

**MINUTES OF THE OSWEGO COUNTY BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
REGULAR MEETING  
December 18, 2013**

The Regular Meeting of the Oswego County Board of Cooperative Educational Services was held on Wednesday, December 18, 2013 at the Oswego County BOCES Main Campus in Mexico, New York.

Mr. John Shelmidine called the meeting to order at 6:31 p.m.

Board Members Present: Donna Blake  
Casey Brouse  
Eric Behling  
Kevin Dix  
Matthew Geitner  
Gregory Muench, Vice-President  
John Shelmidine, President  
William "Dave" White

Board Members Absent: Joel Southwell

Central Administration: Christopher J. Todd, District Superintendent  
Roseanne Bayne  
Mark LaFountain  
Michael Sheperd

Other BOCES Staff: Gisèle Benigno  
Marla Berlin  
Tracy Fleming  
Paul Gugel  
James Huber  
Alyson Inman  
Sarah McCrobie  
Lisa Nappi  
Dr. John Ramin  
Amy Rhinehart  
Wayne Wideman

Officers: Melissa Allard, District Clerk  
Kelly Wood, Treasurer

Attorney: Marc Reitz

Guests: Nate Van Wie, C&S Companies

**The Pledge of Allegiance was recited.**

**FACILITIES REPORT**

Mr. Nate Van Wie shared with the Board an "Additions and Alterations to District Facilities" monthly report dated December 2013 and informed them that the additional charges for asbestos abatement are expected to be at \$128,650. Mr. Van Wie asked the Board if they would consider approving the costs not to exceed \$129,000.

It was:

Moved by Donna Blake, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services hereby approves additional asbestos abatement fees for the capital project up to a maximum amount of \$129,000

Vote on the motion: Ayes 8, Nays 0, motion carried.

**PUBLIC COMMENTS**

None.

**REBRANDING PRESENTATION**

Gisèle Benigno, Amy Rhinehart and Sarah McCrobie, members of the Oswego County BOCES Public Relations Department, shared some ideas they had as a rebranding concept for the Oswego County BOCES. They shared that with the capital project being done, now is a good time for a rebranding to occur. Three different ideas were shared with the Board and the Board gave feedback as to which ideas they liked and why. A committee will be put together to discuss the rebranding further including staff and stakeholders.

**APPROVAL OF THE MINUTES OF THE NOVEMBER 20, 2013 REGULAR BOARD MEETING**

It was:

Moved by Donna Blake, seconded by Kevin Dix, that the Oswego County Board of Cooperative Educational Services approves the minutes of the November 20, 2013 Regular Board Meeting as presented.

Vote on the motion: Ayes 8, Nays 0, motion carried.

**7. FINANCE**

7.1 List of Bills Approved and Ordered Paid by the Internal Claims Auditor.

7.2 Financial Reports. Please see enclosures.

7.21 Student Club Account

7.22 Treasurer's Report

7.23 Budget Status Report & Transfers Greater Than \$50,000

7.3 Internal Claims Auditor Report. Please see enclosures.

7.4 Bids/Awards & Rejection. Please see enclosures

7.41 Cooperative Bid – Technology Supplies and Equipment – Bid #B14-7801

7.42 Cooperative Bid – Multiple Vehicles – Bid #B14-4003

7.5 Resolution for Disposal of Surplus Equipment – December 4, 2013. Please see enclosure.

BE IT RESOLVED that the Oswego County Board of Cooperative Educational Services declares the attached listing of equipment as surplus and authorizes proper disposal of such.

7.6 Resolution to Appoint Assistant Treasurer of Student Fund Accounts. Please See Enclosure.

BE IT RESOLVED, that further to the Resolution 8.16 Appointment of Treasurer of Student Fund Accounts, originally adopted at the July 10, 2013 Reorganizational Meeting of the Board, the Oswego County Board of Cooperative Educational Services hereby appoints Susan Shanty-Morley, effective December 19, 2013, as Assistant Treasurer of Student Fund Accounts at a stipend of \$510 for the school year.

It was:

Moved by Gregory Muench, seconded by Donna Blake, that the Oswego County Board of Cooperative Educational Services approves Section 7.1 through 7.6 of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.7 Resolution to Amend Stipend for Treasurer of Student Fund Accounts. Please see enclosure.

WHEREAS at their July 10, 2013 Reorganizational Meeting, the Board passed a resolution authorizing the appointment of Vickie Rowe as Treasurer of Student Fund Accounts at a stipend of \$1,200 to be adjusted according to the negotiated contractual increase for the Support Staff bargaining unit, for the 2013-14 school year, and

WHEREAS the Assistant Superintendent for Human Resources has indicated that the correct stipend amount for this position is \$1,275,

BE IT RESOLVED that the resolution 8.15 be amended to reflect the appointment of Vickie Rowe as Treasurer of Student Fund Accounts at a stipend of \$1,275 to be adjusted according to the negotiated contractual increase for the Support Staff bargaining unit, for the 2013-14 school year.

It was:

Moved by Gregory Muench, seconded by Matthew Geitner, that the Oswego County Board of Cooperative Educational Services approves Section 7.1 through 7.7 of the Finance Section of the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

7.7 Audit Committee Meeting Minutes. (For Information Only).

7.8 Preliminary Draft 2014-15 Administrative and Capital Budgets.

Mr. Michael Sheperd shared a draft of the 2014-2015 Administrative and Capital Budgets with the Board.

