - RESINOUS FLOORING	4 days	Tue 12/31/13	Fri 1/3/14	Thu 1/23/14	Tue 1/28/14
GC - ALUMINUM STOREFRONT	5 days	Tue 11/26/13	Mon 12/2/13	Thu 12/19/13	Wed 12/25/13
GC - DOORS & HARDWARE	2 days	Mon 1/6/14	Tue 1/7/14	Wed 1/29/14	Thu 1/30/14
GC - INSTALL FLORAL COOLER	2 days	Mon 1/6/14	Tue 1/7/14	Wed 1/29/14	Thu 1/30/14
PC - UNDERGROUND ROUGH-IN	21 days	Fri 11/8/13	Thu 11/14/13	Fri 11/8/13	Fri 12/6/13
RELOCATE HORTICULTER FROM PHASE F	3 days	Mon 1/20/14	Wed 1/22/14	Wed 2/12/14	Fri 2/14/14
PC - INSTALL & PIPE FIXTURES	5 days	Mon 1/13/14	Fri 1/17/14	Wed 2/5/14	Tue 2/11/14
EC - PANELBOARD & CONDUIT ROUGH-IN	10 days	Wed 11/20/13	Tue 12/3/13	Fri 12/13/13	Thu 12/26/13
EC - PULL WIRE & CABLE	10 days	Tue 12/17/13	Mon 12/30/13	Thu 1/9/14	Wed 1/22/14
EC - DEVICES & COVERPLATES	5 days	Mon 1/6/14	Fri 1/10/14	Wed 1/29/14	Tue 2/4/14
CC - PULL CABLE	5 days	Tue 12/17/13	Mon 12/23/13	Thu 1/9/14	Wed 1/15/14
CC - DEVICES & COVER PLATES	5 days	Mon 1/6/14	Fri 1/10/14	Wed 1/29/14	Tue 2/4/14
CQC - INSTALL CASEWORK	5 days	Mon 1/6/14	Fri 1/10/14	Wed 1/29/14	Tue 2/4/14
AQ - INSTALL LOCKERS	3 days	Mon 1/6/14	Wed 1/8/14	Wed 1/29/14	Fri 1/31/14
VERHEAD	**24 days**	**Tue 11/26/13**	**Thu 12/26/13**	**Wed 12/18/13**	**Mon 1/20/14**
GC - PAINT STRUCTURE & MECHANICALS	3 days	Thu 12/12/13	Mon 12/16/13	Mon 1/6/14	Wed 1/8/14

AA - CMU WALL ABATEMENT	6 days	Mon 10/7/13	Mon 10/14/13	Mon 10/7/13	Mon 10/14/13
GC - CEILING DEMO	3 days	Mon 8/26/13	Wed 8/28/13	Mon 8/26/13	Wed 8/28/13
GC - FLOORING DEMO	3 days	Thu 8/29/13	Mon 9/2/13	Thu 8/29/13	Mon 9/2/13
GC - WALL DEMO	4 days	Wed 9/25/13	Mon 9/30/13	Wed 9/25/13	Mon 9/30/13
GC - SLAB REMOVAL	5 days	Mon 11/11/13	Wed 11/13/13	Mon 11/11/13	Fri 11/15/13
EC - DEMOLITION	5 days	Thu 8/29/13	Wed 9/4/13	Thu 8/29/13	Wed 9/4/13
PC - DEMOLITION	3 days	Wed 9/25/13	Fri 9/27/13	Wed 9/25/13	Fri 9/27/13
HC - DEMOLITION	2 days	Thu 8/29/13	Fri 8/30/13	Thu 8/29/13	Fri 8/30/13
CC - DEMOLITION	3 days	Thu 8/29/13	Mon 9/2/13	Thu 8/29/13	Mon 9/2/13
ALLS / FLOORS	**57 days**	**Thu 11/14/13**	**Thu 1/23/14**	**Mon 11/25/13**	**Tue 2/11/14**
GC - SLAB REPLACEMENT	4 days	Thu 11/21/13	Mon 11/25/13	Mon 12/9/13	Thu 12/12/13
GC - MASONRY WALL INFILLS	4 days	Tue 11/26/13	Fri 11/29/13	Fri 12/13/13	Wed 12/18/13
GC - FRAME INTERIOR PARTITIONS	5 days	Tue 11/26/13	Mon 12/2/13	Fri 12/13/13	Thu 12/19/13
GC - SHEETROCK AND FINISH GWB	4 days	Tue 12/17/13	Fri 12/20/13	Fri 1/3/14	Wed 1/8/14
GC - PAINT WALLS	3 days	Mon 12/23/13	Wed 12/25/13	Thu 1/9/14	Mon 1/13/14
GC - RESINOUS FLOORING	4 days	Mon 1/13/14	Thu 1/16/14	Thu 1/30/14	Tue 2/4/14
GC - DOORS & HARDWARE	2 days	Fri 1/17/14	Mon 1/20/14	Wed 2/5/14	Thu 2/6/14
PC - UNDERGROUND ROUGH-IN	10 days	Thu 11/14/13	Wed 11/20/13	Mon 11/25/13	Fri 12/6/13
PC - INSTALL WATER HEATER (HWH-1)	2 days	Thu 12/26/13	Fri 12/27/13	Tue 1/14/14	Wed 1/15/14
EC - PANELBOARD & CONDUIT ROUGH-IN	10 days	Tue 12/3/13	Mon 12/16/13	Fri 12/20/13	Thu 1/2/14
EC - PULL WIRE & CABLE	10 days	Mon 12/30/13	Fri 1/10/14	Thu 1/16/14	Wed 1/29/14
EC - DEVICES & COVERPLATES	5 days	Fri 1/17/14	Thu 1/23/14	Wed 2/5/14	Tue 2/11/14
CC - PULL CABLE	5 days	Mon 12/30/13	Fri 1/3/14	Thu 1/16/14	Wed 1/22/14
CC - DEVICES & COVER PLATES	5 days	Fri 1/17/14	Thu 1/23/14	Wed 2/5/14	Tue 2/11/14
/ERHEAD	**103 days**	**Mon 9/2/13**	**Wed 1/8/14**	**Thu 9/5/13**	**Mon 1/27/14**
GC - PAINT STRUCTURE & MECHANICALS	3 days	Wed 12/25/13	Fri 12/27/13	Mon 1/13/14	Wed 1/15/14
GC - FIRESTOPPING	2 days	Mon 12/23/13	Tue 12/24/13	Thu 1/9/14	Fri 1/10/14
PC - ROUGH-IN	3 days	Wed 10/2/13	Fri 10/4/13	Fri 12/13/13	Tue 12/17/13
PC - INSULATE PIPING	2 days	Mon 10/7/13	Tue 10/8/13	Wed 12/18/13	Thu 12/19/13
PC - LABEL PIPING	1 day	Mon 12/30/13	Mon 12/30/13	Thu 1/16/14	Thu 1/16/14
PC - FIRE PROTECTION ROUGH-IIN	4 days	Wed 10/2/13	Mon 10/7/13	Mon 12/23/13	Thu 12/26/13
PC - INSTALL FP HEADS	2 days	Mon 12/30/13	Tue 12/31/13	Thu 1/16/14	Fri 1/17/14
HC - DUCTWORK ROUGH-IN	5 days	Wed 10/2/13	Tue 10/8/13	Fri 12/20/13	Thu 12/26/13
HC - INSTALL RGD'S	2 days	Mon 12/30/13	Tue 12/31/13	Thu 1/16/14	Fri 1/17/14
HC - PIPING ROUGH-IN	3 days	Mon 9/2/13	Wed 9/4/13	Fri 12/20/13	Tue 12/24/13
HC - INSTALL & PIPE VAV'S	2 days	Mon 12/30/13	Tue 12/31/13	Thu 1/16/14	Fri 1/17/14
HC - LABEL PIPING	1 day	Mon 12/30/13	Mon 12/30/13	Thu 1/16/14	Thu 1/16/14
EC- CONDUIT ROUGH-IN	10 days	Thu 9/5/13	Wed 9/18/13	Thu 9/5/13	Wed 9/18/13
EC - PULL WIRE & CABLE	5 days	Mon 12/30/13	Fri 1/3/14	Thu 1/16/14	Wed 1/22/14
EC - WIRE LIGHT FIXTURE & INSTALL CEILING MOUNTED DEVICES	3 days	Mon 1/6/14	Wed 1/8/14	Thu 1/23/14	Mon 1/27/14
EPC - INSTALL LIGHT FIXTURES	3 days	Mon 12/30/13	Wed 1/1/14	Thu 1/16/14	Mon 1/20/14
CC - HANGER ROUGH-IN	3 days	Mon 9/23/13	Wed 9/25/13	Mon 9/23/13	Wed 9/25/13
NG A2	**131 days**	**Tue 9/3/13**	**Mon 1/27/14**	**Tue 9/3/13**	**Tue 3/4/14**
SE P	**131 days**	**Tue 9/3/13**	**Thu 1/16/14**	**Tue 9/3/13**	**Tue 3/4/14**
TABLISH TEMPORARY FACILITIES	**2 days**	**Tue 9/3/13**	**Wed 9/4/13**	**Tue 9/3/13**	**Wed 9/4/13**
JILDING ENVELOPE	**38 days**	**Wed 10/16/13**	**Fri 12/6/13**	**Wed 10/16/13**	**Fri 12/6/13**
TERIOR	**125 days**	**Wed 9/4/13**	**Thu 1/9/14**	**Wed 9/4/13**	**Tue 2/25/14**
DEMOLITION	**16.5 days**	**Wed 9/4/13**	**Thu 9/26/13**	**Wed 9/4/13**	**Thu 9/26/13**
EC - DISCONNECT MECHANICAL UNITS	1 day	Wed 9/4/13	Wed 9/4/13	Wed 9/4/13	Wed 9/4/13
EC - DISCONNECT BRANCH POWER CIRCUITRY	2 days	Wed 9/4/13	Thu 9/5/13	Wed 9/4/13	Thu 9/5/13
EC - DEMO LIGHTING	3 days	Wed 9/4/13	Fri 9/6/13	Wed 9/4/13	Fri 9/6/13
GC - DEMO CMU WALLS	3 days	Fri 9/6/13	Tue 9/10/13	Fri 9/6/13	Tue 9/10/13
GC - DEMO MEZZANINE	8 days	Wed 9/11/13	Fri 9/20/13	Wed 9/11/13	Fri 9/20/13
GC - REMOVE INTERIOR DOORS & FRAME	1 day	Wed 9/4/13	Wed 9/4/13	Wed 9/4/13	Wed 9/4/13
GC - REMOVE SLABS	3 days	Thu 9/19/13	Tue 9/24/13	Thu 9/19/13	Tue 9/24/13

GC - INSTALL CERAMIC FLOOR AND WALL TILE	3 days	Tue 12/31/13	Thu 1/2/14	Fri 2/14/14	Tue 2/18/14
GC - INSTALL INTERIOR DOORS AND HARDWARE	2 days	Fri 1/3/14	Mon 1/6/14	Wed 2/19/14	Thu 2/20/14
GC - INSTALL INTERIOR GLAZING	1 day	Tue 12/31/13	Tue 12/31/13	Fri 2/14/14	Fri 2/14/14
GC - INSTALL TOILET PARTITIONS AND BATHROOM ACCESSORIES	1 day	Fri 1/3/14	Fri 1/3/14	Wed 2/19/14	Wed 2/19/14
EC - ROUGH-IN	15 days	Mon 10/28/13	Thu 11/21/13	Mon 10/28/13	Thu 11/21/13
EC - INSTALL WALL MOUNTED DEVICES	3 days	Fri 1/3/14	Tue 1/7/14	Wed 2/19/14	Fri 2/21/14
EC - CONNECT OWNER FURNISHED EQUIPMENT	2 days	Wed 1/8/14	Thu 1/9/14	Mon 2/24/14	Tue 2/25/14
PC - UNDERGROUND ROUGH-IN	6 days	Mon 9/30/13	Mon 10/7/13	Mon 9/30/13	Mon 10/7/13
PC - ROUGH-IN PIPING	5 days	Thu 11/7/13	Wed 11/13/13	Thu 11/7/13	Wed 11/13/13
PC - INSTALL AND PIPE FIXTURES	1 day	Fri 1/3/14	Fri 1/3/14	Wed 2/19/14	Wed 2/19/14
HC - INSTALL AND PIPE FIN RADIATION	2 days	Fri 1/3/14	Mon 1/6/14	Wed 2/19/14	Thu 2/20/14
TC - INSTALL DDC SENSORS	1 day	Tue 1/7/14	Tue 1/7/14	Fri 2/21/14	Fri 2/21/14
CC - INSTALL DEVICE AND COVER PLATES	1 day	Fri 1/3/14	Fri 1/3/14	Wed 2/19/14	Wed 2/19/14
AQ - INSTALL LOCKERS	3 days	Fri 1/3/14	Tue 1/7/14	Wed 2/19/14	Fri 2/21/14
OVERHEAD	**107 days**	**Mon 9/30/13**	**Thu 1/9/14**	**Mon 9/30/13**	**Tue 2/25/14**
GC - INSTALL GIRDER REINFORCING	3 days	Mon 11/4/13	Wed 11/6/13	Mon 11/4/13	Wed 11/6/13
GC - INSTALL STRUCTURAL BEAMS FOR NEW MECHANICAL UNITS	3 days	Mon 11/4/13	Tue 11/5/13	Mon 12/16/13	Wed 12/18/13
GC - PAINT CEILING AND MECHANICALS	3 days	Thu 11/21/13	Mon 11/25/13	Tue 1/7/14	Thu 1/9/14
GC - INSTALL CEILING GRID AND BORDERS	2 days	Tue 12/10/13	Wed 12/11/13	Fri 1/24/14	Mon 1/27/14
GC - INSTALL CEILING TILE	1 day	Thu 12/26/13	Thu 12/26/13	Tue 2/11/14	Tue 2/11/14
EC - ROUGH-IN CONDUIT, BOXES, MC AND HANGERS	10 days	Mon 10/28/13	Fri 11/15/13	Mon 10/28/13	Fri 11/15/13
EC - INSTALL WIRING & SYSTEMS CABLE	10 days	Tue 11/26/13	Mon 12/9/13	Fri 1/10/14	Thu 1/23/14
EC - WIRE LIGHTING FIXTURES AND HANG CEILING MOUNTED DEVICES	5 days	Thu 12/19/13	Wed 12/25/13	Tue 2/4/14	Mon 2/10/14
EC - INSTALL ELECTRIC BUS BAR AND CORD REELS	5 days	Tue 11/26/13	Mon 12/2/13	Fri 1/10/14	Thu 1/16/14
EPC - INSTALL LIGHTING FIXTURES	5 days	Thu 12/12/13	Wed 12/18/13	Tue 1/28/14	Mon 2/3/14
EC - CONNECT MECHANICAL EQUIPMENT	2 days	Tue 12/3/13	Wed 12/4/13	Fri 1/17/14	Mon 1/20/14
PC - GAS/HW/CW/A PIPING ROUGH-IN	10 days	Mon 11/4/13	Fri 11/15/13	Mon 12/9/13	Wed 1/1/14
PC - INSULATE PIPING	3 days	Mon 11/18/13	Wed 11/20/13	Thu 1/2/14	Mon 1/6/14
PC - ROUGH-IN SPRINKLER PIPING	10 days	Mon 11/4/13	Fri 11/15/13	Mon 12/23/13	Fri 1/3/14
PC - INSTALL SPRINKER HEADS	3 days	Thu 12/12/13	Mon 12/16/13	Tue 1/28/14	Thu 1/30/14
HC - ROUGH-IN DUCTWORK	10 days	Wed 11/6/13	Tue 11/19/13	Wed 11/6/13	Wed 1/1/14
HC - ROUGH-IN HWS/HWR PIPING	0 days	Mon 9/30/13	Fri 10/11/13	Mon 9/30/13	Fri 10/11/13
HC - INSTALL RGD'S	3 days	Thu 12/12/13	Mon 12/16/13	Tue 1/28/14	Thu 1/30/14
HC - INSTALL& PIPE CEILING HUNG MECH UNITS	5 days	Tue 11/26/13	Mon 12/2/13	Fri 1/10/14	Thu 1/16/14
HC - MECHANICAL EQUIPMENT STARTUP	1 day	Wed 1/8/14	Wed 1/8/14	Mon 2/24/14	Mon 2/24/14
TC - ROUGH-IN CABLING	3 days	Tue 11/26/13	Thu 11/28/13	Fri 1/10/14	Tue 1/14/14
CC - CABLING ROUGH-IN	10 days	Tue 11/26/13	Mon 12/9/13	Fri 1/10/14	Thu 1/23/14
A/E - PUNCHLIST	1 day	Thu 1/9/14	Thu 1/9/14	Tue 2/25/14	Tue 2/25/14
LOCATE CONSTRUCTION	5 days	Fri 1/10/14	Thu 1/16/14	Wed 2/26/14	Tue 3/4/14

