



The Center for Instruction, Technology & Innovation
Driver Request for Transporting Passengers 2023-2024

According to the Board of Education Policy for CiTi BOCES Student Transportation – Code 6250/ Section 6000, “Students attending BOCES classes are expected to use the school buses provided to transport them.”

Before transporting a passenger in a vehicle that you have been given permission to drive to CiTi, you must obtain administrative approval, by completing and returning this form to the office. Once both this form and the Request for Passenger to Ride have been received and processed, you will be notified whether permission has been granted or not.

Name of Driver _____ Program _____

Name of Passenger _____ Program _____

Name of Parent/Guardian of Driver _____

Reason for Transporting a Passenger (check appropriate box):

- Internship, same schedule and location: no campus parking / campus parking, stating schedule:
Work, same schedule and location
One-Day, state event/reason:

Date(s) of Request to Transport: From _____ To _____

Parent/Guardian:

As a parent/guardian, I give my child, listed above as driver, permission to transport the passenger listed above for the period stated. I am waiving my right to have my child’s School District transport my child and the passenger listed above and agree to hold the School District and CiTi harmless for any accident that may occur while my child is transporting the passenger listed to or from CiTi. We waive our right to make any claim against the School District or CiTi for not providing safe transportation to or from CiTi. This permission is limited solely to the time necessary for my child and the passenger to travel to or from CiTi for the period stated above.

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Student Acceptance of Terms:

I have read the above statement signed by my parent/guardian which authorizes me to transport the passenger listed above, to or from CiTi for the period stated.

Signature of Driver _____ Date _____

Home School Permission _____ Date _____

CiTi Administration Permission _____ Date _____

(Any approval granted in no way supersedes New York State Licensing Laws)

THOSE NOT ABIDING BY THE RULES WILL LOSE DRIVING PRIVILEGES FOR THE REMAINDER OF THE SCHOOL YEAR AND FACE THE POSSIBILITY OF BEING SUSPENDED.

Office use only:

Approved: [] - Parking Pass Number _____

Denied: [] - Reason/Notes _____