



Administrative Services

**MICHAEL J. SHEPERD**

*Assistant Superintendent for Administrative Services*

P: 315.963.4210 | C: 315.416.0165

[msheperd@CiTiboces.org](mailto:msheperd@CiTiboces.org)

August 14, 2023

Dear CiTi School Community,

Pursuant to Commissioner of Education's Regulation 155.17(e)(3), CiTi BOCES is making its District-wide School Safety Plan available for public comment prior to its adoption. The District-wide School Safety Plan is anticipated to be adopted by the Board of Cooperative Educational Services after a public hearing to be held on Wednesday, September 20, 2023. Formal notice of the time and place of the meeting, as well as viewing and/or attendance information, will be given to the public/news media and posted on the CiTi BOCES website ([www.CiTiboces.org](http://www.CiTiboces.org)) no less than 72 hours prior to the hearing.

The public hearing will allow for the participation of school personnel, parents, students and any other interested parties who wish to comment on the District-wide School Safety Plan. The plan is anticipated to be formally adopted by the Board of Cooperative Educational Services during the regularly scheduled Board meeting on September 20, 2023. Individuals may submit comments directly to the Clerk of the Board, Ms. Melissa Allard, 179 County Route 64, Mexico, NY 13114 or [mallard@CiTiboces.org](mailto:mallard@CiTiboces.org), no later than 4:00 p.m. on Friday, September 15, 2023.

We thank our community for taking the time to review our District-wide School Safety Plan and participate in our public hearing.

Sincerely,

A handwritten signature in blue ink that reads "Michael J. Sheperd".

Michael J. Sheperd

Assistant Superintendent for Administrative Services

**A BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

179 County Route 64, Mexico, NY 13114

Christopher J. Todd, District Superintendent/Executive Officer