GC - PAINT WALLS & FRAMES	7 days	Wed 12/11/13	Thu 12/19/13	Mon 1/6/14	Tue 1/14/14
GC - INSTALL ALUMINUM WINDOWS	3 days	Mon 11/11/13	Wed 11/13/13	Mon 1/13/14	Wed 1/15/14
GC - EXTERIOR DOOR / WINDOW OPENINGS	5 days	Mon 11/4/13	Fri 11/8/13	Mon 11/4/13	Fri 11/8/13
GC - RESINOUS FLOORING	5 days	Thu 1/9/14	Wed 1/15/14	Tue 2/4/14	Mon 2/10/14
GC - CERAMIC WALL / FLOOR TILE	5 days	Thu 1/9/14	Wed 1/15/14	Tue 2/4/14	Mon 2/10/14
GC - DOORS & HARDWARE	2 days	Thu 1/16/14	Fri 1/17/14	Tue 2/11/14	Wed 2/12/14
GC - PALLET STORAGE SYSTEM	2 days	Thu 1/16/14	Fri 1/17/14	Tue 2/11/14	Wed 2/12/14
GC - TOILET PARTIONS & ACCESSORIES	2 days	Thu 1/16/14	Fri 1/17/14	Tue 2/11/14	Wed 2/12/14
PC - UNDERGROUND ROUGH-IN	8 days	Mon 11/4/13	Wed 11/13/13	Mon 11/4/13	Wed 11/13/13
PC - ROUGH-IN	5 days	Thu 11/14/13	Wed 11/20/13	Mon 12/9/13	Fri 12/13/13
PC - MOUNT & PIPE FIXTURES	2 days	Fri 12/20/13	Mon 12/23/13	Wed 1/15/14	Thu 1/16/14
TC - ROUGH-IN CABLE	3 days	Wed 11/20/13	Fri 11/22/13	Wed 12/4/13	Fri 12/6/13
RELOCATE OUTDOOR POWER FROM PHASE L	5 days	Tue 1/21/14	Mon 1/27/14	Fri 2/14/14	Thu 2/20/14
TC - INSTALL TEMP SENSORS	2 days	Fri 12/20/13	Mon 12/23/13	Wed 1/15/14	Thu 1/16/14
HC - PIPING ROUGH-IN	5 days	Wed 11/20/13	Tue 11/26/13	Wed 12/4/13	Tue 12/10/13
HC - INSTALL & PIPE FTR	3 days	Thu 1/16/14	Mon 1/20/14	Tue 2/11/14	Thu 2/13/14
EC - PANELBOARD & CONDUIT ROUGH-IN	15 days	Mon 11/11/13	Fri 11/29/13	Mon 11/25/13	Fri 12/13/13
EC - PULL WIRE & CABLE	10 days	Mon 12/9/13	Fri 12/20/13	Mon 12/23/13	Fri 1/3/14
EC - DEVICES & COVERPLATES	5 days	Fri 12/20/13	Thu 12/26/13	Wed 1/15/14	Tue 1/21/14
CC - PULL CABLE	10 days	Mon 12/9/13	Fri 12/20/13	Thu 1/9/14	Wed 1/22/14
CC - INSTALL DEVICES	5 days	Fri 12/20/13	Thu 12/26/13	Wed 1/15/14	Tue 1/21/14
AQ - INSTALL LOCKERS	3 days	Thu 1/16/14	Mon 1/20/14	Tue 2/11/14	Thu 2/13/14
/ERHEAD	**91 days**	**Thu 9/19/13**	**Wed 1/8/14**	**Mon 9/30/13**	**Mon 2/3/14**
GC - PAINT EXPOSED STRUCTURE AND MECHANICALS	3 days	Wed 11/20/13	Fri 11/22/13	Mon 12/23/13	Wed 12/25/13
GC - INSTALL CEILING GRID & BORDERS	2 days	Fri 12/20/13	Mon 12/23/13	Wed 1/15/14	Thu 1/16/14
GC - INSTALL CEILING TILE	2 days	Tue 1/7/14	Wed 1/8/14	Fri 1/31/14	Mon 2/3/14
GC - STRUCTURAL STEEL REINFORCING	2 days	Mon 11/18/13	Tue 11/19/13	Thu 12/19/13	Fri 12/20/13
GC - METAL DECK INFILLS	2 days	Thu 9/19/13	Fri 9/20/13	Mon 12/2/13	Tue 12/3/13
PC - PLUMBING ROUGH-IN	10 days	Mon 9/30/13	Fri 10/11/13	Mon 9/30/13	Fri 10/11/13
PC - FIRE PROTECTION ROUGH-IIN	5 days	Mon 9/30/13	Fri 10/4/13	Mon 9/30/13	Fri 10/4/13
PC - FIRE PROTECTION HEADS	3 days	Tue 12/24/13	Thu 12/26/13	Fri 1/17/14	Tue 1/21/14
HC - DUCTWORK ROUGH-IN	10 days	Thu 11/7/13	Fri 11/29/13	Thu 11/7/13	Thu 12/5/13
HC - INSTALL RGD'S	3 days	Tue 12/24/13	Thu 12/26/13	Fri 1/17/14	Tue 1/21/14
HC - INSTALL CEILING FANS	2 days	Mon 11/25/13	Tue 11/26/13	Thu 12/26/13	Fri 12/27/13
HC - PIPING ROUGH-IN	5 days	Mon 9/30/13	Fri 10/4/13	Mon 9/30/13	Fri 10/4/13
HC - HANG & PIPE UH / CUH	2 days	Mon 11/25/13	Tue 11/26/13	Thu 12/26/13	Fri 12/27/13
TC - ROUGH-IN CABLE	2 days	Wed 11/20/13	Thu 11/21/13	Wed 12/4/13	Thu 12/5/13
EC - CONDUIT ROUGH-IN	10 days	Mon 11/4/13	Fri 11/29/13	Mon 11/4/13	Fri 12/13/13
EC - PULL WIRE & CABLE	10 days	Mon 11/25/13	Fri 12/6/13	Mon 12/9/13	Fri 12/20/13
EC - WIRE LIGHTING & CONTROLS	5 days	Tue 12/31/13	Mon 1/6/14	Fri 1/24/14	Thu 1/30/14
EPC - INSTALL LIGHTING	5 days	Tue 12/24/13	Mon 12/30/13	Fri 1/17/14	Thu 1/23/14
CC - HANGER ROUGH-IN	5 days	Mon 11/18/13	Fri 11/22/13	Fri 11/22/13	Thu 11/28/13
CC - PULL CABLE	10 days	Mon 11/25/13	Fri 12/6/13	Thu 12/26/13	Wed 1/8/14
NG B	**124 days?**	**Mon 6/17/13**	**Thu 12/5/13**	**Mon 6/17/13**	**Thu 12/5/13**
SE U	**124 days?**	**Mon 6/17/13**	**Thu 12/5/13**	**Mon 6/17/13**	**Thu 12/5/13**
ITICAL SUBMITALS & MATERIAL OCUREMENT	**45 days**	**Fri 9/6/13**	**Thu 11/7/13**	**Fri 9/6/13**	**Thu 11/7/13**
WER LEVEL	**124 days?**	**Mon 6/17/13**	**Thu 12/5/13**	**Mon 6/17/13**	**Thu 12/5/13**
DEMO	**9 days**	**Mon 8/26/13**	**Thu 9/5/13**	**Mon 8/26/13**	**Thu 9/5/13**
GC - DEMOLITION	5 days	Thu 8/29/13	Wed 9/4/13	Thu 8/29/13	Wed 9/4/13
PC - DISCONNET & REMOVE FIXTURES	1 day	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13
HC - DEMOLISH DUCTWORK	1 day	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13
TC - DEMO THERMOSTATS	1 day	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13	Thu 9/5/13

EC - INSTALL LIGHTING	3 days	Fri 11/8/13	Tue 11/12/13	Fri 11/8/13	Tue 11/12/13
CC - ROUGH-IN CABLE	3 days	Fri 11/8/13	Tue 11/12/13	Fri 11/8/13	Tue 11/12/13
CC - INSTALL FIBEROPTIC CABLING	1 day?	Fri 11/8/13	Fri 11/8/13	Fri 11/8/13	Fri 11/8/13
TC - ROUGH-IN CABLE	1 day	Fri 11/8/13	Fri 11/8/13	Fri 11/8/13	Fri 11/8/13
WALLS / FLOORS	**66 days?**	**Thu 9/5/13**	**Thu 12/5/13**	**Thu 9/5/13**	**Thu 12/5/13**
GC - FRAME INTERIOR PARTITIONS AND KNEE WALL - deleted scope	0 days	Thu 10/10/13	Thu 10/10/13	Thu 10/10/13	Thu 10/10/13
GC - INSTALL SHEETROCK AND FINISH	4 days	Mon 10/14/13	Thu 10/17/13	Mon 10/14/13	Thu 10/17/13
GC - PAINT WALLS	3 days	Fri 11/8/13	Tue 11/12/13	Fri 11/8/13	Tue 11/12/13
GC - INSTALL SLATE CAP @ KNEE WALL	0 days	Tue 11/12/13	Tue 11/12/13	Tue 11/12/13	Tue 11/12/13
GC -INSTALL RESINOUS FLOORING	3 days	Mon 11/18/13	Wed 11/20/13	Mon 11/25/13	Wed 11/27/13
GC - INSTALL RUBBER BASE	1 day	Thu 11/21/13	Thu 11/21/13	Thu 11/28/13	Thu 11/28/13
GC - REPLACE EXTERIOR DOOR,FRP DOORS & HARDWARE	2 days	Fri 11/8/13	Mon 11/11/13	Fri 11/8/13	Mon 11/11/13
PC - INSTALL UNDERGROUND SANITARY & FLOOR DRAIN	3 days	Thu 9/5/13	Mon 9/9/13	Thu 9/5/13	Mon 9/9/13
PC - INSTALL HOT WATER HEATER & CONNECTIONS	1 day	Tue 9/10/13	Tue 9/10/13	Tue 9/10/13	Tue 9/10/13
PC - INSTALL NEW EWC AND PIPING	2 days	Wed 11/13/13	Thu 11/14/13	Wed 11/13/13	Thu 11/14/13
HC - INSTALL DEHUMIDIFICATION SYSTEM	2 days	Wed 11/13/13	Thu 11/14/13	Wed 11/13/13	Thu 11/14/13
TC - THERMOSTAT ROUGH-IN	2 days	Fri 11/8/13	Mon 11/11/13	Fri 11/8/13	Mon 11/11/13
TC - INSTALL DDC SENSORS	1 day	Wed 11/13/13	Wed 11/13/13	Wed 11/13/13	Wed 11/13/13
EC - ROUGH-IN CONDUIT & BOXES @ WALLS	1 day?	Fri 10/11/13	Fri 10/11/13	Fri 10/11/13	Fri 10/11/13
EC - WRE AND CABLE @ WALLS	3 days	Wed 11/6/13	Fri 11/8/13	Wed 11/6/13	Fri 11/8/13
EC - INSTALL WALL MOUNTED DEVICES	2 days	Wed 11/13/13	Thu 11/14/13	Wed 11/13/13	Thu 11/14/13
CC - INSTALL DEVICES	1 day?	Wed 11/13/13	Wed 11/13/13	Wed 11/13/13	Wed 11/13/13
CC - CONNECT ACCESS CONTROL DEVICES	1 day	Thu 11/28/13	Thu 11/28/13	Thu 11/28/13	Thu 11/28/13
LOWER LEVEL - SUBSTANTIAL COMPLETION	0 days	Thu 11/28/13	Thu 11/28/13	Thu 11/28/13	Thu 11/28/13
BOCES - RELOCATION OF PRINT SHOP FROM PHASE I	5 days	Fri 11/29/13	Thu 12/5/13	Fri 11/29/13	Thu 12/5/13
FIRST FLOOR	**118 days?**	**Mon 6/17/13**	**Wed 11/27/13**	**Mon 6/17/13**	**Wed 11/27/13**
GC - FRAME INTERIOR PARTITION	2 days	Mon 10/14/13	Tue 10/15/13	Mon 10/14/13	Tue 10/15/13
GC - REMOVE CARPET IN AREA OF ROOM 100	1 day	Wed 10/16/13	Wed 10/16/13	Wed 10/16/13	Wed 10/16/13
GC - INSTALL SHEETROCK AND FINISH	3 days	Mon 11/18/13	Wed 11/20/13	Mon 11/18/13	Wed 11/20/13
GC - PAINT WALLS	2 days	Thu 11/21/13	Fri 11/22/13	Thu 11/21/13	Fri 11/22/13
GC - INSTALL VCT FLOORING	1 day	Mon 11/25/13	Mon 11/25/13	Mon 11/25/13	Mon 11/25/13
GC - INTERIOR DOORS & HARDWARE	1 day	Tue 11/26/13	Tue 11/26/13	Tue 11/26/13	Tue 11/26/13
PC - INSTALL CONDENSATE PIPING	1 day	Fri 11/15/13	Fri 11/15/13	Fri 11/15/13	Fri 11/15/13
TC - INSTALL NEW CONTROL VAVLES AT RTU'S	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13
TC - INSTALL DDC SENSORS	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13
EC - DEMO LIFE SAFETY DEVICES	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13
EC - LIFE SAFETY ROUGH-IN	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13
EC - INSTALL LIFE SAFETY DEVICES	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13
CC - INSTALL DATA RACK	2 days	Tue 11/26/13	Wed 11/27/13	Tue 11/26/13	Wed 11/27/13
CC - DEMO EXISTING DATA DEVICES AND CABLE	1 day?	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13	Mon 6/17/13

MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES
REGULAR MEETING
November 20, 2013

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, November 20, 2013 at the Oswego County BOCES Main Campus in Mexico, New York.

Mr. John Shelmidine called the meeting to order at 6:32 p.m.

Board Members Present:	Donna Blake Casey Brouse Eric Behling Matthew Geitner Gregory Muench, Vice-President John Shelmidine, President Joel Southwell William "Dave" White
Board Members Absent:	Kevin Dix
Central Administration:	Christopher J. Todd, District Superintendent Roseanne Bayne Mark LaFountain Michael Sheperd
Other BOCES Staff:	Marla Berlin Ron Camp Tracy Fleming James Huber Alyson Inman Wayne Wideman
Officers:	Melissa Allard, District Clerk Kelly Wood, Treasurer
Attorney:	Marc Reitz
Guests:	Cameron Teachout, C&S Companies Nate Van Wie, C&S Companies

The Pledge of Allegiance was recited.

FACILITIES REPORT

Mr. Nate Van Wie introduced Cameron Teachout from C&S Companies and stated that he will be joining Nate in managing the BOCES construction project on the BOCES campus. Mr. Van Wie shared with the Board of Education a monthly facility report dated November 2013, which included the following sections: Summary of Key Activities, Owner Required Actions, Project Summary, Project Schedule, Project Financials, Progress Photos, Attachments, Project Financial Log – November 2013 and Project Schedule. Nate shared that the project pace had slowed due to the early discover of additional asbestos, but is starting to pick back up as the project transitions from demolition into put-backs.

PUBLIC COMMENTS

None.

APPROVAL OF THE MINUTES OF THE OCTOBER 16, 2013 REGULAR BOARD MEETING

It was:

Moved by Donna Blake, seconded by Joel Southwell, that the Oswego County Board of Cooperative Educational Services approves the minutes of the October 16, 2013 Regular Board Meeting as presented.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7. FINANCE

7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

7.2 Financial Reports.

7.21 Student Club Account

7.22 Treasurer's Report

7.23 Budget Status Report & Transfers Greater Than $50,000

7.3 Internal Claims Auditor Report.

7. FINANCE – (CONTINUED)

7.4 Resolution for Disposal of Surplus Equipment -- November 4, 2013. Please see enclosure.
BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services declares the attached listing of equipment as surplus and authorizes proper disposal of such.

7.5 Resolution to Accept the Single Audit Report. Please see enclosure.
BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby accepts the Single Audit Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2013.

7.6 Resolution to Accept the Extraclassroom Activity Funds Financial Report and the Administrative Responses/Action Plan. Please see enclosure.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby accepts the Extraclassroom Activity Funds Financial Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2013 and the Administrative Responses/Action Plan.

7.7 Resolution to Amend Stipend for Treasurer of Student Fund Accounts. Please see enclosure.
WHEREAS at their July 10, 2013 Reorganizational Meeting, the Board passed a resolution authorizing the appointment of Vickie Rowe as Treasurer of Student Fund Accounts at a stipend of $1,200 to be adjusted according to the negotiated contractual increase for the Support Staff bargaining unit, for the 2013-14 school year, and

WHEREAS the Assistant Superintendent for Human Resources has indicated that the correct stipend amount for this position is $1,275,

BE IT RESOLVED that the resolution 8.15 be amended to reflect the appointment of Vickie Rowe as Treasurer of Student Fund Accounts at a stipend of $1,275 to be adjusted according to the negotiated contractual increase for the Support Staff bargaining unit, for the 2013-14 school year.

It was:

Moved by Gregory Muench, seconded by Matthew Geitner, that the Oswego County Board of Cooperative Educational Services approves Section 7.1 through 7.7 of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.8 Resolution to Amend Energy Performance Contract. Please See Enclosure
WHEREAS at their July 2, 2012 meeting the Board passed a resolution to accept the energy performance contract proposal and to authorize moving forward with the Energy Performance Contract, and

WHEREAS following attorney review, the Energy Performance Contract document was executed by the BOCES Board President on August 3, 2012, and

WHEREAS the scope and details of the Energy Performance Contract included construction of a Wind Turbine, which was subsequently removed from the scope as per directive given by the Board at their meeting on March 20, 2013, and

WHEREAS it is necessary to amend the original Energy Performance Contract agreement and associated estimates and calculations reflective of updates and adjustments including the elimination of the Wind Turbine and other minor adjustments,

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services approves Performance Contract Amendment #1 between Johnson Controls, Inc. and Oswego County BOCES in the amount of $2,023,910 as presented.

7.9 Resolution to Establish Budget for Wind Turbine Project. Please see enclosure.
WHEREAS, the Oswego County BOCES received a fifty percent (50%) matching grant award in the Spring 2010 for purposes of pursuing construction of a Wind Turbine; and

WHEREAS, the Wind Turbine Project was overbid, not able to be pursued as a separate project, and ultimately abandoned by Board decision in March 2013; and

WHEREAS, preliminary project expenses had been incurred in pursuit of the project; and

WHEREAS, the scope of the current renovation project includes "site improvements" and "other incidental improvements and expenses in connection herewith", which in part was intended to include green and alternative power initiatives where possible, and

WHEREAS, the Wind Turbine was intended to be one such alternative power pursuits; now therefore

BE IT RESOLVED by the Board of Cooperative Services of the Sole Supervisory District of Oswego County, New York (the "Board" or "BOCES") as follows:

The Board hereby authorizes and approves the appropriation of expenses in the amount of $36,261.31 to the BOCES renovation project voter approved on February 28, 2011, for purposes of funding such expenses as part of this project.

7. **FINANCE – (CONTINUED)**

It was:

Moved by Eric Behling, seconded by Joel Southwell, that the Oswego County Board of Cooperative Educational Services approves Section 7.8 through 7.9 of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.10 (a) Resolution to Grant Easement to National Grid for Electrical Service Upgrade.
BE IT RESOLVED that, pursuant to Section 405 of the Education Law, an easement (a copy of which shall be included within the official minutes) in the form and location submitted by National Grid as a necessary component to the current Capital Project, is hereby authorized, and the President of the Board of Cooperative Educational Services is hereby authorized to execute such agreement on behalf of the BOCES.

7.10 (b) Resolution to Approve a Change Order
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby approves a Change Order to install a metal wall in the shop areas where it was originally sheet rock at a cost of $63,118.

It was:

Moved by Donna Blake, seconded by Gregory Muench, that the Oswego County Board of Cooperative Educational Services approves Section 7.10 (a) and 7.10 (b) of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.11 Resolution to Appoint HIPAA Compliance Officer.
BE IT RESOLVED, that the Oswego County Board of Cooperative Educational Services hereby appoints Mark LaFountain as HIPAA Compliance Officer for the 2013-2014 school year.

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services approves Section 7.11 of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.12 Audit Committee Meeting Minutes.(For Information Only).

7.13 2014-15 Budget Development Follow-up Discussion-Goals and Parameters.
Mr. Michael Sheperd shared with the Board of Education a copy of a budget document outlining budget structure information for the General Fund and Federal Fund and discussed various factors that affect the budgets.

