



The Center for Instruction, Technology & Innovation
Request for Passenger to Ride 2023-2024

According to the Board of Education Policy for CiTi BOCES Student Transportation – Code 6250/ Section 6000, “Students attending BOCES classes are expected to use the school buses provided to transport them.”

Before being a passenger in a vehicle that has been given a student parking permit, you must obtain administrative approval, by completing and returning this form to the office. Once this form and the Request for Transporting Passengers have been received and aprocessed, you will be notified whether permission has been granted or not.

Name of Passenger _____ Program _____

Name of Driver _____ Program _____

Name of Parent/Guardian of Passenger _____

Reason for Riding – Must Provide Documentation (check appropriate box):

- Internship, same schedule and location: __no riding to campus __campus riding, state schedule: _____
Work, same schedule and location – Must provide written statement from employer, stating schedule
One-Day, state event/reason and provide documentation: _____

Date(s) of Request to Ride: From _____ To _____

Parent/Guardian:

As a parent/guardian, I give my child, listed above as passenger, permission to ride with the driver listed above for the period stated. I am waiving my right to have my child’s School District transport my child and agree to hold the School District and CiTi harmless for any accident that may occur while my child is riding to or from CiTi with the driver listed. We waive our right to make any claim against the School District or CiTi for not providing safe transportation to CiTi. This permission is limited solely to the time necessary for my child to travel to or from CiTi with the driver listed.

Printed Parent/Guardian Name _____

Parent/Guardian Signature _____ Date _____

Student Acceptance of Terms:

I have read the above statement signed by my parent/guardian which authorizes me to ride to or from CiTi with the driver listed above for the period stated.

Signature of Passenger _____ Date _____

Home School Permission _____ Date _____

CiTi Administration Permission _____ Date _____

(Any approval granted in no way supersedes New York State Licensing Laws)

THOSE NOT ABIDING BY THE RULES WILL LOSE RIDING PRIVILEGES FOR THE REMAINDER OF THE SCHOOL YEAR AND FACE THE POSSIBILITY OF BEING SUSPENDED.

Office use only:

Approved: [] - Parking Pass Number _____

Denied: [] - Reason/Notes _____