**8.1 PERSONNEL**

RESOLVED, that upon the recommendation of the District Superintendent of Schools, that the Oswego County Board of Cooperative Educational Services approve the Personnel Section of the agenda, effective as indicated.

<b>Leave of Absence</b>							
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>				
Becker, Kim	Exceptional Education	Teaching Assistant	11/22/2013 - 2/6/2014				
MacDougall, Kristy	Exceptional Education	Teaching Assistant	11/23/2013 - 12/13/2013				
<b>Retirement</b>							
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>				
Wheeler Marcarian, Marsha	Arts In Education	Arts-In-Education Coordinator	7/1/2014				
<b>Termination</b>							
<b>Name</b>	<b>Program</b>	<b>Position</b>	<b>Effective Date</b>				
Bliss, Bobbi	Business Office	Printer's Assistant	11/29/2013				
<b>Appointments</b>							
<b>Program</b>	<b>Name</b>	<b>Position</b>	<b>Salary</b>		<b>Eff. Date</b>	<b>End Date</b>	<b>Comments</b>
After School Driver Education	Sweet, Donna	Secretarial	\$12.82	/hr	11/18/2013	06/30/2014	20 days as per timesheet
Business Office	Blaine, Joyce	Printer's Assistant	\$27,436.00	/yr	12/04/2013		to be prorated from 12/4/13
Exceptional Education	Craig, Rebecca	Home Tutor	\$15.00	/hr	12/03/2013	06/30/2014	0-10 hrs/wk as per timesheet
	Furlong, Tammy	Teaching Assistant	\$21,327.00	/yr	11/20/2013		to be prorated from 11/20/13
	Ramin, John	Director for Curriculum	\$90,511.00	/yr	07/01/2013		
Instructional Technology	McIntosh, Tobie	AV Specialist (80%)	\$45,539.00	/yr	12/02/2013		to be prorated from 12/2/13 to 80%
Operations & Maintenance	Perkins, Chrisdee	Custodial Worker	\$13.52	/hr.	01/02/2014		
	Wisner, Robert	Custodial Worker	\$13.62	/hr.	01/02/2014		
School Library System	Flood, Elaine	School Library System Consultant	\$21.98	/hr.	12/03/2013	06/30/2014	add'l 77 hours
	Phillips, Mary Ann	Library Resource Consultant	\$12.00	/hr.	12/03/2013	06/30/2014	0-19 hrs/wk as per timesheet; not to exceed 996 hrs
Workstudy	Student # 98	Workstudy Student	\$1.75	/hr	11/18/2013	06/26/2014	as per timesheet
<b>Substitutes</b>							
<b>Career &amp; Technical Education</b>							
Hall, Rebecca			\$8.94/hr; \$70.36/day				
<b>Exceptional Education</b>							
Brodeur, Kelly			\$70.36/day				
Canough, Amy			\$8.56/hr; \$8.94/hr; \$70.36/day				
Farmer, Carol			\$8.56/hr; \$8.94/hr; \$70.36/day				
Warren, Kaitlyn			\$8.94/hr				
<b>Instructional Technology</b>							
McIntosh, Tobie			\$8.66/hr				

It was:

Moved by Kevin Dix, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services approves the Personnel Report on the Board Agenda, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

**PERSONNEL - ADDENDUM**

Resignation							
Name	Program	Position	Effective Date				
Reichel, Jeffrey	Instructional Technology	LAN Technician	1/4/2013				
Appointment							
Program	Name	Position	Salary		Eff. Date	End Date	Comments
Instructional Technology	DeSantis, Matthew	LAN Technician	\$21.81	/hr	01/06/2014	01/06/2015	

It was:

Moved by Casey Brouse, seconded by Eric Behling, that the Oswego County Board of Cooperative Educational Services approves the Personnel Report on the Board Addendum, effective as indicated.

Vote on the motion: Ayes 8, Nays 0, motion carried.

**INSTRUCTIONAL SUPPORT**

9.1 Points of Pride – December 18, 2013.

**SUPERINTENDENT’S REPORT**

Mr. Todd informed the Board that the CNYSBA would be sponsoring an open community forum entitled “Our Kids, Our Schools...Our Future!” on February 5<sup>th</sup> at the North Syracuse Junior High School Auditorium (5353 W. Taft Rd, North Syracuse, NY 13212). Mr. Todd stated that he would be sure the electronic version of the form was e-mailed to each of the Board Members again for their information.

Mr. Todd also announced that he would be offering a tour of the BOCES campus facilities prior to the next Board meeting on January 15, 2014 at 6 p.m. for anyone who is interested.

**BOARD FORUM/DISCUSSION**

None.

**MEETING ADJOURNED**

It was:

Moved by Casey Brouse, seconded by Donna Blake, that the BOCES Board Meeting be adjourned.

Vote on the motion: Ayes 8, Nays 0, motion carried.

The BOCES Board adjourned at 8:05 p.m.

Respectfully Submitted,

Melissa A. Allard  
District Clerk