8.1 PERSONNEL

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

Leave of Absence			
Name	**Program**	**Position**	**Effective Date**
MacDougall, Kristy	Exceptional Education	Teaching Assistant	10/4/2013 - 11/22/2013
Resignation			
Name	**Program**	**Position**	**Effective Date**
Eichholtz, Debra	Safety & Risk Management	Safety Coordinator	11/11/2013
Termination			
Name	**Program**	**Position**	**Effective Date**
Poor, Daniel	Instructional Technology	AV Specialist (80%)	12/2/2013

Appointments							
Program	**Name**	**Position**	**Salary**		**Eff. Date**	**End Date**	**Comments**
Adult Education	Ruggio, Paul	HVAC Instructor	$20.81	/hr	11/14/2013	06/30/2014	0-19 hrs/wk as per timesheet
Business Office	Bliss, Bobbi	Printer's Assistant	$13.14	/hr	11/14/2013		
Crossroads	Smegelsky, Joann	School Counselor	$58,439.00	/yr	10/14/2013		inc to 100% eff. 10/14/13

8.1 Personnel

Appointments

Program	Name	Position	Salary		Eff. Date	End Date	Comments
Exceptional Education	Costello, Kathryn	Teaching Assistant	$19,274.00	/yr	11/18/2013		recalled from pref list; prorated from 11/18/13
	Furlong, Tammy	Home Tutor	$15.00	/hr	10/16/2013	06/30/2014	0-10 hrs/wk as per timesheet
	Furlong, Tammy	Teaching Assistant (50%)	$21,327.00	/yr	10/28/2013	06/30/2014	prorated to 50% eff. 10/28/13
	Rowe, Vickie	Treasurer of Student Fund Accounts	$1,275.00	/stipend	07/01/2013	06/30/2014	
	Shanty-Morely, Susan	Ass't. Treasurer of Student Fund Accounts	$510.00	/stipend	11/13/2013	06/30/2014	prorated from 11/13/13
	Somers, Kerry	Teaching Assistant (50%)	$22,804.00	/yr	11/18/2013	06/30/2014	prorated to 50% eff. 11/18/13
Migrant Education	Espinosa, Fernando	Migrant Tutor	$17.00	/hr	10/07/2013	06/30/2014	0-25 hrs/wk as per timesheet
	Jackson, Linda	Migrant Tutor	$14.13	/hr	10/14/2013	06/30/2014	0-19 hrs/wk as per timesheet
Safety & Risk Management	Cerio, Patricia	Safety Coordinator	$64,000.00	/yr	12/04/2013		to be prorated from 12/4/13
Workstudy	Student # 89	Workstudy Student	$1.75	/hr	09/04/2013	06/26/2014	as per timesheet
	Student # 90	Workstudy Student	$1.75	/hr	09/16/2013	06/26/2014	as per timesheet
	Student # 91	Workstudy Student	$1.75	/hr	09/16/2013	06/26/2014	as per timesheet
	Student # 92	Workstudy Student	$2.35	/hr	09/04/2013	06/26/2014	as per timesheet
	Student # 93	Workstudy Student	$1.75	/hr	09/04/2013	06/26/2014	as per timesheet
	Student # 94	Workstudy Student	$1.75	/hr	09/04/2013	06/26/2014	as per timesheet
	Student # 95	Workstudy Student	$1.75	/hr	10/11/2013	06/26/2014	as per timesheet
	Student # 96	Workstudy Student	$1.75	/hr	09/16/2013	06/26/2014	as per timesheet
	Student # 97	Workstudy Student	$2.35	/hr	11/12/2013	06/26/2014	as per timesheet

Substitutes

Arts-In-Education/Instructional Support Services	
Phillips, Mary Ann	$11.06/hr
Exceptional Education	
Berlin, Mark	$70.36/day
Hould, Collin	$81.18/day
Louer, Jacqueline	$8.94/hr; $70.36/day
Mason, Julie	$8.56/hr; $8.94/hr; $70.36/day
Richards, Theresa	$8.94/hr; $70.36/day
Strauss, Joshua	$8.94/hr; $70.36/day
Woolson, Teresa	$8.94/hr; $70.36/day

8.2 Resolution to Increase the Substitute Rate for School Nurses.
BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services increases the hourly rate for substitute school nurses to $15.10 effective 11/21/13. Substitute nurses that have retired from Oswego County BOCES will be paid their per diem rate at the time of retirement up to a maximum of $281.43 per day.

PERSONNEL

8.3 Resolution to Adopt The State of New York Deferred Compensation Plan

WHERAS, the Oswego County BOCES wishes to adopt the Deferred Compensation Plan for Employees of the State of New York and Other Participating Public Jurisdictions (the "Plan") for the voluntary participation of all eligible employees; and

WHEREAS, the Oswego County BOCES is a local public employer eligible to adopt the Plan pursuant to Section 5 of the State Finance Law;* and

WHEREAS, the Oswego County BOCES has reviewed the Plan established in accordance with Section 457 of the Internal Revenue Code and Section 5 of the State Law of the State of New York; and

WHEREAS, the purpose of the Plan is to encourage employees to make and continue careers with the Oswego County BOCES by providing eligible employees with a convenient and tax-favored method of saving on a regular and long-term basis and thereby provide for their retirement;

NOW, THEREFORE, it is hereby

RESOLVED, that the Oswego County BOCES hereby adopts the Plan for the voluntary participation of all eligible employees; and it is further

RESOLVED, that the appropriate officials of the Oswego County BOCES are hereby authorized to take such actions and enter such agreements as are required or necessary for the adoption, implementation, and maintenance of the Plan; and it is further

RESOLVED, that the Administrative Services Agency is hereby authorized to file copies of these resolutions and other required documents with the President of the State of New York Civil Service Commission.

It was:

Moved by Casey Brouse, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services approves Sections 8.1, 8.2 & 8.4 (There is not an 8.3 as the agenda items were numbered incorrectly) on the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

INSTRUCTIONAL SUPPORT

9.1 Points of Pride – November 20, 2013. Please See Enclosure.

9.2 CTE Offerings

SUPERINTENDENT'S REPORT

10.1 Ratification of the 2012-2015 Coordinators' Contract

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Coordinators' Association for the period of July 1, 2012 through June 30, 2015.

It was:

Moved by Matthew Geitner seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Coordinators' Association for the period of July 1, 2012 through June 30, 2015.

Vote on the motion: Ayes 7, Nays 1 (Gregory Muench), motion carried.

10.2 Ratification of the 2012-2015 Administrators' Contract

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Administrators' Association for the period of July 1, 2012 through June 30, 2016.

It was:

Moved by Donna Blake, seconded by Casey Brouse, that the Oswego County Board of Cooperative Educational Services hereby approves the agreement between the District Superintendent and the Oswego County BOCES Administrators' Association for the period of July 1, 2012 through June 30, 2016.

Vote on the motion: Ayes 7, Nays 1 (Gregory Muench), motion carried – Mr. Muench commented that it is not the salaries that he disagrees with – it is contract language.

10.3 Moving of Crossroads Program

District Superintendent Todd shared with the Board of Education that the Crossroads Program has been moved to Erie Street School due to some program concerns with older children being in an elementary school environment. The Crossroads program will be the sole program at Erie St.

SUPERINTENDENT'S REPORT

10.4 BOCES Educational Consortium Moving to AESA
District Superintendent Todd informed the Board that the Statewide BOCES Public Relations efforts (BOCES' Educational Consortium) would now be administered through the AESA.

10.5 Governor's Veto of BOCES 20-Year Leases
Mr. Todd announced that there was legislation to extend 10-year BOCES' lease maximums to 20-years, but the Governor vetoed the legislation.

10.6 Statewide School Finance Consortium Handout
Mr. Todd shared a handout for each district relative to GAP Elimination Adjustment Reductions to State Aid.

PRESIDENT'S REPORT

11.1 OMSBA 30th Annual Meeting – December 5th, Genesee Grande Hotel, Syracuse, NY
President Shelmidine asked who would be interested in attending the OMSBA Annual Meeting. Those expressing an interest were Donna Blake and Gregory Muench.

11.2 Thoughts From NYSSBA
Those who recently attended the NYSSBA Convention in Rochester, NY shared with their fellow Board members the workshops that they enjoyed or thought were informational. The Board expressed an interest of having the handouts provided by Bill Daggett. Missy will see if they are still available on the NYSSBA website.

BOARD FORUM/DISCUSSION

None.

MEETING ADJOURNED

It was:

Moved by William "Dave" White, seconded by Donna Blake, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 8, Nays 0, motion carried.

The BOCES Board adjourned at 8:15 p.m.

Respectfully Submitted,

Melissa A. Allard
District Clerk

Oswego County BOCES

INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd MJS mk
Assistant Superintendent for Administrative Services

SUBJECT: Administrative Services Report for the Board of Education

DATE: 12/6/13

Enclosed are the following items for the Finance/Administrative Services section of the December 18, 2013 Board of Education meeting:

- Enclosed for the information of the Board is a list of bills approved and ordered paid by the Internal Claims Auditor.

- Student Club Account Report for the period ending October 31, 2013, as prepared by Vickie Rowe, Treasurer of Student Club Accounts, and submitted by Jim Huber, Chief Faculty Advisor of Student Club Accounts.

- Treasurer's Report for the period ending October 31, 2013,as prepared and submitted by Kelly Wood, Treasurer.

- General Fund Budget Status Report as of November 30, 2013, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.

- Cooperative Bid Award #B14-7801 - Technology Supplies and Equipment, as prepared and submitted by Alyson Inman, School Purchasing Officer.

- Cooperative Bid Award #B14-4003 Multiple Vehicles, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.

- Approval of Surplus Equipment – December 18, 2013, as prepared and submitted by Gisèle Benigno, Coordinator of Business Administration, Printing, Public Relations and Special Projects.

- Resolution to Appoint Assistant Treasurer of Student Fund Accounts

- Preliminary Draft 2014-15 Administrative and Capital Budgets

- Audit Committee Meeting Minutes November 5, 2013 (for information only)

Please contact me if you have any questions or require any additional information.

MJS:mak
Enclosures

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: Capital Chck - Captial Fund Checking

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
001110	11/15/2013	C	A-VERDI	0007		No	No			$1,320.00	001110
001111	11/15/2013	C	Ferrara, Fiorenza	0007		No	No			$585.50	001111
001112	11/15/2013	C	Mosaic Associates	0007		No	No			$25,527.00	001112
001113	11/15/2013	C	SourceMedia LLC	0007		No	No			$1,045.00	001113
001114	11/15/2013	C	Standard & Poor's	0007		No	No			$7,700.00	001114
001115	11/22/2013	C	JAG Environmental, LLC	0007		No	No			$73,919.00	001115
001116	11/22/2013	C	Patricia Electric, Inc.	0007		No	No			$380,760.00	001116
001117	11/22/2013	C	Trespasz & Marquardt, LLP	0007		No	No			$5,825.00	001117
001118	11/22/2013	C	Trespasz & Marquardt, LLP	0007		No	No			$3,875.00	001118
001119	11/26/2013	C	A-VERDI	0007		No	No			$520.00	001119
001120	11/26/2013	C	C & S Design Build, Inc.	0007		No	No			$34,783.33	001120
001121	11/26/2013	C	Hiscock & Barclay, LLP	0007		No	No			$2,049.80	001121
001122	11/26/2013	C	Mosaic Associates	0007		No	No			$25,527.00	001122
001123	11/26/2013	C	The Scotsman Press	0007		No	No			$105.01	001123

Subtotal for Bank Account: Capital Chck - Captial Fund Checking

Grand Total	**$563,321.64**
Void Total	**$0.00**
Net	**$563,321.64**

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
030537	08/30/2013	C	Ramada Plaza Hotel - Hartford Downtown	0003		No	Yes	11/8/2013	Cash Replacement Check # 030773 Issued	($1,278.80)	030537
030772	11/07/2013	C	NYS Department of Motor Vehicles	0007		No	No			$250.00	030772
030773	11/08/2013	C	Ramada Plaza Hotel - Hartford Downtown	0007		No	No			$1,278.80	030773
030774	11/15/2013	C	Apple Computer, Inc.	0007		No	No			$100.00	030774
030775	11/15/2013	C	Barnes & Noble	0007		No	No			$280.05	030775
030776	11/15/2013	C	Contemporary Personnel Staffing	0007		No	No			$532.80	030776
030777	11/15/2013	C	Culotti\Karen	0007		No	No			$124.47	030777
030778	11/15/2013	C	Erbeck\Joseph	0007		No	No			$27.50	030778
030779	11/15/2013	C	Espinosa\Fernando	0007		No	No			$1,317.06	030779
030780	11/15/2013	C	Fosco\Jenna	0007		No	No			$200.91	030780
030781	11/15/2013	C	Higgins\Jennie	0007		No	No			$91.50	030781
030782	11/15/2013	C	Hotel Indigo	0007		No	No			$208.00	030782
030783	11/15/2013	C	Kingsbury\Sally	0007		No	No			$91.50	030783
030784	11/15/2013	C	Kramer\Lori	0007		No	No			$680.07	030784
030785	11/15/2013	C	Lawson Products	0007		No	No			$386.30	030785
030786	11/15/2013	C	McGraw Hill Education LLC	0007		No	No			$87.34	030786
030787	11/15/2013	C	Mexico Central Schools	0007		No	No			$300.00	030787
030788	11/15/2013	C	Middleton\Arlene	0007		No	No			$50.29	030788
030789	11/15/2013	C	Moore Medical, LLC	0007		No	No			$48.07	030789
030790	11/15/2013	C	NYSCATE	0007		No	No			$285.00	030790
030791	11/15/2013	C	Oswego Hospital	0007		No	No			$50.00	030791
030792	11/15/2013	C	Palmer\Margaret	0007		No	No			$210.95	030792
030793	11/15/2013	C	Patterson Medical Supply, Inc.	0007		No	No			$16.11	030793
030794	11/15/2013	C	Phoenix Central School	0007		No	No			$180.00	030794
030795	11/15/2013	C	Pope\Stacey	0007		No	No			$91.50	030795
030796	11/15/2013	C	Radisson Hotel Rochester Riverside	0007		No	No			$246.00	030796
030797	11/15/2013	C	Sandy Creek Central School	0007		No	No			$100.00	030797
030798	11/15/2013	C	Sofa King Fresh, LLC	0007		No	No			$27.53	030798
030799	11/15/2013	C	Staples Advantage	0007		No	No			$121.72	030799
030800	11/15/2013	C	Staples Contract & Commercial	0007		No	No			$254.90	030800
030801	11/15/2013	C	Trowbridge\Adele	0007		No	No			$307.93	030801
030802	11/15/2013	C	Tryon\Benjamin	0007		No	No			$35.00	030802
030803	11/20/2013	C	Garcia\Julie	0007		No	No			$75.00	030803
030804	11/20/2013	C	Kimball\Julie	0007		No	No			$50.00	030804
030805	11/20/2013	C	McRae\Sascha	0007		No	No			$50.00	030805
030806	11/20/2013	C	Riccadonna\Amy	0007		No	No			$50.00	030806
030807	11/20/2013	C	Soper\Robin	0007		No	No			$50.00	030807
030808	11/26/2013	C	AT&T Mobility	0007		No	No			$1,472.51	030808
030809	11/26/2013	C	Barnes & Noble	0007		No	No			$211.20	030809
030810	11/26/2013	C	Commissioner of Motor Vehicles	0007		No	No			$40.00	030810

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: FederalKey - Key Bank - Federal

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
030811	11/26/2013	C	Commissioner of Motor Vehicles	0007		No	No			$40.00	030811
030812	11/26/2013	C	Commissioner of Motor Vehicles	0007		No	No			$40.00	030812
030813	11/26/2013	C	Commissioner of Motor Vehicles	0007		No	No			$40.00	030813
030814	11/26/2013	C	Commissioner of Motor Vehicles	0007		No	No			$40.00	030814
030815	11/26/2013	C	Contemporary Personnel Staffing	0007		No	No			$532.80	030815
030816	11/26/2013	C	Cook\Claudia	0007		No	No			$364.14	030816
030817	11/26/2013	C	Custom Computer Specialists, Inc.	0007		No	No			$36.24	030817
030818	11/26/2013	C	Erie 1 BOCES	0007		No	No			$1,716.95	030818
030819	11/26/2013	C	Espinosa\Fernando	0007		No	No			$446.58	030819
030820	11/26/2013	C	Espinosa\Sally	0007		No	No			$226.57	030820
030821	11/26/2013	C	Farden\Mandy	0007		No	No			$197.75	030821
030822	11/26/2013	C	Fisher\William	0007		No	No			$154.25	030822
030823	11/26/2013	C	Flood\Elaine	0007		No	No			$321.80	030823
030824	11/26/2013	C	Hannibal Central School	0007		No	No			$210.62	030824
030825	11/26/2013	C	Jackson\Linda	0007		No	No			$73.45	030825
030826	11/26/2013	C	Kunes\Innry Tautiva	0007		No	No			$375.73	030826
030827	11/26/2013	C	Learning Forward	0007		No	No			$299.00	030827
030828	11/26/2013	C	Lewandowski\Evelyn	0007		No	No			$109.61	030828
030829	11/26/2013	C	Liverpool Central School	0007		No	No			$127.00	030829
030830	11/26/2013	C	Mexico Central Schools	0007		No	No			$518.87	030830
030831	11/26/2013	C	Newfield Central School District	0007		No	No			$65.00	030831
030832	11/26/2013	C	NYSCATE	0007		No	No			$225.00	030832
030833	11/26/2013	C	Pearson Education	0007		No	No			$166.19	030833
030834	11/26/2013	C	Proietti\Cynthia	0007		No	No			$164.98	030834
030835	11/26/2013	C	RITTENHOUSE BOOK DIST.	0007		No	No			$110.96	030835
030836	11/26/2013	C	Staples Advantage	0007		No	No			$401.61	030836
030837	11/26/2013	C	Staples Contract & Commercial	0007		No	No			$254.44	030837
030838	11/26/2013	C	VOUTSINAS\ANNE MARIE	0007		No	No			$200.00	030838
030839	11/26/2013	C	W. W. Norton & Company	0007		No	No			$545.90	030839
030840	11/26/2013	C	Whitney\Doneita	0007		No	No			$42.04	030840

Subtotal for Bank Account: FederalKey - Key Bank - Federal

Grand Total	**$18,047.61**
Void Total	**($1,278.80)**
Net	**$16,768.81**

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103526	10/15/2013	C	Presentation Concepts Crp	0005		No	Yes	11/8/2013	Cash Replacement Check # 103783 Issued	($700.00)	103526
103613	10/30/2013	C	All Tickets, Inc.	0005		No	Yes	11/1/2013	Check amount needs to be increased	($4,675.00)	103613
103782	11/07/2013	C	WGI Sport of the Arts	0007		No	No			$1,900.00	103782
103783	11/08/2013	C	PRESENTATION CONCEPTS CRP	0007		No	No			$700.00	103783
103784	11/15/2013	C	A-VERDI	0007		No	No			$359.00	103784
103785	11/15/2013	C	Abbott\Thomas C.	0007		No	No			$182.29	103785
103786	11/15/2013	C	Academy of Fire Science	0007		No	No			$149.00	103786
103787	11/15/2013	C	Addcom Electronics	0007		No	No			$385.00	103787
103788	11/15/2013	C	Advanced Assessment Systems, Inc.	0007		Yes	No			$11,895.50	103788
103789	11/15/2013	C	Advanced Educational Products	0007		No	No			$65.80	103789
103790	11/15/2013	C	Albany Marriott	0007		No	No			$119.00	103790
103791	11/15/2013	C	All Tickets, Inc.	0007		No	No			$4,705.50	103791
103792	11/15/2013	C	Alsco	0007		No	No			$172.57	103792
103793	11/15/2013	C	Andy Thibodeau Impact Programs	0007		No	No			$1,400.00	103793
103794	11/15/2013	C	B&H Photo Video	0007		No	No			$236.94	103794
103795	11/15/2013	C	Bayne\Roseann M.	0007		No	No			$1,115.59	103795
103796	11/15/2013	C	Benigno\Gisele	0007		No	No			$277.24	103796
103797	11/15/2013	C	Benjamin\Michelle	0007		No	No			$56.95	103797
103798	11/15/2013	C	Bradbury\Amy	0007		No	No			$143.51	103798
103799	11/15/2013	C	Bradley\Jessie	0007		No	No			$315.27	103799
103800	11/15/2013	C	Bureau of Lectures & Concert Artists, In	0007		No	No			$390.00	103800
103801	11/15/2013	C	Butch's Auto Paint Supply	0007		No	No			$145.80	103801
103802	11/15/2013	C	Butler\Dawn	0007		No	No			$20.34	103802
103803	11/15/2013	C	CampbellNet Solutions	0007		No	No			$1,500.84	103803
103804	11/15/2013	C	Campbell\Jared	0007		No	No			$1,000.00	103804
103805	11/15/2013	C	Carr\Nancy	0007		No	No			$179.67	103805
103806	11/15/2013	C	Catalanotto\Peter	0007		No	No			$6,800.00	103806
103807	11/15/2013	C	CDW Government, Inc.	0007		No	No			$361.00	103807
103808	11/15/2013	C	Central Square Central School District	0007		No	No			$3,070.20	103808
103809	11/15/2013	C	CLCD, LLC	0007		No	No			$335.75	103809
103810	11/15/2013	C	Cleveland Plant & Flower	0007		No	No			$489.11	103810
103811	11/15/2013	C	Cole\Susanne	0007		No	No			$10.74	103811
103812	11/15/2013	C	Collins\Timothy J.	0007		No	No			$500.00	103812
103813	11/15/2013	C	Cook\Laura	0007		No	No			$20.79	103813
103814	11/15/2013	C	Corkey Comics	0007		No	No			$500.00	103814
103815	11/15/2013	C	Custom Computer Specialists, Inc.	0007		No	No			$568.02	103815
103816	11/15/2013	C	Demo BOCES	0007		No	No			$7,340.00	103816
103817	11/15/2013	C	DECA, Inc.	0007		No	No			$912.00	103817
103818	11/15/2013	C	Dell Marketing L.P.	0007		No	No			$80,541.02	103818
103819	11/15/2013	C	deVries\Rachel Guido	0007		No	No			$2,250.00	103819

