



Administrative Services

MICHAEL J. SHEPERD

Assistant Superintendent for Administrative Services

P: 315.963.4260 | C: 315.416.0165

msheperd@CiTiboces.org

November 6, 2025

Dear CiTi School Community,

The New York State Public Health Law and Regulations of the Commissioner of Education require school districts and BOCES to test school potable water sources for the existence of lead. The intent of these directives is to check outlets for lead contamination and trigger remediation plans for any outlets producing lead levels exceeding the defined limit. Amendments to these laws and regulations occurred in December 2022, wherein the actionable threshold for presence of lead was reduced from 15-ppb (parts per billion) to 5-ppb, and the required testing interval shortened from 5 years to 3 years. The kickoff test for the new cycle is required to be completed by December 31, 2025.

Further to the notice provided last April related to testing completed for campus buildings, please be advised that CiTi has completed testing of all applicable water outlets for all satellite locations as well as new campus buildings. Samples were collected and testing conducted using the trained technicians of Pace Analytical Services, Inc., and results have been received.

Upon testing 86 water outlets in ten locations, 9 outlets showed lead levels above the 5-ppb mark. These outlets were immediately denoted with signage saying, "CAUTION - NON-POTABLE WATER - DO NOT DRINK". Also please note, none of these outlets were drinking fountains, rather all were sinks intended for use in handwashing, dishwashing, or cleaning.

The full report of our CiTi main campus test results is available on the CiTi website, www.CiTiboces.org, and a summary of the 9 outlets identified is as follows:

- CoCo Café, Fulton – Work-Based Learning Program - Handwashing spigot – 9.6 ppb
- CoCo Café, Fulton – Work-Based Learning Program – Bathroom sink – 10.7 ppb
- Dutch Ridge Road, Oswego – Bridges Program – Girl's right center bathroom sink – 6.4 ppb
- E-415, Main Campus – PTECH Program – Room 8 bathroom sink – 16.8 ppb
- E-415, Main Campus – PTECH Program – Room 10 bathroom sink – 7.9 ppb
- E-415, Main Campus – PTECH Program – Room 15 bathroom sink – 13.2 ppb
- E-415, Main Campus – PTECH Program – Staff bathroom sink – 14.2 ppb
- W-455, Main Campus – STRIVE Program – Room 4 sink – 14.1 ppb
- W-455, Main Campus – STRIVE Program – Room 5 sink – 10.2 ppb

CiTi is committed to the safety and health of our students and staff, which has and will continue to be our highest priority. If you have any questions, please feel free to contact Mr. Terry Stoddard, Director of Facilities, at (315) 963-4368.

Sincerely,

A blue ink signature of Michael J. Sheperd, written in a cursive style.

Michael J. Sheperd

Assistant Superintendent for Administrative Services

A BOARD OF COOPERATIVE EDUCATIONAL SERVICES

179 County Route 64, Mexico, NY 13114

Jeremy Belfield, District Superintendent/Executive Officer