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103820	11/15/2013	C	Dox Electronics	0007		No	No			$689.00	103820
103821	11/15/2013	C	Dupli Envlp & Graphics	0007		No	No			$170.00	103821
103822	11/15/2013	C	E. John Gavras Center	0007		No	No			$180.00	103822
103823	11/15/2013	C	Eichholtz\Debra B.	0007		No	No			$1,753.49	103823
103824	11/15/2013	C	Empire Flower Supply	0007		No	No			$159.00	103824
103825	11/15/2013	C	Environmental Compliance	0007		No	No			$450.00	103825
103826	11/15/2013	C	Figliuolo-Chetney\Brigid K.	0007		No	No			$11.30	103826
103827	11/15/2013	C	Finger Lakes Chemicals	0007		No	No			$273.94	103827
103828	11/15/2013	C	Follett Software Company	0007		No	No			$8,232.88	103828
103829	11/15/2013	C	Frank's Uniforms	0007		No	No			$812.50	103829
103830	11/15/2013	C	Fred Raynor Ford	0007		No	No			$29.96	103830
103831	11/15/2013	C	Giverson\Lori	0007		No	No			$50.00	103831
103832	11/15/2013	C	Goldberg\Irwin S.	0007		No	No			$450.00	103832
103833	11/15/2013	C	Govconnection, Inc.	0007		No	No			$4,035.00	103833
103834	11/15/2013	C	Grainger Inc.	0007		No	No			$1,046.16	103834
103835	11/15/2013	C	Gramlich\Jack	0007		No	No			$4,200.00	103835
103836	11/15/2013	C	Greater Southern Tier Boces	0007		No	No			$212.50	103836
103837	11/15/2013	C	Hall\Charlotte	0007		No	No			$11.53	103837
103838	11/15/2013	C	HALSEY MACHINERY CO.,INC	0007		No	No			$151.99	103838
103839	11/15/2013	C	Hammond\James E.	0007		No	No			$42.00	103839
103840	11/15/2013	C	Hampton Inn and Suites Albany/Downtown	0007		No	No			$247.00	103840
103841	11/15/2013	C	Haun Welding Supply	0007		No	No			$780.90	103841
103842	11/15/2013	C	Hebert\Linda	0007		No	No			$46.90	103842
103843	11/15/2013	C	Hill & Markes	0007		No	No			$271.80	103843
103844	11/15/2013	C	Hillyard / New York	0007		No	No			$659.92	103844
103845	11/15/2013	C	Hispanic Flamenco Ballet	0007		No	No			$1,262.50	103845
103846	11/15/2013	C	Hyatt Regency Rochester	0007		No	No			$500.00	103846
103847	11/15/2013	C	Hyatt Regency Rochester	0007		No	No			$250.00	103847
103848	11/15/2013	C	IBM Corp.	0007		No	No			$851.25	103848
103849	11/15/2013	C	Ilczyszyn\Ann Marie	0007		No	No			$270.92	103849
103850	11/15/2013	C	J & K Auto Parts	0007		No	No			$42.15	103850
103851	11/15/2013	C	J & M SCHAEFFER, INC.	0007		No	No			$569.90	103851
103852	11/15/2013	C	Jefferson Lewis BOCES	0007		No	No			$3,419.56	103852
103853	11/15/2013	C	Kaban\Tina	0007		No	No			$81.36	103853
103854	11/15/2013	C	Kathy's Cakes and Specialty Treats	0007		No	No			$119.60	103854
103855	11/15/2013	C	Krumbach\Christine T.	0007		No	No			$2,300.00	103855
103856	11/15/2013	C	Ladd\Kimberlee	0007		No	No			$15.82	103856
103857	11/15/2013	C	Lafountain\Mark	0007		No	No			$33.57	103857
103858	11/15/2013	C	LeMoyne College Jazzuits	0007		No	No			$150.00	103858
103859	11/15/2013	C	Lindenmeyr Munroe	0007		No	No			$83.01	103859

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OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103860	11/15/2013	C	Luneau\Ilze	0007		No	No			$500.00	103860
103861	11/15/2013	C	Machado\Leonard R	0007		No	No			$2,500.00	103861
103862	11/15/2013	C	Mail\Finance	0007		No	No			$1,062.91	103862
103863	11/15/2013	C	Maines Funding Corp	0007		No	No			$313.83	103863
103864	11/15/2013	C	McCarthy\Jim	0007		No	No			$750.00	103864
103865	11/15/2013	C	Merry Go Round Playhouse	0007		No	No			$25,760.00	103865
103866	11/15/2013	C	Mexico Central Schools	0007		No	No			$50.25	103866
103867	11/15/2013	C	Mitchell's Speedway Press	0007		No	No			$698.00	103867
103868	11/15/2013	C	Monroe #1 BOCES	0007		No	No			$453.46	103868
103869	11/15/2013	C	Moore Medical, LLC	0007		No	No			$815.47	103869
103870	11/15/2013	C	Moretti\Stephanie	0007		No	No			$228.83	103870
103871	11/15/2013	C	Musical Associates of CNY, Inc.	0007		No	No			$4,074.00	103871
103872	11/15/2013	C	National Grid	0007		No	No			$27.45	103872
103873	11/15/2013	C	New Haven Building Supply	0007		No	No			$10.60	103873
103874	11/15/2013	C	NYS Percussion Circuit	0007		No	No			$650.00	103874
103875	11/15/2013	C	NYSCATE	0007		No	No			$305.00	103875
103876	11/15/2013	C	NYSSMA	0007		No	No			$198.00	103876
103877	11/15/2013	C	NYSSMA	0007		No	No			$95.00	103877
103878	11/15/2013	C	NYSSMA	0007		No	No			$252.00	103878
103879	11/15/2013	C	Ochsner\Darlene	0007		No	No			$84.75	103879
103880	11/15/2013	C	OCMEA	0007		No	No			$63.00	103880
103881	11/15/2013	C	OCMEA	0007		No	No			$700.00	103881
103882	11/15/2013	C	OCMEA	0007		No	No			$819.00	103882
103883	11/15/2013	C	Oddly Enough	0007		No	No			$2,500.00	103883
103884	11/15/2013	C	Office Depot	0007		No	No			$487.57	103884
103885	11/15/2013	C	Orlando\Tonette	0007		No	No			$1,110.00	103885
103886	11/15/2013	C	Oswego County Weeklies	0007		No	No			$103.48	103886
103887	11/15/2013	C	PALLADIUM TIMES, INC.	0007		No	No			$250.48	103887
103888	11/15/2013	C	Paulanjo's Pizza	0007		No	No			$56.83	103888
103889	11/15/2013	C	PC University	0007		No	No			$143.90	103889
103890	11/15/2013	C	PCM-G	0007		No	No			$1,639.89	103890
103891	11/15/2013	C	Peaceful Schools	0007		No	No			$2,400.00	103891
103892	11/15/2013	C	Pehta\Charles	0007		No	No			$79.67	103892
103893	11/15/2013	C	Phonak, LLC	0007		No	No			$3,350.17	103893
103894	11/15/2013	C	POMCO	0007		No	No			$4,515.12	103894
103895	11/15/2013	C	Poole\Marilyn	0007		No	No			$182.72	103895
103896	11/15/2013	C	POSTLER & JAECKLE CORP	0007		No	No			$5,514.77	103896
103897	11/15/2013	C	Putnam-Westchester BOCES	0007		No	No			$1,431.00	103897
103898	11/15/2013	C	Pyramid School Products	0007		No	No			$37.32	103898
103899	11/15/2013	C	QUESTAR III	0007		No	No			$227.78	103899

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103900	11/15/2013	C	R.J.Nudo Co., Inc.	0007		No	No			$228.05	103900
103901	11/15/2013	C	Radisson Hotel Rochester Riverside	0007		Yes	No			$1,230.00	103901
103902	11/15/2013	C	Recchio-Demmin\Barbara E.	0007		No	No			$118.23	103902
103903	11/15/2013	C	Region 9 DECA	0007		No	No			$296.00	103903
103904	11/15/2013	C	Reliance Communications, LLC	0007		No	No			$5,636.00	103904
103905	11/15/2013	C	Reynolds\Jan	0007		No	No			$3,870.00	103905
103906	11/15/2013	C	Rhinehart\Amy	0007		No	No			$388.44	103906
103907	11/15/2013	C	Ricoh USA, Inc.	0007		No	No			$600.00	103907
103908	11/15/2013	C	Rosamond Gifford Zoo	0007		No	No			$482.00	103908
103909	11/15/2013	C	Ruch\Dave	0007		No	No			$1,500.00	103909
103910	11/15/2013	C	Rundle\Larry J.	0007		No	No			$3,800.00	103910
103911	11/15/2013	C	Sandy Creek Central School Dist.	0007		No	No			$1,050.00	103911
103912	11/15/2013	C	School Daze	0007		No	No			$170.20	103912
103913	11/15/2013	C	School Daze	0007		No	No			$73.87	103913
103914	11/15/2013	C	Schulz\Kelly	0007		No	No			$379.96	103914
103915	11/15/2013	C	SDE, Inc.	0007		No	No			$4,510.00	103915
103916	11/15/2013	C	Seneca Data Distributors	0007		No	No			$16,085.00	103916
103917	11/15/2013	C	Server Supply.com Inc.	0007		No	No			$219.00	103917
103918	11/15/2013	C	Seymour\Tamara	0007		No	No			$235.00	103918
103919	11/15/2013	C	Sheffield Pottery, Inc.	0007		No	No			$979.00	103919
103920	11/15/2013	C	SILVER STRONG & ASSOCIATES, INC.	0007		No	No			$5,863.22	103920
103921	11/15/2013	C	Sova\Theresa	0007		No	No			$316.40	103921
103922	11/15/2013	C	Sperati\Linda	0007		No	No			$19.21	103922
103923	11/15/2013	C	Staples Advantage	0007		No	No			$644.55	103923
103924	11/15/2013	C	Staples Contract & Commercial	0007		No	No			$440.04	103924
103925	11/15/2013	C	Stolusky\Danielle	0007		No	No			$128.08	103925
103926	11/15/2013	C	Synergy Global Solutions	0007		No	No			$335.90	103926
103927	11/15/2013	C	Syracuse Media Group	0007		No	No			$1,017.86	103927
103928	11/15/2013	C	Syracuse Stage	0007		No	No			$1,250.00	103928
103929	11/15/2013	C	Taylor\Paul	0007		No	No			$1,800.00	103929
103930	11/15/2013	C	TeachingMadeEasier, LLC	0007		No	No			$480.00	103930
103931	11/15/2013	C	Tequipment	0007		No	No			$147.00	103931
103932	11/15/2013	C	The Puppet People	0007		No	No			$1,210.00	103932
103933	11/15/2013	C	Theatreworks/USA	0007		No	No			$4,375.00	103933
103934	11/15/2013	C	Thompson\Beth	0007		No	No			$11.43	103934
103935	11/15/2013	C	Thompson\Clem	0007		No	No			$86.11	103935
103936	11/15/2013	C	Thompson\Holly	0007		No	No			$627.72	103936
103937	11/15/2013	C	Time Warner Cable	0007		No	No			$337.65	103937
103938	11/15/2013	C	Tops Markets LLC	0007		No	No			$62.72	103938
103939	11/15/2013	C	Toshiba Business Soultions, USA	0007		No	No			$1,240.00	103939

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) V=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
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Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103940	11/15/2013	C	Travel Leaders	0007		No	No			$330.60	103940
103941	11/15/2013	C	Trout\Nikki	0007		No	No			$237.30	103941
103942	11/15/2013	C	Troxell Communications	0007		No	No			$15.80	103942
103943	11/15/2013	C	Trump\Lorie	0007		No	No			$58.76	103943
103944	11/15/2013	C	UNIFIRST CORPORATION	0007		No	No			$196.16	103944
103945	11/15/2013	C	Uniforms Etc.	0007		No	No			$6,586.88	103945
103946	11/15/2013	C	UNITED RADIO	0007		No	No			$864.00	103946
103947	11/15/2013	C	Usherwood & Associates of NY	0007		No	No			$2,140.00	103947
103948	11/15/2013	C	Van Burkirk\Peter	0007		No	No			$2,500.00	103948
103949	11/15/2013	C	Vieira Jr.\Antonio da Rocha	0007		No	No			$1,100.00	103949
103950	11/15/2013	C	Volney Fire & Security Unlimited	0007		No	No			$85.00	103950
103951	11/15/2013	C	W.B. Mason Co., Inc.	0007		No	No			$6,412.40	103951
103952	11/15/2013	C	Wacheva Cultural Arts, Inc.	0007		No	No			$1,000.00	103952
103953	11/15/2013	C	Waste Management of Syracuse	0007		No	No			$963.87	103953
103954	11/15/2013	C	Wegmans Food Markets Inc.	0007		No	No			$38.51	103954
103955	11/15/2013	C	Wideman\Wayne	0007		No	No			$405.39	103955
103956	11/15/2013	C	William V. MacGill & Co.	0007		No	No			$82.95	103956
103957	11/15/2013	C	Wilson\Lynne	0007		No	No			$220.35	103957
103958	11/15/2013	C	Zagg Incorporated	0007		No	No			$199.96	103958
103959	11/26/2013	C	A-VERDI	0007		No	No			$540.00	103959
103960	11/26/2013	C	Advance Tool	0007		No	No			$500.00	103960
103961	11/26/2013	C	All Tickets, Inc.	0007		Yes	No			$3,036.00	103961
103962	11/26/2013	C	Allen\Mackenzie	0007		No	No			$700.00	103962
103963	11/26/2013	C	Alsco	0007		No	No			$345.14	103963
103964	11/26/2013	C	AT&T Mobility	0007		No	No			$2,561.37	103964
103965	11/26/2013	C	AT&T Mobility	0007		No	No			$206.90	103965
103966	11/26/2013	C	Atlantic Power, Inc.	0007		No	No			$52.79	103966
103967	11/26/2013	C	B&H Photo Video	0007		No	No			$401.64	103967
103968	11/26/2013	C	Bletch\John	0007		No	No			$600.00	103968
103969	11/26/2013	C	Brancato\Patricia	0007		No	No			$18.08	103969
103970	11/26/2013	C	Burdick\Sherry	0007		No	No			$57.37	103970
103971	11/26/2013	C	Butler\Dawn	0007		No	No			$21.02	103971
103972	11/26/2013	C	Cayuga Onondaga BOCES	0007		No	No			$6,994.34	103972
103973	11/26/2013	C	Chevalier\Brian	0007		No	No			$650.00	103973
103974	11/26/2013	C	City Electric Co.	0007		No	No			$77.17	103974
103975	11/26/2013	C	Cleveland Plant & Flower	0007		No	No			$547.96	103975
103976	11/26/2013	C	CNY ARTS, INC.	0007		No	No			$11,520.00	103976
103977	11/26/2013	C	Comnetix, Inc.	0007		No	No			$1,340.00	103977
103978	11/26/2013	C	CORNING MUSEUM OF GLASS	0007		No	No			$725.00	103978
103979	11/26/2013	C	Corporate Payment Systems	0007		No	No			$566.36	103979

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OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
103980	11/26/2013	C	Deary-Petrocci\Carolyn	0007		No	No			$163.63	103980
103981	11/26/2013	C	Dell Marketing L.P.	0007		No	No			$104.49	103981
103982	11/26/2013	C	Densk\Sally	0007		No	No			$467.82	103982
103983	11/26/2013	C	Depot Intl/West Point Products	0007		No	No			$172.75	103983
103984	11/26/2013	C	Eckert\James M.	0007		No	No			$600.00	103984
103985	11/26/2013	C	Empire Flower Supply	0007		No	No			$422.25	103985
103986	11/26/2013	C	Eric Armin Inc.	0007		No	No			$312.50	103986
103987	11/26/2013	C	Erie 1 BOCES	0007		No	No			$3,328.76	103987
103988	11/26/2013	C	ESSP	0007		No	No			$2,190.00	103988
103989	11/26/2013	C	Eye Care and Cure	0007		No	No			$77.15	103989
103990	11/26/2013	C	Ferrara, Fiorenza	0007		No	No			$2,656.96	103990
103991	11/26/2013	C	Filtrec Corporation	0007		No	No			$540.00	103991
103992	11/26/2013	C	Frey Scientific	0007		No	No			$102.60	103992
103993	11/26/2013	C	Gavson, Inc.	0007		No	No			$1,311.25	103993
103994	11/26/2013	C	GIFFORD FAMILY THEATRE	0007		No	No			$920.00	103994
103995	11/26/2013	C	Govconnection, Inc.	0007		No	No			$1,407.00	103995
103996	11/26/2013	C	Grainger Inc.	0007		No	No			$1,190.48	103996
103997	11/26/2013	C	Grasso\Jason	0007		No	No			$150.00	103997
103998	11/26/2013	C	Greater Oswego-Fulton Chamber	0007		No	No			$300.00	103998
103999	11/26/2013	C	Grisamore Farms	0007		No	No			$132.00	103999
104000	11/26/2013	C	HALSEY MACHINERY CO.,INC	0007		No	No			$547.19	104000
104001	11/26/2013	C	Hamilton-Fulton-Mont BOCES	0007		No	No			$1,400.00	104001
104002	11/26/2013	C	Hammond\James E.	0007		No	No			$68.00	104002
104003	11/26/2013	C	Hannibal Central School	0007		No	No			$151.58	104003
104004	11/26/2013	C	Harris Computer Systems	0007		No	No			$50.00	104004
104005	11/26/2013	C	Haun Welding Supply	0007		No	No			$157.93	104005
104006	11/26/2013	C	Hebert\Linda	0007		No	No			$59.89	104006
104007	11/26/2013	C	Hewlett Packard	0007		No	No			$14.00	104007
104008	11/26/2013	C	Hillyard / New York	0007		No	No			$3,893.00	104008
104009	11/26/2013	C	Holiday Inn Albany	0007		No	No			$222.00	104009
104010	11/26/2013	C	Huber\James	0007		No	No			$241.26	104010
104011	11/26/2013	C	Independent Living Aids	0007		No	No			$66.85	104011
104012	11/26/2013	C	J & M SCHAEFFER, INC.	0007		No	No			$109.00	104012
104013	11/26/2013	C	Jackman\Paul D.	0007		No	No			$150.00	104013
104014	11/26/2013	C	Know Theatre of Cincinnati	0007		No	No			$1,165.00	104014
104015	11/26/2013	C	Laubscher\Jennifer	0007		No	No			$55.77	104015
104016	11/26/2013	C	Logisoft Computer Product	0007		No	No			$25.00	104016
104017	11/26/2013	C	LONGLEY BROS., INC	0007		No	No			$371.82	104017
104018	11/26/2013	C	Manlius Art Cinema	0007		No	No			$967.50	104018
104019	11/26/2013	C	Martin\Colleen	0007		No	No			$57.07	104019

Payment Types C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
104020	11/26/2013	C	Merry Go Round Playhouse	0007		No	No			$2,450.00	104020
104021	11/26/2013	C	Mexico Central Schools	0007		No	No			$2,154.04	104021
104022	11/26/2013	C	Mexico Central Schools	0007		No	No			$5,189.48	104022
104023	11/26/2013	C	Microsonics, Inc.	0007		No	No			$173.00	104023
104024	11/26/2013	C	Mid-York Color Guard Circuit	0007		No	No			$550.00	104024
104025	11/26/2013	C	Milton Cat	0007		No	No			$29.83	104025
104026	11/26/2013	C	Minerva	0007		No	No			$6,000.00	104026
104027	11/26/2013	C	Mirabito Enery Products	0007		No	No			$2,384.31	104027
104028	11/26/2013	C	Mitchell's Speedway Press	0007		No	No			$1,000.05	104028
104029	11/26/2013	C	Moore Medical, LLC	0007		No	No			$305.90	104029
104030	11/26/2013	C	MOST	0007		No	No			$210.00	104030
104031	11/26/2013	C	MSC Industrial Supply Co.	0007		No	No			$382.85	104031
104032	11/26/2013	C	MUSEUM OF THE EARTH	0007		No	No			$101.50	104032
104033	11/26/2013	C	Nappi\Lisa	0007		No	No			$248.36	104033
104034	11/26/2013	C	National Grid	0007		No	No			$33.09	104034
104035	11/26/2013	C	New Haven Building Supply	0007		No	No			$56.67	104035
104036	11/26/2013	C	North East Color Guard Circuit	0007		No	No			$485.00	104036
104037	11/26/2013	C	NYS CLSA	0007		No	No			$2,178.00	104037
104038	11/26/2013	C	NYS Percussion Circuit	0007		No	No			$650.00	104038
104039	11/26/2013	C	NYSASPA	0007		No	No			$75.00	104039
104040	11/26/2013	C	NYSBDA	0007		No	No			$1,400.00	104040
104041	11/26/2013	C	NYSCATE	0007		No	No			$1,125.00	104041
104042	11/26/2013	C	NYSSBA	0007		No	No			$9,224.00	104042
104043	11/26/2013	C	NYSSMA	0007		No	No			$288.00	104043
104044	11/26/2013	C	NYSSMA	0007		No	No			$306.00	104044
104045	11/26/2013	C	OCMEA	0007		No	No			$75.00	104045
104046	11/26/2013	C	OCMEA	0007		No	No			$15.00	104046
104047	11/26/2013	C	OCMEA	0007		No	No			$40.00	104047
104048	11/26/2013	C	Office Depot	0007		No	No			$49.99	104048
104049	11/26/2013	C	Old McDonald's Farm, LLC	0007		No	No			$804.00	104049
104050	11/26/2013	C	One Vision Solutions	0007		No	No			$8,068.00	104050
104051	11/26/2013	C	Onondaga-Madison SBA	0007		No	No			$105.00	104051
104052	11/26/2013	C	Orenda Springs	0007		No	No			$3,270.00	104052
104053	11/26/2013	C	Oticon Inc.	0007		No	No			$1,565.00	104053
104054	11/26/2013	C	Page Wildlife Center	0007		No	No			$750.00	104054
104055	11/26/2013	C	PC University Distributor's Inc.	0007		No	No			$201.95	104055
104056	11/26/2013	C	Poor\Daniel G.	0007		No	No			$34.01	104056
104057	11/26/2013	C	Prestige Box Corporation	0007		No	No			$144.41	104057
104058	11/26/2013	C	R.J.Nudo Co., Inc.	0007		No	No			$270.90	104058
104059	11/26/2013	C	Recchio-Demmin\Barbara E.	0007		No	No			$340.13	104059

Payment Types C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
104060	11/26/2013	C	Rehab Resources	0007		No	No			$4,404.12	104060
104061	11/26/2013	C	Reynolds\Jan	0007		No	No			$1,690.00	104061
104062	11/26/2013	C	Rice\Margaret	0007		No	No			$134.47	104062
104063	11/26/2013	C	Ricoh USA, Inc.	0007		No	No			$403.92	104063
104064	11/26/2013	C	School Specialty	0007		No	No			$294.00	104064
104065	11/26/2013	C	Sergeant Laboratories, Inc.	0007		No	No			$8,051.45	104065
104066	11/26/2013	C	Seymour\Tamara	0007		No	No			$30.00	104066
104067	11/26/2013	C	Sheperd\Michael	0007		No	No			$540.33	104067
104068	11/26/2013	C	Silver Nugget	0007		No	No			$250.00	104068
104069	11/26/2013	C	Skyworks. Inc.	0007		No	No			$475.25	104069
104070	11/26/2013	C	Smart Systems, Inc.	0007		No	No			$4,925.00	104070
104071	11/26/2013	C	Staff Development Associates	0007		No	No			$900.00	104071
104072	11/26/2013	C	Staples Advantage	0007		No	No			$630.24	104072
104073	11/26/2013	C	Staples Contract & Commercial	0007		No	No			$327.56	104073
104074	11/26/2013	C	Statewide BOCES	0007		No	No			$736.00	104074
104075	11/26/2013	C	Struppler's Shur Fine	0007		No	No			$40.86	104075
104076	11/26/2013	C	SUNY Cortland	0007		No	No			$75.00	104076
104077	11/26/2013	C	SUNY Oswego	0007		No	No			$92.99	104077
104078	11/26/2013	C	Supermedia LLC	0007		No	No			$20.00	104078
104079	11/26/2013	C	SurveyMonkey	0007		No	No			$204.00	104079
104080	11/26/2013	C	Syracuse Stage	0007		No	No			$6,208.00	104080
104081	11/26/2013	C	Sysco Food Services	0007		No	No			$725.43	104081
104082	11/26/2013	C	Teacher's Discovery	0007		No	No			$480.00	104082
104083	11/26/2013	C	Tequipment	0007		No	No			$418.00	104083
104084	11/26/2013	C	The Magic Trunk	0007		No	No			$3,500.00	104084
104085	11/26/2013	C	The Scotsman Press	0007		No	No			$22.12	104085
104086	11/26/2013	C	THE SEWARD HOUSE	0007		No	No			$93.00	104086
104087	11/26/2013	C	Theatrical Rights Worldwide	0007		No	No			$2,960.00	104087
104088	11/26/2013	C	Thompson & Johnson	0007		No	No			$790.91	104088
104089	11/26/2013	C	Time Warner Cable	0007		No	No			$1,286.81	104089
104090	11/26/2013	C	Titman\Kathleen	0007		No	No			$30.23	104090
104091	11/26/2013	C	Todd\Christopher J.	0007		No	No			$919.28	104091
104092	11/26/2013	C	Toshiba Business Soultions	0007		No	No			$505.66	104092
104093	11/26/2013	C	UNIFIRST CORPORATION	0007		No	No			$196.16	104093
104094	11/26/2013	C	Uniforms Etc.	0007		No	No			$1,262.47	104094
104095	11/26/2013	C	United Parcel Service	0007		No	No			$82.14	104095
104096	11/26/2013	C	UNITED RADIO	0007		No	No			$2,083.20	104096
104097	11/26/2013	C	Usherwood & Associates of NY	0007		No	No			$600.00	104097
104098	11/26/2013	C	Valentine\Sally	0007		No	No			$2,100.00	104098
104099	11/26/2013	C	Wager, CPA, P.C.\Raymond F.	0007		No	No			$12,200.00	104099

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OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: GeneralKey - Key Bank - Gen Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
104100	11/26/2013	C	Wal-Mart Community	0007		No	No			$1,236.26	104100
104101	11/26/2013	C	Wasatch I.T.	0007		No	No			$366.00	104101
104102	11/26/2013	C	Waste Management of Syracuse	0007		No	No			$704.81	104102
104103	11/26/2013	C	Wilson\Michael	0007		No	No			$79.62	104103
104104	11/26/2013	C	WorldStrides Heritage Performance Prog.	0007		No	No			$1,495.00	104104

Subtotal for Bank Account: GeneralKey - Key Bank - Gen Fund

Grand Total	**$493,311.12**
Void Total	**($5,375.00)**
Net	**$487,936.12**

OSWEGO COUNTY BOCES

A/P Check Register

Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
1410AETNA	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$6,064.33	1410AETNA
1410AMERCE	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$50.00	1410AMERCE
1410CABANK	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$1,670.00	1410CABANK
1410CADARE	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$200.00	1410CADARE
1410CAPGUA	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$200.00	1410CAPGUA
1410EMPBEN	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$1,200.00	1410EMPBEN
1410EQUIT	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$2,615.00	1410EQUIT
1410ERS4	11/08/2013	E	NYS & Local Retirement Systems	0008		No	No			$538.58	1410ERS4
1410ERS5	11/08/2013	E	NYS & Local Retirement Systems	0008		No	No			$248.34	1410ERS5
1410ERS6	11/08/2013	E	NYS & Local Retirement Systems	0008		No	No			$281.71	1410ERS6
1410ERSARR	11/08/2013	E	NYS & Local Retirement Systems	0008		No	No			$23.26	1410ERSARR
1410ERSLON	11/08/2013	E	NYS & Local Retirement Systems	0008		No	No			$1,620.00	1410ERSLON
1410FEDTAX	11/08/2013	E	Key Bank of Central NY	0008		No	No			$72,474.07	1410FEDTAX
1410FICA	11/08/2013	E	Key Bank of Central NY	0008		No	No			$75,802.31	1410FICA
1410FIDELI	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$400.00	1410FIDELI
1410IDSLIF	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$525.00	1410IDSLIF
1410LINCOL	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$411.90	1410LINCOL
1410MEDI	11/08/2013	E	Key Bank of Central NY	0008		No	No			$17,875.67	1410MEDI
1410MET	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$805.41	1410MET
1410NORAMC	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$175.00	1410NORAMC
1410NY	11/08/2013	E	Key Bank of Central NY	0008		No	No			$26,932.88	1410NY
1410OPPENH	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$2,087.76	1410OPPENH
1410OSWSCU	11/08/2013	E	New York State Processing Center	0008		No	No			$92.00	1410OSWSCU
1410PFSINV	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$75.00	1410PFSINV
1410UNITYM	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$50.00	1410UNITYM
1410VANGUA	11/08/2013	E	J. P. Morgan Chase	0008		No	No			$1,175.00	1410VANGUA
1411AETNA	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$5,206.64	1411AETNA
1411AMERCE	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$50.00	1411AMERCE
1411CABANK	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$1,670.00	1411CABANK
1411CADARE	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$200.00	1411CADARE
1411CAPGUA	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$200.00	1411CAPGUA
1411EMPBEN	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$1,200.00	1411EMPBEN
1411EQUIT	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$2,615.00	1411EQUIT
1411ERS4	11/22/2013	E	NYS & Local Retirement Systems	0008		No	No			$534.75	1411ERS4
1411ERS5	11/22/2013	E	NYS & Local Retirement Systems	0008		No	No			$255.04	1411ERS5
1411ERS6	11/22/2013	E	NYS & Local Retirement Systems	0008		No	No			$281.71	1411ERS6
1411ERSARR	11/22/2013	E	NYS & Local Retirement Systems	0008		No	No			$23.26	1411ERSARR
1411ERSLON	11/22/2013	E	NYS & Local Retirement Systems	0008		No	No			$1,780.00	1411ERSLON
1411FEDTAX	11/22/2013	E	Key Bank of Central NY	0008		No	No			$71,541.79	1411FEDTAX
1411FICA	11/22/2013	E	Key Bank of Central NY	0008		No	No			$75,874.58	1411FICA

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OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
1411FIDELI	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$400.00	1411FIDELI
1411IDSLIF	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$525.00	1411IDSLIF
1411LINCOL	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$411.50	1411LINCOL
1411MEDI	11/22/2013	E	Key Bank of Central NY	0008		No	No			$17,892.59	1411MEDI
1411MET	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$655.41	1411MET
1411NORAMC	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$175.00	1411NORAMC
1411NY	11/22/2013	E	Key Bank of Central NY	0008		No	No			$26,880.67	1411NY
1411OPPENH	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$1,941.60	1411OPPENH
1411OSWSCU	11/22/2013	E	New York State Processing Center	0008		No	No			$92.00	1411OSWSCU
1411PFSINV	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$75.00	1411PFSINV
1411UNITYM	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$50.00	1411UNITYM
1411VANGUA	11/22/2013	E	J. P. Morgan Chase	0008		No	No			$1,175.00	1411VANGUA
912173	11/15/2013	C	BOCES Supp/Employee Assn	0008		No	No			$1,174.59	912173
912174	11/15/2013	C	BOCES Teachers Assoc.	0008		No	No			$2,936.54	912174
912175	11/15/2013	C	Guardian	0008		No	No			$159.71	912175
912176	11/15/2013	C	HIGHER EDUC.SERVICES CORP	0008		No	No			$30.00	912176
912177	11/15/2013	C	NYS Teachers Retirement	0008		No	No			$3,600.00	912177
912178	11/15/2013	C	NYSUT Accounting	0008		No	No			$1,325.69	912178
912179	11/15/2013	C	Oswego County Sheriff	0008		No	No			$209.54	912179
912180	11/15/2013	C	Preferred Group Plan, Inc	0008		No	No			$3,012.38	912180
912181	11/15/2013	C	Swimelar, Trustee\Mark W.	0008		No	No			$126.92	912181
912182	11/15/2013	C	The S.A.A.N.Y.S.	0008		No	No			$817.00	912182
912183	11/15/2013	C	The State Insurance Fund	0008		No	No			$1,156.57	912183
912184	11/15/2013	C	United Teaching Assistant	0008		No	No			$1,455.69	912184
912185	11/15/2013	C	United Way of Greater	0008		No	No			$41.50	912185
912186	11/15/2013	C	Vote/Cope	0008		No	No			$46.50	912186
912187	11/26/2013	C	BOCES Supp/Employee Assn	0008		No	No			$1,164.60	912187
912188	11/26/2013	C	BOCES Teachers Assoc.	0008		No	No			$2,901.16	912188
912189	11/26/2013	C	HCC Life Insurance Company	0008		No	No			$22,211.64	912189
912190	11/26/2013	C	HIGHER EDUC.SERVICES CORP	0008		No	No			$30.00	912190
912191	11/26/2013	C	NYS Teachers Retirement	0008		No	No			$3,549.50	912191
912192	11/26/2013	C	NYSUT Accounting	0008		No	No			$1,325.69	912192
912193	11/26/2013	C	Oswego County Sheriff	0008		No	No			$188.38	912193
912194	11/26/2013	C	POMCO	0008		No	No			$19,013.00	912194
912195	11/26/2013	C	Preferred Group Plan, Inc	0008		No	No			$3,027.38	912195
912196	11/26/2013	C	Swimelar, Trustee\Mark W.	0008		No	No			$126.92	912196
912197	11/26/2013	C	The S.A.A.N.Y.S.	0008		No	No			$861.68	912197
912198	11/26/2013	C	United Teaching Assistant	0008		No	No			$1,483.94	912198
912199	11/26/2013	C	United Way of Greater	0008		No	No			$41.50	912199
912200	11/26/2013	C	Vote/Cope	0008		No	No			$46.50	912200

Payment Types: C=Computer Check A=Automated Payment E=Electronic Transfer(Manual) M=Manual Check

OSWEGO COUNTY BOCES

A/P Check Register
Bank Account: T&AKey - Key Bank - T&A Fund

Check Number	Check Date	Pay Type	Remit To	Warrant	Fund	Recoded	Void	Date	Reason	Check Amount	Check Number
Subtotal for Bank Account: T&AKey - Key Bank - T&A Fund									**Grand Total**	$497,564.68	
									Void Total	$0.00	
									Net	$497,564.68	
									Grand Total	$1,572,245.05	
									Void Total	($6,653.80)	
									Net	$1,565,591.25	

Selection Criteria

Bank Account: All
Check date is between 11/01/2013 and 11/30/2013
Sort by: Check Number/Check Date
Printed by GISELE BENIGNO

Oswego County BOCES

JH. JAMES HUBER, *Director of Exceptional Education*

Phone 315-963-4315
Fax 315-963-4391
jhuber@oswegoboces.org

MEMO

TO: MICHAEL SHEPERD

FROM: VICKIE ROWE

SUBJECT: STUDENT CLUB ACCOUNT REPORT

DATE: DECEMBER 6, 2013

Attached please find the October Student Club Account Reports for the Board of Education Meeting in December.

If you have any questions please let me know.

Attachment

Oswego County BOCES

Student Club/Class Accounts Report October 1, 2013 through October 31, 2013

Club/Class Account	10/1/2013 Beginning Balance	Deposits	Withdrawals	10/31/2013 Ending Balance
Adult Health Occupations	$ 328.73	$45.00	$0.00	$373.73
Auto Body	$ 415.14	$260.00	$671.62	$3.52
Computer Exploration	$ 364.52	$0.00	$0.00	$364.52
Cosmetology	$ 99.71	$0.00	$0.00	$99.71
Deaf Education	$ 601.90	$689.91	$0.00	$1,291.81
Law Enforcement #873	$ 505.17	$0.00	$0.00	$505.17
Manufacturing Plus	$ 2,980.28	$0.00	$0.00	$2,980.28
Retailing I	$ 11,777.65	$7,363.42	$12,278.22	$6,862.85
Signature Club	$ 3,400.64	$1,128.80	$0.00	$4,529.44
Skills USA VICA	$ 1,790.74	$0.00	$0.00	$1,790.74
The Star Ceramics Club	$ 276.08	$0.00	$0.00	$276.08
S.T.E.R.N.	$ 42.00	$56.73	$0.00	$98.73
Vocational Training Prog	$ 1,287.44	$0.00	$0.00	$1,287.44
TOTAL:	$23,870.00	$9,543.86	$12,949.84	$20,464.02

Oswego County BOCES

KELLY R. WOOD, *Treasurer*

Phone 315-963-4203
Fax 315-963-8477
kwood@oswegoboces.org

INTEROFFICE MEMORANDUM

TO: MICHAEL SHEPERD

FROM: KELLY R. WOOD, TREASURER

SUBJECT: FINANCIAL REPORTS FOR THE BOARD OF EDUCATION

DATE: 12/4/2013

CC: GISELE BENIGNO

- Included in this packet please find, October 31, 2013 the following accounts:
  - General Checking – The main checking account for Oswego County BOCES.
  - General Money Markets – Money Markets where all ACH deposits are made to and transfer out to other accounts. Money is transferred into the account to earn interest.
  - General Money Market Reserve Account - Money Market for Retirement Contribution, Employee Benefit, and Liability Reserve.
  - General Unemployment – Checking account to pay all unemployment taxes.
  - Federal Checking – Checking account for Adult Education, Grants, Preschool, Special Ed-Summer School.
  - Trust & Agency Checking – Checking account for employee's payroll deductions.
  - Trust & Agency Health Benefits – Checking account for employee's health benefits.
  - Trust & Agency Health Money Market – The health insurance reserve for active and retired employees. Money is transferred into the account to earn interest.
  - Trust & Agency Payroll – Checking account for the payment of the net payroll.
  - Capital – Checking account for all our capital projects.
  - Capital Money Market – Money is transferred into the account to earn interest.
  - OCTC Excess Fund – Oswego County Teacher Center excess savings account.
  - The Accounts Receivable Balance reflects all account balances as of November 30, 2013.
  - Please contact me if you have any questions.

OSWEGO COUNTY BOCES
TREASURER'S REPORT
October 31, 2013

	(A) Checking (0025)	(A) MM-Key Bank (7162)	(A) MM-Chase Bank (4030)	(A) MM-Key Bank (2389)	(A) Unemp Res (0096)	(F) Ckng (0037)	(T:A) Cash (0061)	(T:A) Health-Ckng (8149)	(T:A) Health Res (7022)	(T:A) Payroll (0353)	(H) Capital- Comm (7495)	(H) Capt MM- Comm (6098)	(F) OCTC Excess (2281)	Totals
Beginning Balance	1,462,370.73	1,126,611.11	1,749,305.75	3,638,924.68	10,022.16	409,891.94	52,937.40	458,312.68	781,814.63	0.00	8,217,805.16	150,002.92	4,807.40	17,972,806.56
Cash Receipt	5,755,381.66	13,596.21	236.94	309.07	47,391.48	123,968.71	1,489,798.72	665,365.32	66.41	923,596.72	17,383,617.97	2.55	1,432.45	26,404,764.24
Cash Disbursement	-6,979,118.18	-91,138.58	-300,000.00		-47,391.48	-321,256.42	-1,513,701.14	-769,916.74		-923,830.35	-334,317.10			-11,270,670.39
Transfer from MM														0.00
Items in Transit														0.00
Ending Balance	238,634.24	559,068.34	1,449,542.69	3,639,233.75	10,022.16	212,604.23	29,034.98	363,761.26	781,881.04	-233.63	25,267,105.03	150,005.47	6,239.85	33,105,900.41
Balance per Bank	4,041,702.71	559,068.34	1,449,542.69	3,639,233.75	10,022.16	251,822.64	104,691.63	549,017.47	781,881.04	10,837.78	25,267,892.44	150,005.47	6,239.85	37,221,957.97
Deposits in Transit	100,000.00						6.10							100,006.10
Transfer outstanding														0.00
Checks Outstanding	-3,903,068.47					-39,218.41	-75,662.75	-185,256.21		-11,071.41	-786.41			-4,215,063.66
Ending Balance	238,634.24	559,068.34	1,449,542.69	3,639,233.75	10,022.16	212,604.23	29,034.98	363,761.25	781,881.04	-233.63	25,267,106.03	150,005.47	6,239.85	33,106,900.41
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Accounts Receivable Balance YTD as of:			30-Nov-13
General Fund			$ 6,348,351.87
	Outstanding Contract Payments	$ 2,066,222.39	
	Current Contract Payments	$ 4,282,230.59	
	Misc. Invoices	$898.99	
		$6,346,351.97	
Federal Fund			$1,285,323.88
	Adult Education Receivable	$ 271,732.45	
	Misc. Invoices	$ 1,014,291.44	
		$ 1,286,023.89	
			$ 7,634,375.36

Outstanding Contract Payment as of:	30-Nov-13		Invoice Mailed	Paid
Fulton	November	$ 802,551.67	10/31/2013	12/3/2013
Mexico	November	$ 588,117.08	10/31/2013	12/4/2013
Oswego	November	$ 498,897.51	10/31/2013	
Sandy Creek	November	$ 175,696.13	10/31/2013	
		$ 2,065,222.39		

Name	Check #	Payroll Reason	Net Check
B. Frigon	182300	Payment after cycle closed.	$ 161.50
C. Hammond	182301	Payment after cycle closed.	$ 72.13
			$ 233.63

Respectfully Submitted,

KELLY R. WOOD
TREASURER

GISÈLE BENIGNO, *Coordinator of Business Administration, PR & Special Projects*

Phone 315-963-4241
Fax 315-963-8477
gbenigno@oswegoboces.org

MEMORANDUM

TO: **Michael Sheperd**
Assistant Superintendent for Administrative Services

FROM: **Gisèle Benigno**
Coordinator of Business Administration, PR & Special Projects

RE: **Budget Status Report & Budget Transfers Greater than $50K**

DATE: **December 4, 2013**

Enclosed is the Budget Status Report as of November 30, 2013.

The Oswego BOCES 2013-2014 initial budget is $42,437,375. The report indicates adjustments totaling $1,453,178 resulting in a current budget for 2013-2014 of $43,890,553.

There were no budget transfers greater than $50,000 between November 1, 2013 and November 30, 2013.

OSWEGO COUNTY BOCES

Budget Status Report As Of: 11/30/2013
Fiscal Year: 2014

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
001 ADMINISTRATION	6,043,690.00	1,311.69	6,045,001.69	1,547,597.85	1,092,979.01	3,404,424.83	3,396,854.84
002 CAPITAL PROJECTS	155,950.00	0.00	155,950.00	1,550.00	0.00	154,400.00	154,400.00
101 CAREER & TECHNICAL EDUCATION	6,350,276.00	-130,403.08	6,219,872.92	1,237,998.13	4,107,106.52	874,768.27	873,533.90
200 Staffing 1:12:3 OCM BOCES	192,500.00	0.00	192,500.00	34,218.00	0.00	158,282.00	158,282.00
201 Exceptional Education 12:1:1	856,365.00	9,946.60	866,311.60	212,245.77	462,004.65	192,061.18	192,061.18
202 12:1:1 1/2 Day Work Study	415,072.00	-1,842.92	413,229.08	105,289.22	226,984.91	80,954.95	80,954.95
203 Exceptional Education12:1:4	392,532.00	-4,006.98	388,525.02	90,858.48	243,826.54	53,840.00	53,840.00
205 Exceptional Education 8:1:1	244,402.00	2,170.82	246,572.82	44,263.87	108,738.44	93,570.51	93,570.51
206 Staffing 1:6:1	26,000.00	0.00	26,000.00	6,714.66	0.00	19,285.34	19,285.34
207 Exceptional Education 6:1:1	3,714,792.00	-25,902.00	3,688,890.00	834,926.97	2,565,375.78	288,587.25	288,587.25
209 RESOURCE ROOM/CNSLTNT TCHR SRVCS	292,209.00	-3,272.64	288,936.36	77,695.31	204,007.13	7,233.92	7,233.92
210 OPT 3 OCM	65,000.00	0.00	65,000.00	7,278.80	0.00	57,721.20	57,721.20
211 Exceptional Ed Option E - CDS	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	15,000.00
217 Exceptional Education Day Treatment	2,036,670.00	120,409.60	2,157,079.60	373,407.41	1,516,880.92	266,791.27	266,791.27
223 Exceptional Education 1:1 TEACHER ASSIST	3,481,259.00	-37,188.01	3,444,070.99	818,128.06	1,889,801.25	736,141.68	736,141.68
300 Visully Impaired OCM BOCES	7,500.00	0.00	7,500.00	0.00	0.00	7,500.00	7,500.00
302 ITINERANT - VISUALLY IMPAIRED	464,689.00	-3,308.61	461,380.39	92,523.71	243,219.28	125,637.40	125,637.40
303 ITINERANT - HEARING IMPAIRED	1,368,055.00	-10,201.40	1,357,853.60	399,350.90	1,004,744.07	-46,241.37	-46,241.37
305 ITINERANT - SPEECH THERAPIST	337,921.00	-3,710.26	334,210.74	67,795.98	194,402.85	72,011.91	72,011.91
306 PHYSICAL EDUCATION	0.00	120,249.00	120,249.00	6,912.38	14,453.06	98,883.56	98,883.56
307 In-District Job Coach	0.00	0.00	0.00	594.20	0.00	-594.20	-594.20
309 Shared School Business Official -OCM	75,000.00	0.00	75,000.00	0.00	0.00	75,000.00	75,000.00
321 ITINERANT - PUBLIC RELATIONS	168,284.00	123,417.00	291,701.00	102,452.66	111,514.56	77,733.78	77,686.82
330 HANDICAPPED RELATED SVC - PHYSICAL THERA	5,000.00	-5,000.00	0.00	0.00	0.00	0.00	0.00
331 HANDICAPPED RELATED SVC - OCCU THERAPIST	65,294.00	-65,294.00	0.00	0.00	0.00	0.00	0.00
352 HANDICAPPED: OTHER ITINERANT	924,812.00	-12,024.58	912,787.42	200,122.28	570,644.82	142,020.32	142,020.32
355 Drivers Education - 10 Month	257,218.00	32,644.33	289,862.33	43,519.47	95,934.95	150,407.91	150,407.91
399 Disabilities, Other Monroe 1	0.00	392.60	392.60	392.60	0.00	0.00	0.00
402 Alternative Education-Secondary	862,103.00	160,758.64	1,022,861.64	314,704.55	635,046.94	73,110.15	73,110.15
406 GIFTED AND TALENTED PROGRAMS	26,739.00	-184.00	26,555.00	2,025.55	9,035.22	15,494.23	15,494.23
409 Altm Ed-Secondary- X-C Jeff Lewis	21,000.00	0.00	21,000.00	0.00	0.00	21,000.00	21,000.00
410 MIDDLE SCHOOL ALTERNATIVE EDUCATION	0.00	388,056.90	388,056.90	114,142.09	204,873.68	69,041.13	69,041.13
414 SUMMER SCHOOL - GENERAL EDUCATION	371,853.00	174,757.46	546,610.46	454,522.57	67,710.39	24,377.50	24,377.50
415 PERFORMING ARTS - AESTHETIC EDUCATION	1,275,548.00	10,855.00	1,286,403.00	328,676.19	453,049.93	504,676.88	501,276.88
418 EXPLORATORY ENRICHMENT & PLANETARIUM	321,483.00	8,257.70	329,740.70	67,433.73	118,395.70	143,911.27	143,911.27
419 ENVIRONMENTAL EDUCATION	6,400.00	0.00	6,400.00	1,280.00	0.00	5,120.00	5,120.00
423 Hospital Bound Instruction-TST BOCES	400.00	0.00	400.00	0.00	0.00	400.00	400.00
424 Hospital Bound Instruction-GTS BOCES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00	2,000.00
425 Explorary Enrichment	2,500.00	0.00	2,500.00	492.00	0.00	2,008.00	2,008.00

OSWEGO COUNTY BOCES

Budget Status Report As Of: 11/30/2013
Fiscal Year: 2014

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
426 Hospital Bound Instruction-OCM BOCES	12,500.00	0.00	12,500.00	0.00	0.00	12,500.00	12,500.00
428 Challenger Learning - Monroe #1	500.00	0.00	500.00	215.45	0.00	284.55	284.55
472 E-Learning Connect- OCM	0.00	17,430.06	17,430.06	17,430.06	0.00	0.00	0.00
477 DISTANCE LEARNING	201,477.00	16,267.69	217,744.69	75,029.89	107,659.98	35,054.82	35,054.82
502 Extracurricular Act Coord Jeff Lewis	700.00	0.00	700.00	124.57	0.00	575.43	575.43
504 STAFF DEVELOP-HOSTS & READING RECOVERY	5,000.00	0.00	5,000.00	4,035.80	0.00	964.20	964.20
507 PLANNING - INSTRUCTIONAL SUPPORT	209,073.00	-1,501.64	207,571.36	61,936.83	123,684.27	21,950.26	-289.74
509 Instructional Techchnology-OCM BOCES	2,185,000.00	24,500.32	2,209,500.32	388,763.78	0.00	1,820,736.54	1,820,736.54
511 LEARNING TECHNOLOGIES	110,703.00	45,862.92	156,565.92	16,619.97	89,101.70	50,844.25	50,844.25
512 LIBRARY MEDIA	146,168.00	-1,107.00	145,061.00	22,104.46	27,557.89	95,398.65	95,398.65
513 Library Media OCM BOCES	5,500.00	0.00	5,500.00	1,004.06	0.00	4,495.94	4,495.94
514 MICROCOMPUTER REPAIR	313,301.00	-1,342.00	311,959.00	77,986.35	151,344.19	82,628.46	79,993.98
515 INSTRUCTIONAL TECHNOLOGY (CLO)	1,806,744.00	100,110.90	1,906,854.90	997,741.88	506,202.59	402,910.43	400,469.47
517 MODEL SCHOOLS	357,752.00	1,293.00	359,045.00	111,664.26	223,643.57	23,737.17	23,737.17
518 Cisco - Albany Scholarie-Schenctady Sara	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	2,500.00
526 HOME SCHOOL COORDINATION	14,403.00	-97.88	14,305.12	5,327.59	2,181.06	6,796.47	6,796.47
527 Home School GST BOCES	4,000.00	0.00	4,000.00	637.50	0.00	3,362.50	3,362.50
532 Staff Development: Other	0.00	10,130.00	10,130.00	1,360.40	0.00	8,769.60	8,769.60
533 SCHOOL/CURR IMPROVEMENT	530,628.00	119,727.33	650,355.33	294,941.45	335,627.23	19,786.65	4,004.81
534 LIBRARY AUTOMATION	47,694.00	11,771.28	59,465.28	27,079.70	15,128.45	17,257.13	17,257.13
535 Library Automation-OCM BOCES	25,000.00	0.00	25,000.00	4,350.00	0.00	20,650.00	20,650.00
537 LIBRARY COOPERATIVE COLLECTION DEVELOPME	200,653.00	45,807.06	246,460.06	152,179.61	22,672.89	71,607.56	71,607.56
540 ISS Curriculum Improvement-Cayuga BOCES	750.00	0.00	750.00	0.00	0.00	750.00	750.00
541 ISS Curriculum Improvement Monroe 2	21,000.00	2,927.39	23,927.39	23,927.39	0.00	0.00	0.00
543 ISS Curriculum Improvement-Mad Oneida	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	5,000.00
546 ISS Curriculum Improvement-Capital Reg	500.00	0.00	500.00	0.00	0.00	500.00	500.00
549 ISS Curriculum- OCM BOCES	100,000.00	0.00	100,000.00	4,728.22	0.00	95,271.78	95,271.78
553 ISS CURR. Genesee Valley BOCES	1,700.00	0.00	1,700.00	0.00	0.00	1,700.00	1,700.00
554 School Improvemnet X-Contract Monroe 1	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	1,500.00
593 INSTRUCTIONAL MATERIALS DEVELOPMENT	72,500.00	0.00	72,500.00	13,815.33	0.00	58,684.67	58,684.67
599 PRINTING	287,755.00	34,013.10	321,768.10	281,908.52	-87,077.07	126,936.65	126,253.90
600 Pupil Transportation- OCM BOCES	200.00	0.00	200.00	60.58	0.00	139.42	139.42
601 TELECOMMUNICATIONS	750,000.00	0.00	750,000.00	176,884.18	0.00	573,115.82	573,115.82
602 TELEPHONE INTERCONNECT	560,000.00	0.00	560,000.00	106,715.70	0.00	453,284.30	453,284.30
603 PUPIL TRANSPORTAION - BOCES PROGRAMS H/C	0.00	0.00	0.00	70,539.47	-253,010.40	182,470.93	182,470.93
605 Planning Service -Eric 1 BOCES	19,000.00	0.00	19,000.00	10,473.77	0.00	8,526.23	8,526.23
606 COMPUTER SERVICE: ADM X-CONT OCM BOCES	2,600,000.00	38,715.65	2,638,715.65	603,472.03	0.00	2,035,243.62	2,035,243.62
608 Recruiting	5,000.00	500.00	5,500.00	2,862.00	0.00	2,638.00	2,638.00
610 PLANNING: MANAGEMENT SUPPORT	0.00	1,992.08	1,992.08	0.00	-6,900.00	8,892.08	8,892.08

OSWEGO COUNTY BOCES

Budget Status Report As Of: 11/30/2013
Fiscal Year: 2014

Fund: A GENERAL FUND

Budget Account Description	Initial Budget	Adjustments	Current Budget	Year-to-Date Expenditures	Encumbrances Outstanding	Unencumbered Balance	Available Balance
611 SUBSTITUTE COORDINATION	20,536.00	-125.00	20,411.00	5,170.95	222.08	15,017.97	15,017.97
612 SCHOOL/SAFETY RISK MANAGEMENT	153,664.00	-752.02	152,911.98	52,847.01	26,808.00	73,256.97	73,256.97
614 GASB45 Questar III	12,000.00	0.00	12,000.00	1,677.78	0.00	10,322.22	10,322.22
615 WORKERS COMP ADMIN	40,000.00	0.00	40,000.00	0.00	0.00	40,000.00	40,000.00
616 Safety/Risk OCM BOCES	0.00	243.00	243.00	243.00	0.00	0.00	0.00
617 Sub Coordination OCM	37,000.00	0.00	37,000.00	6,697.78	0.00	30,302.22	30,302.22
618 CBO - FINANCIAL TRACKING SRVC	37,000.00	0.00	37,000.00	11,010.00	0.00	25,990.00	25,990.00
620 Negotiations -OCM BOCES	75,000.00	0.00	75,000.00	15,350.00	0.00	59,650.00	59,650.00
622 GASB 45 -Capital Region BOCES	45,000.00	0.00	45,000.00	27,488.72	-10,000.00	27,511.28	27,511.28
623 GASB 45 Planning-Clinton Essex BOCES	24,000.00	0.00	24,000.00	1,600.00	0.00	22,400.00	22,400.00
624 Planning Service, Mgt-Questar III	55,000.00	0.00	55,000.00	27,450.00	0.00	27,550.00	27,550.00
627 Negotiation-Cayuga Onondaga BOCES	75,000.00	0.00	75,000.00	25,813.68	0.00	49,186.32	49,186.32
628 Safety/Risk Management-Jeff Lewis	0.00	3,000.00	3,000.00	3,000.00	0.00	0.00	0.00
630 EMPLOYEE ASSISTANCE PROGRAM	57,500.00	2,002.00	59,502.00	10,543.00	0.00	48,959.00	48,959.00
631 Medicaid Reimbursement Processing	16,500.00	0.00	16,500.00	0.00	0.00	16,500.00	16,500.00
635 STAC Processing - OCM	0.00	2,000.00	2,000.00	2,000.00	0.00	0.00	0.00
641 STAFF DEVELOPMENT - CLERICAL	0.00	1,000.00	1,000.00	900.00	0.00	100.00	100.00
643 Staff Development: Bus Drivers Jeff	0.00	60.00	60.00	60.00	0.00	0.00	0.00
665 Medicaid Reimbursement Processing	63,000.00	0.00	63,000.00	18,206.00	0.00	44,794.00	44,794.00
670 COOPERATIVE PURCHASING	60,831.00	7,521.00	68,352.00	72,670.90	-17,889.58	13,570.68	13,570.68
671 Energy Management OCM BOCES	50,500.00	0.00	50,500.00	9,706.00	0.00	40,794.00	40,794.00
676 Employee Benefit Coordination OCM BOCES	75,500.00	1,650.20	77,150.20	16,848.20	0.00	60,302.00	60,302.00
680 Assett (Records Mgmt)	16,500.00	0.00	16,500.00	4,860.00	0.00	11,640.00	11,640.00
701 OPERATIONS & MAINTENANCE	35,499.00	146,441.04	181,940.04	865,717.48	-1,228,941.35	545,163.91	545,163.91
703 Audio & TOD Services	0.00	0.00	0.00	30.36	62.14	-92.50	-92.50
711 INTERNAL TECHNOLOGY SUPPORT	18,899.00	33,021.00	51,920.00	331,152.66	-543,841.93	264,609.27	264,131.31
712 INSTRUCTIONAL SUPPORT SVCS ADMIN	4,203.00	-44,615.00	-40,412.00	103,679.65	-174,048.75	29,957.10	29,957.10
713 Internal Security	0.00	-288.40	-288.40	43,782.52	-94,197.25	50,126.33	50,126.33
715 Internal Safety	0.00	0.00	0.00	12,747.95	-15,921.25	3,173.30	3,173.30
720 Exceptional Education Administration	10,726.00	-12,119.00	-1,393.00	289,158.99	-435,395.99	144,844.00	144,844.00
721 STUDENT SERVICES ADMINISTRATION	2,098.00	-2,148.11	-50.11	158,555.09	-265,255.59	106,650.39	106,650.39
722 PLANNING, INSTRUCTION	1,702.00	-1,702.00	0.00	10,274.61	310.59	-10,585.20	-10,585.20
731 Occupational Therapy	0.00	0.00	0.00	0.00	0.00	0.00	0.00
732 Counsel Services	0.00	100.00	100.00	309.36	471.07	-680.43	-680.43
Total GENERAL FUND	42,437,375.00	1,453,177.83	43,890,552.83	13,274,585.88	14,640,929.14	15,975,037.81	15,918,558.5

Oswego County BOCES
MEMORANDUM

TO: BOCES Board of Education
Mr. Christopher Todd

FROM: Lisa Spencer
Claims Auditor

DATE: December 10, 2013

RE: November Claims Auditor's Report

Attached is a claims auditor's summary report for the month of November. I am pleased to report there were no issues found with the checks in these warrants.

Oswego County BOCES
Internal Claims Auditor's
Summary Report
November, 2013

Claims Error Analysis	*November 15th check run*	*November 26th check run*
Original invoice needed		
Taxes not deducted from invoice		
Incorrect math calculation		
Conference approval documentation not submitted with reimbursement request		
Approval signature needed on invoice		
Check amount does not match invoice		
Receiving signature needed on purchase order		
Charged to incorrect budget code		
Question regarding appropriateness of expense		
Employee submitted mileage on day absent		
Conference approval documentation not approved		
Discount available but not taken		
Check made payable to does not match invoice		
Subtotals		
Total claims processed in check run	223	203
Percentage error ratio per check run totals	0.00%	0.00%
Number of demand checks	4	9

Items of concern:

Oswego County
BOCES

ALYSON INMAN, *School Purchasing Officer*

Phone 315-963-4253
Fax 315-963-8477
ainman@oswegoboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent
FROM: Alyson Inman, School Purchasing Officer
SUBJECT: Bid Award #B14-7801 Technology Supplies and Equipment Cooperative Bid
DATE: 12/03/2013
CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Gisele Benigno, Coordinator of Business Admin., P.R., and Special Projects

Bids were opened for the Cooperative Bid #B14-7801 – Technology Supplies and Equipment on November 15, 2013. In addition to advertising the bid in the Palladium Times, solicitations were mailed and e-mailed directly to fifty-three (53) vendors. Sixteen (16) vendor submissions were received. Of the three hundred ninety (390) items solicited, twenty-eight (28) items received no bid and three (3) items were not awarded as the bids received did not meet the required specifications.

The following schools participated in the bid: Central Square Central School District, Fulton City School District, Hannibal Central School District, Oswego City School District, Oswego County BOCES, and Pulaski Academy & Central School District.

Vendor Name	Number of Items Bid	Number of Items Awarded	Amount of Award
B&H Photo Video	118	36	$27,391.00
Pyramid School Products	68	24	$11,654.72
Academic Supplier	148	3	$90.00
Tequipment Inc.	18	14	$99,294.00
CVR Computer Supplies	164	21	$12,816.60
Interlight	24	7	$2,616.75
The Office Pal	82	30	$30,899.00
CNI Office Supplies	71	2	$964.01
Solidia, Inc.	173	0	$0.00
CDW Global Gov't Corp.	259	95	$139,646.94
Custom Computer Specialists, Inc.	165	48	$70,132.17
J.E. Foss Company Inc.	77	12	$1,282.53
PC University	38	1	$14,410.00
Quill Corporation	173	30	$3,602.38
Scott Electric	26	17	$7,198.77
Troxell Communications	78	19	$17,895.48
Total Items Awarded		359	$439,894.35
No Bid and No Award Items		31	$0.00

Oswego County BOCES

ALYSON INMAN, *School Purchasing Officer*

Phone 315-963-4253
Fax 315-963-8477
ainman@oswegoboces.org

Oswego County BOCES Participation: Oswego County BOCES portion of the bid award is two hundred ninety (290) items at a total of $187,478.80.

Recommendation: The Technology Supplies and Equipment Cooperative Bid with a contract date from January 1, 2014 to December 31, 2014 be awarded as indicated above.

Total Items Awarded: Three hundred fifty-nine (359) items with an annual award of $439,894.35.

Oswego County
BOCES

GISELE BENIGNO, *Coordinator of Business Administration, PR & Special Projects*
Phone 315-963-4241

Fax 315-963-8477
gbenigno@oswegoboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent

FROM: Gisele Benigno, Coordinator of Business Administration, PR & Special Projects

SUBJECT: Bid Award #B14-4003 Multiple Vehicles Bid

DATE: 12/10/2013

CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Alyson Inman, School Purchasing Officer

Bids were opened for specialty Bid #B14-4003 – Multiple Vehicles on December 3, 2013. In addition to advertising the bid in the Palladium Times, solicitations were e-mailed directly to thirty six (36) vendors of which six (6) responded. One (1) of these six (6) vendors responded "No Bid".

All three of the items solicited were bid. Lot A is for a One Ton Truck with a plow and salt spreader. Lot A1 has an aluminum utility box, whereas Lot A2 has an aluminum flatbed. Lot B is for Minivans, with Lot B1 representing the price for one vehicle, and Lot B2 the price for two vehicles. Likewise, Lot C is for Sedans, with Lot C1 representing the price for one vehicle, and Lot C2 the price for two vehicles. Respectively, the bid specs called for a 2013 or 2014 (equal or better) new Ford F350, new Dodge Caravan, and a new Chevrolet Impala.

Vendor Name	Lot A1	Lot A2	Lot B1	Lot B2	Lot C1	Lot C2
Finger Lakes Chrysler Dodge			Grand Caravan 2014		Avenger 2014	
	No bid	No bid	$21,246.50	$42,493.00	$18,043.50	$36,087.00
			Caravan 2014		Avenger 2014	
D'Amico Dodge	No bid	No bid	$21,296.00	$42,592.00	$17,488.00	$34,976.00
			Grand Caravan 2014		Avenger SXT 2014/ 2013	
Longley Bros., Inc	No bid	No bid	$22,198.00	$44,032.00	$20,618.00	$40,303.00
			Grand Caravan SE 2014		Impala 2014	
Summit Automotive Group	No bid	No bid	No bid	$43,171.00	$23,690.00	$47,380.00
	Ford F350 2014		Grand Caravan SE 2014		Impala LS 2014	
Carbone Auto Group	**$38,199.00**	**$36,999.00**	**$20,869.00**	**$41,738.00**	**$23,269.00**	**$46,538.00**

Analysis: Comparisons of specifications of the vehicles bid in **Lot C** reveal that the Avenger is not equal or better than an Impala. This vehicle is for the Driver Education Program and needs to accommodate four passengers and a driver. The Impala has a larger cabin space, a longer wheelbase, slightly larger engine, slightly better fuel economy, and 18" wheels versus the 17" wheels on the Avenger.

Recommendation: The Multiple Vehicle Bid with a contract date of December 19, 2013 to April 30, 2014 be awarded to Carbone Auto Group.

Maximum Award: Lot A1, B2 and C2: **$126,475.00**

Oswego County BOCES

Gisèle Benigno, *Coordinator of Business Administration, PR & Special Projects*

Phone 315-963-4241
Fax 315-963-8477
gbenigno@oswegoboces.org

MEMORANDUM

TO: Christopher J. Todd, District Superintendent

FROM: Gisele Benigno, Coordinator of Business Administration

SUBJECT: Approval of Surplus for December 18, 2013 Board Meeting

DATE: December 4, 2013

CC: Michael Sheperd, Assistant Superintendent for Administrative Services
Alyson Inman, School Purchasing Officer
Tammy Bigelow, Receiving Clerk

I am recommending that the equipment listed on the enclosed documentation be deemed surplus and prepared for auction and/or disposal as per Oswego County BOCES Board Policy, as it has been determined the equipment is either obsolete, past repair, and/or of little practical value to the BOCES.

Enclosures

Print Form

RECEIVED
Office of the Assistant Superintendent
NOV 1 [illegible]
Administrative Services
Oswego County BOCES

Oswego County BOCES

Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* Dell D610 Laptop
Asset Tag # 07213 Serial Number 91CNMB1
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:
- ☐ Auction
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Disposal:
- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

Bad Drive

OSWEGO COUNTY B.O.C.E.S.
07213

☐ Transfer of Equipment

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

Jeff Reichel 11/8/
Requestor Date

[signature] 11/12/13
Director Date

[signature] 11/18/13
Assistant Superintendent For Admin. Services Date

PLEASE ATTACH TAG HERE

Print Form

RECEIVED
Office of the Assistant Superintendent
NOV 15 2013
Administrative Services
Oswego County BOCES

Oswego County BOCES

Location Change or Disposal of Equipment

__Directions:__ Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* NEXLINK COMPUTER

Asset Tag # 15100 Serial Number 483412

Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know

* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Disposal:

- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

WATER DAMAGE

☐ Transfer of Equipment

Transfer from:

Department: ______

Room#: ______

Building: ______

Employee: ______

Transfer to:

Department: ______

Room#: ______

Building: ______

Employee: ______

JOANN POPP 11/8/13

Requestor Date

11/18/13

Assistant Superintendent For Admin. Services Date

11/12/13

Director Date

PLE[...]E

OSWEGO COUNTY B.O.C.E.S.

15100

✓

Oswego County BOCES

RECEIVED
Office of the Assistant Superintendent
NOV 15 2013
Administrative Services
Oswego County BOCES

Location Change or Disposal of Equipment

Directions: ***Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.***

Description of Equipment* Dell OPtiPlex GX 280
Asset Tag # 05726 Serial Number C7YG0G1
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment (Board Action Required)**

Recommended Action:
- ☐ Auction
- ☐ Disposal Service (Tech Use Only)
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Bad Power Supply

☐ **Transfer of Equipment**

Transfer from:
Department: ______
Room#: ______
Building: ______
Employee: ______

Transfer to:
Department: ______
Room#: ______
Building: ______
Employee: ______

[signature] 10-30-13
Requestor Date

[signature] 11/12/13
Director Date

[signature] 11/18/13
Assistant Superintendent Date
For Admin. Services

PLEASE SIGN SIGNATURE
OSWEGO COUNTY B.O.C.E.S.
05726

BO-09-02-10

Oswego County
BOCES

Location Change or Disposal of Equipment

RECEIVED
Office of the Assistant Superintendent

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Administrative Services
Oswego County BOCES

Description of Equipment* Dell OPtiPlex GX620
Asset Tag # 08067 Serial Number 33C4TC1
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment (Board Action Required)**

Recommended Action:
- ☐ Auction
- ☐ Disposal Service (Tech Use Only)
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Bulging Caps

☐ **Transfer of Equipment**

Transfer from:
Department: ______
Room#: ______
Building: ______
Employee: ______

Transfer to:
Department: ______
Room#: ______
Building: ______
Employee: ______

Requestor 11-13-13 Date

Director 11/13/15 Date

Assistant Superintendent For Admin. Services 11/24/13 Date

RECEIVED
NOV 19 2013
By JC

OSWEGO COUNTY B.O.C.E.S.
PL RE
08067

BO-09-02-10

✓

Oswego County BOCES

Location Change or Disposal of Equipment

RECEIVED
Office of the Assistant Superintendent
NOV 21 2013

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment* Dell OPtiPlex 745
Administrative Services
Asset Tag # 09240 Serial Number 225Z2D1
Oswego County BOCES

Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know

* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment (Board Action Required)**

Recommended Action:

- ☐ Auction
- ☐ Disposal Service (Tech Use Only)
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Bulging Caps

☐ **Transfer of Equipment**

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

[signature] 11-13-13
Requestor Date

[signature] 11/13/13
Director Date

[signature] 11/21/13
Assistant Superintendent Date
For Admin. Services

RECEIVED
NOV 19 2013
By JC

PLACE ... HERE
OSWEGO COUNTY B.O.C.E.S.
09240

BO-09-02-10

Oswego County BOCES

Location Change or Disposal of Equipment

RECEIVED
Office of the Assistant Superintendent

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Administrative Services
Oswego County BOCES

Description of Equipment* Dell OPtiPlex GX 620
Asset Tag # 08057 Serial Number B3C4TC1
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:
- ☐ Auction
- ☐ Disposal Service (Tech Use Only)
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☒ Other (or Additional Details)

Buging caps

☐ Transfer of Equipment

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

Requestor [signature] Date 11-13-13

Director [signature] Date 11/15/13

Assistant Superintendent For Admin. Services [signature] Date 11/21/13

RECEIVED
NOV 19 2013
By [initials]

OSWEGO COUNTY B.O.C.E.S.
PLEASE ... RE
08057

BO-09-02-10

Print Form

Oswego County BOCES

Location Change or Disposal of Equipment

Office of the Assistant Superintendent

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

NOV 2 1 2013
Administrative Services
Oswego County BOCES

Description of Equipment* HP COMPAQ TABLET

Asset Tag # 04479   Serial Number 5Y32LBSZ605A

Originally purchased with Grant Funds: ☐ yes ☒ no ☐ I don't know

* Please use reverse to add additional items if necessary

☒ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☐ Auction
- ☒ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Disposal:

- ☐ Obsolete
- ☒ Unrepairable
- ☐ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

BAD HARD DRIVE

☐ Transfer of Equipment

Transfer from:

Department: ______

Room#: ______

Building: ______

Employee: ______

Transfer to:

Department: ______

Room#: ______

Building: ______

Employee: ______

JOANN POPP 11/81513

Requestor Date

[signature] 11/15/13

Director Date

[signature] 11/21/13

Assistant Superintendent Date
For Admin. Services

PLE[...]E

OSWEGO COUNTY B.O.C.E.S.
04479

RECEIVED
Office of the Assistant Superintendent
NOV 2 6 2013
Administrative Services
Oswego County BOCES

Oswego County BOCES

Location Change or Disposal of Equipment

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment* BACHARACH ENGINE STAND
Asset Tag # 3425 Serial Number 82-7012
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment** (Board Action Required)

Recommended Action:
- ☒ Auction
- ☐ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☐ Unrepairable
- ☒ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

☐ **Transfer of Equipment**

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

G. WOOD 11/14/13
Requestor Date

MBerlin 11/21/13
Director Date

[signature] 12/2/13
Assistant Superintendent Date
For Admin. Services

PLEASE ATTACH TAG HERE

BO-09-02-10

RECEIVED
Office of the Assistant Superintendent
NOV 26 2013
Administrative Services
Oswego County BOCES

Oswego County BOCES

Location Change or Disposal of Equipment

Directions: Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.

Description of Equipment* BACHARACH ENGINE STAND
Asset Tag # 8723 Serial Number 82-7020
Originally purchased with Grant Funds: ☐ yes ☐ no ☑ I don't know
* Please use reverse to add additional items if necessary

☑ Surplus of Equipment (Board Action Required)

Recommended Action:
- ☑ Auction
- ☐ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☐ Unrepairable
- ☑ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

☐ Transfer of Equipment

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

G. Wood 11/14/13
Requestor Date

[signature] 11/21/13
Director Date

[signature] 12/2/13
Assistant Superintendent For Admin. Services Date

PLEASE ATTACH TAG HERE

BO-09-02-10

RECEIVED
Office of the Assistant Superintendent
NOV 2 6 2013
Administrative Services
Oswego County BOCES

Oswego County BOCES

Location Change or Disposal of Equipment

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment* BACHARACH ENGINE STAND
Asset Tag # 8924 Serial Number 82-7020
Originally purchased with Grant Funds: ☐ yes ☐ no ☒ I don't know
* Please use reverse to add additional items if necessary

☒ **Surplus of Equipment (Board Action Required)**

Recommended Action:
- ☒ Auction
- ☐ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:
- ☐ Obsolete
- ☐ Unrepairable
- ☒ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

☐ **Transfer of Equipment**

Transfer from:
Department:
Room#:
Building:
Employee:

Transfer to:
Department:
Room#:
Building:
Employee:

G. WOOD 11/14/13
Requestor Date

[signature] 11/21/13
Director Date

[signature] 12/3/13
Assistant Superintendent Date
For Admin. Services

PLEASE ATTACH TAG HERE

BO-09-02-10

Oswego County BOCES

RECEIVED
Office of the Assistant Superintendent
NOV 26 2013
Administrative Services
Oswego County BOCES

Location Change or Disposal of Equipment

Directions: *Enter all information and check appropriate boxes. Sign at bottom and forward to Admin. Services for processing.*

Description of Equipment*: COATS 40-40 SA TIRE CHANGER MACHINE
Asset Tag #: 01006   Serial Number: 0002511713

Originally purchased with Grant Funds: ☐ yes ☐ no ☑ I don't know

* Please use reverse to add additional items if necessary

☑ Surplus of Equipment (Board Action Required)

Recommended Action:

- ☑ Auction
- ☐ Disposal Service (Tech Use Only)
- ☐ Discarded/Scrap
- ☐ Other (or Additional Details)

Reason for Action:

- ☐ Obsolete
- ☐ Unrepairable
- ☑ No longer of practical use to the BOCES
- ☐ Other (or Additional Details)

☐ Transfer of Equipment

Transfer from:

Department:

Room#:

Building:

Employee:

Transfer to:

Department:

Room#:

Building:

Employee:

G. Wood — 11/14/13
Requestor — Date

[signature] — 11/21/13
Director — Date

[signature] — 12/8/13
Assistant Superintendent For Admin. Services — Date

PLEASE ATTACH TAG HERE

BO-09-02-10

OSWEGO COUNTY BOCES

INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd
Assistant Superintendent for Administrative Services

SUBJECT: Resolution to Appoint Assistant Treasurer of Student Fund Accounts

DATE: 12/04/2013

As a reminder, the resolution 8.16 adopted at the Reorganizational Meeting in July specifically appointed Linda Siever as Assistant Treasurer of Student Fund Accounts. At this time, Ms. Siever is no longer with us and Susan Shanty-Morley is serving as the Assistant Treasurer of Student Fund Accounts.

The following resolution is therefore provided to amend the Appointment of Treasurer of Student Fund Accounts resolution adopted during the July 10, 2013 Reorganizational Meeting for this purpose.

> BE IT RESOLVED that further to the Resolution 8.16 Appointment of Treasurer of Student Fund Accounts, originally adopted at the July 10, 2013 Reorganizational Meeting of the Board, the Oswego County Board of Cooperative Educational Services hereby appoints Susan Shanty-Morley, effective December 19, 2013, as Assistant Treasurer of Student Fund Accounts at a stipend of $510 for the school year.

Thank you.

MJS:mak

OSWEGO COUNTY BOCES

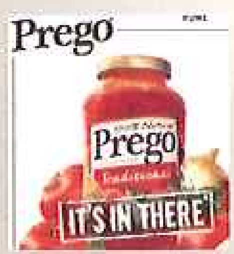
2014-15 DRAFT Admin. & Capital Budgets

(December 18, 2013)

- *Administrative Budget Defined*
- *Estimated Revenues & RWADA*
- *Draft – Admin Budget & Rate*
- *Draft - Capital Fund*
- *Draft – CoSer Assessments*
- *Questions/Discussion*

What's in the Admin. Budget?

The Administrative CoSer represents one of the approx. 135 General and Federal fund CoSers on our books.



BUDGET CONTAINS:

- Board of Education
- District Superintendent's Office
- Human Resources Office
- Administrative Services Office
- Business Office
- Debt Service (Revenue Anticipation Note – RAN)
- Retiree Health Insurance Costs (retiree's from all dept's)
- Share of Operational Overhead (transfer charges)

Total FTE's → 2.8 Admin. & 10.9 Coord. & Support
(with .20 FTE's of Admin & 2.1 FTE's of Coord & Support Staff budgeted in other programs)

Factors Affecting Rates

Rate Formula- There are ***"3 key factors"***

$$\text{RATE} = \frac{\text{Budget} - \text{"Other" Revenues}}{\text{RWADA}}$$

Therefore, Admin Rate is impacted by fluctuations in:

- Budget
- "Other" Revenue
- Countywide Resident Weighted ADA (i.e.: the divisor)

Estimated Revenues...

- Interest Earnings **(est. no change)**
  - **Estimated $5,000 (rate is approx. 0.11%)**
  - **Total Earnings are offset by bank fees**
- Other Revenue Categories **(est. no change)**
  - **Indirect Revenue from Grants**
  - **Certification Evaluations**
  - **ERS Reserve** (estimating $17,750 for Admin.; $86,650 BOCES-wide)
  - **Misc. Unclassified** (largely due to surplus sales via Auctions International)
  - **Other Categories** (no revenue to speak of)
    - *Insurance Recoveries*
    - *Refunds of Prior Year Expenses*
    - *Gifts & Donations*

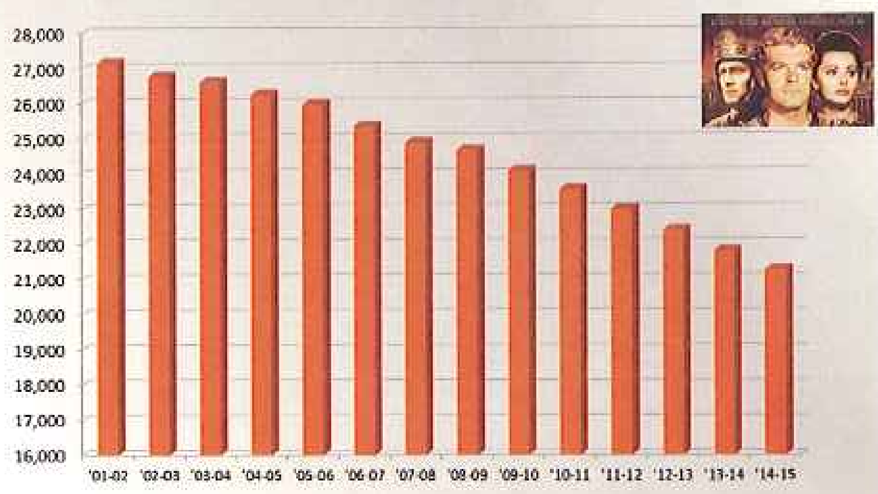
Net Change ➔ **(est. no change)**

RWADA History CLIP

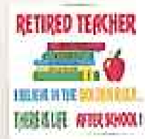
BUDGET YEAR (actual year)	2010-11 (2008-09)	2011-12 (2009-10)	2012-13 (2010-11)	2013-14 (2011-12)	2014-15 (2012-13)	14/15 vs. 13/14
APW	1,460	1,455	1,363	1,353	1,356	+ 3
CSQ	4,849	4,753	4,613	4,511	4,356	(155)
FUL	3,899	3,820	3,771	3,754	3,681	(73)
HAN	1,632	1,624	1,593	1,539	1,476	(63)
MEX	2,577	2,436	2,405	2,300	2,268	(32)
OSW	4,558	4,405	4,336	4,128	4,112	(16)
PHO	2,391	2,322	2,215	2,149	2,027	(122)
PUL	1,147	1,141	1,165	1,177	1,108	(69)
SCR	1,041	1,039	935	891	872	(19)
Total →	23,554	22,995	22,396	21,802	21,256	(546)

RWADA Continues to Decline

Two year lag; 2014-15 counts are based on 2012-13 actual data. From 2001-02 to 2014-15, decline each year for a total loss of 5,906 or 21.7% (from 27,162 to 21,256).



Influences to Admin. Expenses



- Personnel Items
  - *TRS @ 18%, ERS @ 20.5%, Health Ins. @ 3.0%*
  - *Retiree Health Counts +13 (up to 269 plans)*
  - *.45 FTE reclassified here from other programs to better represent where job duties reside*
  - *Salary bump for Board Clerk*
  - *Repl. of one retiree estimated increase from IND to FAM health plan*
  - *Estimated increased use of negotiated tuition reimbursements*
  - *Increase DS Salary to Cap*
- Equipment, Supply, & Contractual Items
  - *Moved staff development day appropriations here from Strategic Initiatives*
  - *Added fees for OLAS Job Application Service*
  - *DS Conf. & Travel representative of negotiated allowances*
  - *Replacement of some aged computers*
  - *Estimated price increases for contractual services (Wincap, OMNI, audits, casualty & liability insurances)*

DRAFT Admin. Budget

Sorted by Object Group

Item	2013-14 Adopted	2013-14 Adjusted	2014-15 Proposed	Diff. w/ Orig. Budget	% of Prev.	% of Total
Salaries	842,752	842,752	900,229	+ 57,477	6.82%	13.80%
Equipment	2,780	2,780	7,220	+ 4,440	159.71%	1.07%
Supplies	10,350	10,362	14,050	+ 3,700	35.75%	0.89%
Contractual	343,511	364,040	380,555	+ 37,044	10.78%	8.89%
Debt Svc.	176,750	176,750	150,250	(26,500)	(14.99%)	(6.36%)
Benefits	531,623	531,623	581,910	+ 50,287	9.46%	12.07%
Retiree hlth.	3,808,978	3,808,978	4,145,763	+ 336,785	8.84%	80.84%
Transfers	326,946	326,946	280,329	(46,617)	(14.26%)	(11.20%)
TOTAL ➔	$6,043,690	$6,064,231	$6,460,306	+ $416,616	6.89%	100%

Budget Increases Separated

Total Admin. increase: **$416,616 or 6.89%**

Retiree Health portion: **$336,785 or 5.57%**

All other parts combined: **$79,831 or 1.32%**

DRAFT Admin & Capital Budgets

COSER	2013-14 Orig. Budget	2013-14 Adjusted	2014-15 Proposed	Diff. w/ Orig. Budget
Admin	**6,043,690**	6,064,231	**6,460,306**	**+ 416,616**
Capital	**155,950**	155,950	**299,450**	**+ 143,500**
Total ➔	**$6,199,640**	$6,220,181	**$6,759,756**	***+ $560,116***

***Note: Administration and Capital fees are budgeted in the same function code by school districts (i.e.: two parts of the same budget line item), so together they illustrate the impact on the district's administrative budget.*

Capital Budget Detail

- Added Approps for Additional Leases: + $52,500
  - Crossroads Program – Fulton CSD, Erie St. Bld. $28,000
  - GED Program – Oswego Falls Bld., Fulton $24,500

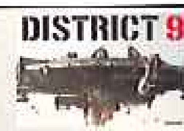
- Added Approps for EPC Lease: + $91,000
  - Estimate for 1st of 15 years
  - 1st year is estimated at half payment to align with savings
  - Savings is estimated at half as well

Estimated Impact of EPC Financing

DISTRICT	COST SHARE	EST. BOCES AID	EST. SAVINGS	NET COST
APW	$5,805	4,211	3,986	($2,392)
CSQ	$18,649	13,091	12,805	($7,247)
FUL	$15,759	12,070	10,821	($7,132)
HAN	$6,319	4,959	4,339	($2,979)
MEX	$9,710	6,554	6,667	($3,511)
OSW	$17,604	9,886	12,088	($4,370)
PHO	$8,678	6,209	5,959	($3,490)
PUL	$4,744	3,445	3,257	($1,958)
SCR	$3,732	2,242	2,563	($1,073)
Total	$91,000	62,667	62,485	($34,152)

DRAFT RWADA Rate Breakout

COSER	2013-14 Actual	2014-15 Projected Ret. Hlth.	2014-15 Projected RWADA	2014-15 Projected Rev Chg.	2014-15 Projected All Other	2014-15 Projected Total	Difference	Difference
Admin	$274.66	15.46	7.54	-	3.65	$301.31	+26.65	9.7%
Capital	$7.16	-	0.35	-	6.58	$14.09	+6.93	96.79%
Combo ➔	$281.82	$15.46	$7.89	-	$10.23	$315.40	+33.58	11.92%



DRAFT Impact to Districts

NOTE: *Estimates are based on RWADA decreases per values on SED website as posted on 12.4.13.*

District	2013-14 Actual $$	2014-15 Projected	Difference
APW	381,302	427,682	+46,380
CSQ	1,271,290	1,373,882	+102,592
FUL	1,057,952	1,160,987	+103,035
HAN	433,721	465,530	+31,809
MEX	648,186	715,327	+67,141
OSW	1,163,353	1,296,925	+133,572
PHO	605,631	639,316	+33,685
PUL	331,702	349,463	+17,761
SCR	251,102	275,029	+23,927
TOTAL ➔	$6,144,239	$6,704,141	+ $559,902

DRAFT Board Budget



Item	2013-14 Orig. Budget	2014-15 Proposed	Difference
Sal. & Bens.	6,000	7,602	+1,602
Equipment	-	-	-
Supplies	1,600	1,700	+100
Contractual	4,500	5,000	+500
Conf & Travel	7,000	9,000	+2000
Memberships	14,835	15,265	+430
Advertising	1,000	1,500	+500
TOTAL →	$34,935	$40,067	+$5,132

DRAFT CoSer Assessments

COSER	FYI - 2012-13 Original Assess.	2013-14 Original Assess.	2014-15 Proposed Assess.	Difference	
P.R.	114,252	72,845	72,948	+103	+0.1%
Printing	363,311	300,526	277,395	(23,131)	(7.7%)
Transport.	357,332	319,552	-	(319,552)	-
Purchasing	144,966	142,782	104,529	(38,253)	(26.8%)
O&M	2,232,291	2,312,500	2,616,362	+303,862	+13.1%
Security	195,479	132,143	136,965	+4,822	+3.7%
Safety	30,547	33,719	34,689	+970	+2.9%
Technology	788,947	835,859	999,821	+163,962	+19.6%
ISS Admin.	304,613	309,970	341,972	+32,002	+10.3%
ExEd Admin.	865,855	860,999	831,427	(29,572)	(3.4%)
StSvc Adm.	446,951	344,642	528,170	+183,528	+53.3%
Strat. Init.	272,041	189,918	-	(189,918)	-
Total →	$6,116,585	$5,855,455	$5,944,278	$88,823	+1.5%

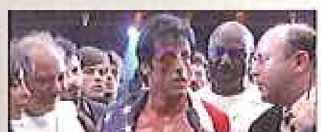
Assessment Changes

- Residual Transportation moved to O&M.
- Residual Strategic Initiatives moved to Technology & Admin Budget.

TRANS => O&M	BUDGET
Mechanic (sal./bens)	$85,147
Fleet Van Replace	$30,000
Fleet Repair Supplies	$16,643
Fleet Fuel Usage	$30,000
Fleet Vehicle Insur.	$22,405
Gas Cards & EZ Pass	$2,500
TOTAL	$186,695

STRAT => IT/AD	BUDGET
Director Combo .70	$93,198
Technology Train .20	$16,000
Conf & Training	$6,175
Other Contractual	$2,490
Staff Develop. Days	$8,800
TOTAL	$126,663

Assessment Changes



- Support for new facilities
- Additional Positions
- Misc. Other Items

FACILITIES & POSITIONS	BUDGET
Head Custodian (s&b)	$70,820
Auto Scrubber	$14,000
Verdi Storage (blip)	$15,000
Director of ISS	$120,612
Tech. Trainer .20/.60	$16,000
CM Coord (prv Grant)	$53,696
TOTAL	$290,128

OTHER ITEMS	BUDGET
Repl. 2 copiers	$20,000
Data Warehouse Fees	$5,830
Document Storage Init.	$17,000
ISS CC & APPR Training	$10,000
St. Svc. CC & APPR eTools	(moved from 101/720)
Adj. for Sick Day Reimb.	$80,000
TOTAL	$132,830

Questions & Discussion

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IF YOU CHOKE
A SMURF
WHAT COLOR DOES HE TURN?

Oswego County BOCES

MEMORANDUM

TO: BOCES Board of Education
Chris Todd

FROM: Mark LaFountain ML
Asst. Supt. for Personnel

DATE: December 16, 2013

RE: Cover Memo for December 18, 2013 Personnel Report

Exceptional Education

As you are aware, last year we hired Tammy Farrell as a Curriculum Coordinator to be shared between the Hannibal school district and BOCES. In July, Tammy resigned from BOCES to become a full-time employee in Hannibal. Her resignation left a void for curriculum in the Exceptional Education Department.

Through the restructuring of administration that occurred in July, it was decided to reassign John Ramin to serve as the Director of Curriculum for Exceptional Education. This is a title change only and reflects no increase in salary from his previous position of Special Education Supervisor.

Instructional Technology

We are appointing Tobie McIntosh as an AV Specialist to replace Daniel Poor who was terminated.

Printing

Bobbi Bliss has been terminated from her position as Printer's Assistant due to the fact that she was not reachable on the Civil Service list of eligibles. Even though she did pass the exam, there were four other people ahead of her on the list due to their scores.

Three of the people that are reachable from the list were interviewed and Joyce Blaine has been selected to fill this position.

School Library System

Elaine Flood's hours have been increased due to increased work load.

Mary Ann Phillips has been hired on a part-time basis to replace Donna Gardner who resigned in September.

Both of these positions are supported by grant funds.

ML/ls

Board of Education
Personnel Report
December 18, 2013

Leaves of Absence

Name	Program	Position	Effective Date
Becker, Kim	Exceptional Education	Teaching Assistant	11/22/2013 - 2/6/2014
MacDougall, Kristy	Exceptional Education	Teaching Assistant	11/23/2013 - 12/13/2013

Retirement

Name	Program	Position	Effective Date
Wheeler Marcarian, Marsha	Arts In Education	Arts-In-Education Coordinator	7/1/2014

Termination

Name	Program	Position	Effective Date
Bliss, Bobbi	Business Office	Printer's Assistant	11/29/2013

Appointments

Program	Name	Position	Type Appt.	Salary		Eff. Date	End Date	Comments
After School Driver Education	Sweet, Donna	Secretarial		$12.82	/hr	11/18/2013	06/30/2014	20 days as per timesheet
Business Office	Blaine, Joyce	Printer's Assistant	Prob	$27,436.00	/yr	12/04/2013		to be prorated from 12/4/13
Exceptional Education	Craig, Rebecca	Home Tutor		$15.00	/hr	12/03/2013	06/30/2014	0-10 hrs/wk as per timesheet
	Furlong, Tammy	Teaching Assistant	Recall Perm	$21,327.00	/yr	11/20/2013		to be prorated from 11/20/13
	Ramin, John	Director for Curriculum		$90,511.00	/yr	07/01/2013		
Instructional Technology	McIntosh, Tobie	AV Specialist (80%)	Prov	$45,539.00	/yr	12/02/2013		to be prorated from 12/2/13 to 80%
Operations & Maintenance	Perkins, Chrisdee	Custodial Worker	Perm	$13.52	/hr.	01/02/2014		
	Wisner, Robert	Custodial Worker	Perm	$13.62	/hr.	01/02/2014		
School Library System	Flood, Elaine	School Library System Consultant		$21.98	/hr.	12/03/2013	06/30/2014	add'l 77 hours
	Phillips, Mary Ann	Library Resource Consultant		$12.00	/hr.	12/03/2013	06/30/2014	0-19 hrs/wk as per timesheet; not to exceed 996 hrs
Workstudy	Student # 98	Workstudy Student		$1.75	/hr	11/18/2013	06/26/2014	as per timesheet

Substitutes

Career & Technical Education

Hall, Rebecca	$8.94/hr; $70.36/day

Exceptional Education

Brodeur, Kelly	$70.36/day
Canough, Amy	$8.56/hr; $8.94/hr; $70.36/day
Farmer, Carol	$8.56/hr; $8.94/hr; $70.36/day
Warren, Kaitlyn	$8.94/hr

Instructional Technology

McIntosh, Tobie	$8.66/hr

Oswego County
BOCES

INTEROFFICE MEMORANDUM

TO: Christopher J. Todd
District Superintendent

FROM: Michael J. Sheperd
Assistant Superintendent for Administrative Services

SUBJECT: Audit Committee Meeting Minutes for Board Members

DATE: 11/21/2013

CC:

In accordance with the Charter of the Audit Committee, for inclusion in the Board packet as an informational item, please find attached a copy of the minutes from the Audit Committee meeting held on November 5, 2013. The minutes outline the discussions and the general business that was conducted in this meeting.

If there are any questions, please do not hesitate to contact me or the Board members serving on the Audit Committee.

Thank you.

MJS:mak

Enclosure

Minutes

Audit Committee Meeting
November 5, 2013
5:30 p.m.

Present:

Michael Egan
Matthew Geitner
Jeff Grimshaw
Gregory Muench
Morris Sorbello
Michael Sheperd
Tom Zuber, CPA (via conference call)

Absent: None

Call to order 5:45 p.m.

I. Review Results of 2013 Single Audit Report – Tom Zuber, CPA

A. Tom Zuber reviewed the results of the Single Audit. There was $1.6 million in Federal Fund activity during the year. Tested three major programs:

1. Student Financial Assistance Cluster
2. SETRC
3. Race To The Top

Major programs are defined as having large dollar threshold and are required to be reviewed. Other programs are also checked for review based on a series of risk assessments (i.e., such as if it's been a long time since last audit)

B. Audited award/loan programs and reviewed student folders:

1. Pell
2. Stafford

Audit requirement is to cover at least 25% of all Federal awards and those over $300,000.

Results of audit suggested there were no material weaknesses or significant deficiencies. In fact, there were no findings of any kind. Audit was very straight forward.

At this point we can finalize the audit, but not submit. Federal Audit Clearinghouse submittal portal website is not up and running due to the government shutdown. Will require a little more work to accomplish, but auditors will assist.

Resolution to Recommend Acceptance of the 2013 Single Audit Report:

It was,

Moved by Jeff Grimshaw, seconded by Morris Sorbello, that the following recommendation be presented to the Board:

> BE IT RESOLVED, that the Oswego County BOCES Audit Committee hereby recommends that the BOCES Board of Education accepts the Single Audit Report Financial Report submitted by Raymond F. Wager, CPA, P.C. for the year ended June 30, 2013.

Vote on the motion: Ayes 5, Nays 0, motion carried.

II. <u>Review Results of Extraclassroom Activity Funds Financial Report - Tom Zuber, CPA</u>

Because students and faculty advisors are involved in handling cash, this is a tricky area to maintain good controls. This is true for all clients. Extraclassroom activities for this BOCES had approximately $60,000 in receipts and disbursements throughout the year.

The opinion on this audit is "qualified" (same as for all clients), due to the limiting factors of student/staff involvement mentioned previously, and because auditors can only review receipts when they are received by the Central Treasurer, not before.

A couple of recommendations were made relative to:

1. Trying to get deposits into the bank as quickly as possible (even though funds are protected in the safe, there could be issues relative to who has access, etc.)
2. Separating change funds upon re-deposit
3. Students needing to participate in creation of P&L statements for fundraising activities
4. Preparing P&L statements for all activities. There were a few that couldn't be traced back to the ledger, but noted a great improvement from the past. So, very positive outcome there.

Overall, this was a pretty straight forward audit and looks good. Pretty standard findings relative to other clients. Nothing out of the ordinary.

<u>Resolution to Recommend Acceptance of the 2013 Extraclassroom Activity Funds Financial Report and the Administrative Responses/Action Plan:</u>

It was,

Moved by Greg Muench, seconded by Mike Egan, that the following recommendation be presented to the Board:

> BE IT RESOLVED, that the Oswego County BOCES Audit Committee hereby recommends that the BOCES Board of Education accepts the 2013 Extraclassroom Activity Funds Financial Report submitted by Raymond F. Wager, CPA, P.C., and the Administrative Responses/Action Plan.

Vote on the motion: Ayes 5, Nays 0, motion carried.

III. <u>Schedule Next Meeting</u>

The Committee will not need to meet again until next May or June to kick-off the External Audit of 2013-14.

Next Internal Audit will take place in Spring 2015 and will tackle a review of Fixed Assets.

IV. Meeting adjournment

It was,

Moved by Morris Sorbello, seconded by Matt Geitner, that the Audit Committee meeting be adjourned.

Vote on the motion: Ayes 5, Nays 0, motion carried.

Meeting was adjourned at 6:13 p.m.